

**Town of Kensington
Committee of Council Meeting
Monday, June 24, 2019
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering; Councillors: Spencer, Gallant, Bernard, Toombs and Mann.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley.

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members and staff.

2. Adoption of Agenda

2.1 *Moved by Councillor Bernard, seconded by Deputy Mayor Pickering to approve the agenda for the June 2019 Committee of Council meeting with the addition of two items of correspondence. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 *Nil.*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the Committee of Council meeting minutes from May 27, 2019. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil.*

7. Staff Reports

7.1 **CAO's Report**

7.1.1 *Moved by Councillor Bernard, seconded by Councillor Toombs to receive the June 2019 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Deputy Mayor Pickering expressed her appreciation regarding the newly installed signage at the Kensington Railyards.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to recommend to Town Council the adoption of the May 2019 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.2.2 Council discussed the recent fire call to assist with the cleanup of a hydraulic line break of an Island Waste Management vehicle. It was also noted that garbage pick-ups have not been happening and that routes were not being completed by 7:00 PM. Mayor Caseley will contact Island Waste Management to address the concerns of Town Council.

7.3 Police Department Statistical Report

7.3.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to recommend to Town Council the adoption of the May 2019 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to receive the June 2019 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Councillor Mann, seconded by Councillor Toombs to recommend to Town Council the approval of the General Bills List for May 2019 in the amount of \$162,071.88. Unanimously carried.*

7.5.2 *Moved by Councillor Spencer, seconded by Councillor Toombs to recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for May 2019 in the amount of \$4,727.85. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Mann to recommend to Town Council the adoption of the Summary Income Statements for May 2019, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to recommend to Town Council the adoption of the Credit Union Centre Report for May 2019, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 Train Station-Boardwalk Renovation and Replacement

8.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard*

BE IT RESOLVED THAT Committee of Council recommend that Kensington Town Council allocate all current unallocated funds from the 2014-2019 direct allocation under the Gas Tax Program in the amount of \$169,461.54 to the Kensington Train Station/Boardwalk Renovation and Replacement Project;

Unanimously carried.

8.1.2 *Moved by Councillor Toombs, seconded by Councillor Spencer*

BE IT FURTHER RESOLVED THAT Committee of Council recommend that Kensington Town Council allocate \$72,538.46 of their 2019/20 one-time top-up funding under the Gas Tax Program to the Kensington Train Station/Boardwalk Renovation and Replacement Project.

Unanimously carried.

8.2 Kensington Fire Department – 1/2 Ton Truck Purchase

8.2.1 *Moved by Councillor Spencer, seconded by Councillor Bernard*

THAT Committee of Council recommend that Kensington Town Council approve the purchase of a 2019 F-150 SuperCrew ½ Ton Truck from D Alex MacDonald Ltd. as per their quote dated May 7, 2019 in the amount of \$41,027.85 including HST and further that staff be directed to move forward with the installation of the required emergency lighting and siren, I-Pad and Accessories, Radio's and a box cap at an estimated additional cost of \$12,000 to \$15,000.

Unanimously carried.

9. Councillor Issues/Inquiries

9.1 Councillor Mann noted that there are some properties in Town that have not cut their grass, including the Dog Park located at the Kensington Country Store.

- 9.2 Councillor Spencer noted that Google Maps has not updated their map in the Francis St. / Commercial Street / Imperial Street area. Staff will forward another request with updates to Google.
- 9.3 Mayor Caseley requested Committee of Council to pass along names of local residents who might be interested in participating in the Miss Community Gardens Pageant during the Kensington Harvest Festival.
- 9.4 Mayor Caseley spoke to Committee of Council about the 100th Year Celebrations in Borden Carlton and the possibility of entering the Town of Kensington float in their Parade.

10. Correspondence

- 10.1 An email from Pride PEI requesting the Town to fly the rainbow flag during the PEI Pride Festival from July 20-30. *Request denied as per the Town's Flag Flying Policy.*
- 10.2 A letter from the Lady Slipper Kennel Club requesting sponsorship for Best in Show, Groups and Special Awards.

Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to recommend that Town Council sponsor the Lady Slipper Kennel Club Best in Show category for \$115.00. Unanimously carried.

- 10.3 A letter from Patrick Kelly requesting the Town to waive the ball field rental fee to host a memorial softball tournament July 12-14 as a fundraiser for Ty Doucette who was recently diagnosed with Leukemia.

Moved by Councillor Toombs, seconded by Councillor Bernard to recommend that Kensington Town Council waive the rental fees for the Credit Union Centre Ballfields from July 12, 2019 to July 14, 2019 to support a fundraising tournament in support of Ty Doucette. Unanimously carried.

- 10.4 A letter from Patrick Kelly on behalf of the Kensington Area Minor Ball Association requesting the Town to provide funding to assist in rebuilding the batting and pitching cages located at the Credit Union Centre.

Moved by Councillor Spencer, seconded by Councillor Bernard to recommend that Kensington Town Council donate \$1,000.00 to the Kensington Area Minor Baseball Association to support their efforts in replacing the Credit Union Centre Ballfield Batting Cage. Unanimously carried.

- 10.5 A letter from Senator Percy Downe with a copy of a letter sent to Prime Minister Trudeau on the toll fees when crossing the Confederation Bridge.

- 10.6 A Thank You card from Wade & Cindy Toombs for the use of the Town BBQ during the Alysha Toombs Memorial Golf Tournament.

10.7 A letter from Maritime Electric regarding their “Trees for Life” program. *Tabled until July Regular Meeting.*

11. In-Camera (Closed Session)

11.1 *Nil.*

12. Adjournment

12.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to adjourn the meeting at 7:47 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor