

**Town of Kensington  
Committee of Council Meeting  
Monday, January 28, 2019  
6:30 PM**

**Council Members Present:** Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering;  
Councillors: Spencer, Gallant, Mann, Toombs and Bernard

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon; Administrative  
Assistant, Kim Caseley

---

**1. Calling of Meeting to Order**

1.1 Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members and staff

**2. Adoption of Agenda**

2.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to approve the agenda for the January 2019 Committee of Council meeting. Unanimously carried.*

**3. Declaration of Conflict of Interest**

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers and Public Input**

4.1 *Nil*

**5. Adoption of Previous Meeting Minutes**

5.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to approve the Committee of Council meeting minutes from October 22, 2018. Unanimously carried.*

**6. Business Arising from Minutes**

6.1 *Nil.*

*Councillor Gallant joined the Council Chamber at 6:34 pm.*

**7. Staff Reports**

**7.1 CAO's Report**

**7.1.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to receive the January 2019 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Bernard, seconded by Councillor Toombs to recommend to Town Council the adoption of the December 2018 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to recommend to Town Council the adoption of the December 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

**7.4.1** *Nil*

**7.5 Financial Report (Summary Income Statement & Bills List)**

**7.5.1** *Moved by Councillor Mann seconded by Councillor Toombs to recommend to Town Council the approval of the General Bills List for December 2018 in the amount of \$202,280.47. Unanimously carried.*

**7.5.2** *Moved by Councillor Mann, seconded by Councillor Gallant to recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for December 2018 in the amount of \$5,964.87. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Spencer, seconded by Councillor Mann to recommend to Town Council the adoption of the Summary Income Statements for December 2018, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard to recommend to Town Council the adoption of the Credit Union Centre Report for December 2018, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

## **8. New Business**

### **8.1 Dangerous and Unsightly Property Bylaw - Draft**

#### **8.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Gallant***

*THAT Committee of Council recommend that Town Council give first reading to the Dangerous and Unsightly Property Bylaw at the regular February 11, 2019 meeting with clarification to section 6.3 regarding appropriate zoning and the addition of rodent control.*

*Unanimously carried.*

### **8.2 Indian River Festival MOU Extension**

#### **8.2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard***

*THAT Committee of Council recommend that Town Council give approval to the Indian River Festival MOU Extension at the regular February 2019 Council meeting.*

*Unanimously carried.*

**8.2.2** Councillor Mann inquired if the pavilion rental can be donated to another non-profit organization. CAO Baker will confirm and report to Council.

### **8.3 Fire Department Capital Purchases**

#### **8.3.1 *Moved by Councillor Spencer, seconded by Councillor Toombs***

*THAT Committee of Council recommend that Town Council approve the Kensington Fire Department Capital purchases for five (5) sets of Innotex Energy Bunker Gear from T&K Fire Equipment Ltd and Various electronic equipment to facilitate training exercises and use of the 'I Am Responding' software program from Combat Computer.*

*Unanimously carried.*

## **9. Councillor Issues/Inquiries**

**9.1** Councillor Bernard brought forward a recommendation from a Town resident that the Lion's Club playground be more visibly advertised to increase its usage. This recommendation was previously discussed and determined that additional signage would be installed prior to the summer months.

**9.2** Councillor Bernard had recommendations that the Town promote more fall activities/events and inquired about the usage of the John A Hogg trail during the winter months for skiing and snowshoeing. It was discussed that the trail is owned and maintained by the Province of PEI, the Town assists with grass cutting during

the summer months. Trails for snowshoeing and skiing can be created by volunteers and users of the area.

- 9.3** Councillor Spencer inquired about the status of the storage container located at the Kensington Legion. Mr. Baker will follow up with the property owners.
- 9.4** Councillor Spencer inquired if the Town would consider designating a few parking spaces in the Credit Union Centre parking lot for users of the Fitplex. Council discussed and determined that it is not something they would implement at this time.
- 9.5** Councillor Gallant spoke regarding the Public Forest property, adjacent to the Town's well field along Woodleigh Drive. He suggested that trails could be cleared for public use. Mr. Baker noted that the land was donated to the Town of Kensington under the Government of Canada Ecological Gifts Program and will need to ensure that any development/modification to this area are done in compliance with the Program.
- 9.6** Mayor Caseley announced that Town Council would meet for a Strategic Planning session on Thursday, January 31.

## **10. Correspondence**

- 10.1** A donation request from PEI Crime Stoppers

*Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to recommend to Town Council that they approve a \$100.00 donation to PEI Crime Stoppers. Unanimously carried.*

- 10.2** A letter of appreciation from Nick Martin, regarding the recent Dave Martin Memorial Hockey Tournament.
- 10.3** An email from the PEI Humane Society with information on the 2019 PEI Humane Society Cupcake and Bake Day on March 11, 2019.
- 10.4** The Kensington & Area Chamber of Commerce will host their AGM on Thursday, February 21, 2019. Council members wishing to attend please RSVP with Mrs. MacKinnon.

## **11. In-Camera (Closed Session)**

- 11.1** *Nil*

## **12. Adjournment**

- 12.1** *Moved by Councillor Toombs, seconded by Councillor Bernard to adjourn the meeting at 8:24 PM. Unanimously carried.*

---

Geoff Baker,  
CAO

---

Rowan Caseley,  
Mayor