

**Town of Kensington  
Committee of Council Meeting  
Monday, April 23, 2018  
6:30 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Mann, Councillors Spencer, Doucette, Pickering, Mill and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Lewie Sutherland, Police Chief

**Visitors:** Colin MacLean – Journal Pioneer  
Carol Richards – Retired Staff Sargent, RCMP

---

**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members, staff and visitors.

**2. Adoption of Agenda**

**2.1** *Moved by Councillor Doucette, seconded by Councillor Mill to approve the agenda for the April 2018 Committee of Council meeting with the addition of item 8.e – PID 880880 Lot Consolidation. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers and Public Input**

**4.1** Carol Richards, a retired RCMP Staff Sargent made a presentation to Town Council on the recent bus accident involving the Humboldt Broncos Hockey Team in Saskatchewan. Ms. Richards provided a list of options that the Town and residents could do to support the victims and first responders of this tragedy.

**5. Adoption of Previous Meeting Minutes**

**5.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from February 26, 2018. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** *Nil.*

**7. Staff Reports**

**7.1 CAO's Report**

**7.1.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to receive the April 2018 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.1.1.1** Mayor Caseley requested that thank-you cards be sent the Adopt-a-Hydrant volunteers.

**7.1.1.2** Mr. Baker provided further updates on the current annexation request for M.S Woodside Ltd. on Barrett Street.

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Mill, seconded by Councillor Spencer to recommend to Town Council the adoption of the March 2018 Fire Chief's Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to recommend to Town Council the adoption of the March 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Pickering, seconded by Councillor Spencer to receive the Development Permit Summary Report for April 2018 as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

**7.5 Financial Report (Summary Income Statement & Bills List)**

**7.5.1** *Moved by Deputy Mayor Mann seconded by Councillor Pickering to recommend to Town Council the approval of the General Bills List for March 2018 in the amount of \$253,668.06. Unanimously carried.*

**7.5.2** *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to recommend to Town Council the approval of the Water and Pollution Control Bills List for March 2018 in the amount of \$13,334.62 as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to recommend to Town Council the adoption of the Summary Income*

*Statements for February 2018, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

**7.7 Community Gardens Complex Report**

**7.7.1** *Moved by Councillor Doucette, seconded by Councillor Pickering to recommend to Town Council the adoption of the Community Gardens Complex Report for March 2018, as prepared by CGC Manager, Robert Wood. Unanimously carried.*

**8. New Business**

**8.1 Credit Union Centre Zamboni Replacement**

**8.1.1** *Moved by Councillor Doucette, seconded by Councillor Mill*

*THAT Committee of Council recommend to Town Council the purchase of a new 2018 Zamboni 446 Ice Resurfacer (propane) from Saunders Equipment Ltd. at their quoted price of \$96,375.00 plus applicable taxes;*

*AND THAT a strategy be developed by staff for the resale/trade-in of the 2007 Zamboni Ice Resurfacer.*

*Unanimously carried.*

**8.2 Town of Kensington Borrowing Bylaw**

**8.2.1** *Moved by Councillor Spencer, seconded by Councillor Doucette THAT Committee of Council recommend to Town Council that second reading, approval and formal adoption be given to the town of Kensington Borrowing Bylaw (Bylaw # 2018-02). Unanimously carried.*

**8.3 Town of Kensington Wellfield Protection Plan**

**8.3.1** *Moved by Councillor Pickering, seconded by Councillor Mill THAT Committee of Council recommend to Town Council the award of a contract to the Kensington North Watersheds Association for the development of a Wellfield Protection Plan at their quoted price of \$12,650.00. Unanimously carried.*

**8.4 Victoria Street West Sidewalk Replacement**

**8.4.1** *Moved by Councillor Spencer, seconded by Councillor Pickering THAT Committee of Council recommend to Town Council that the 2014-2019 Gas Tax Capital Investment Plan be amended to remove the Pleasant Street Asphalt Re-Surfacing Project and to add the Victoria Street West Sidewalk Replacement Project. Unanimously carried.*

**8.5 Lot Consolidation of Lands of GP Developments Inc – PID 880880**

**8.5.1** *Moved by Councillor Mill, seconded by Councillor Doucette  
THAT Committee of Council recommend to Town Council the  
consolidation of Lot 1B and Parcel A, as indicated on Plan of Survey,  
Drawing No. 1824 - 1, drawn by Derek A. French Professional Services  
Inc. Unanimously carried.*

**9. Councillor Issues/Inquiries**

- 9.1** Councillor Mill addressed concerns regarding the current condition of the dog park and requested that staff contact the Country Store to determine whose signage requires repair. It was also noted that streets and sidewalks require sweeping.
- 9.2** Councillor Spencer noted that the lights at the railyards are not scheduled to turn on and off at the appropriate times. Mr. Baker will have the public works department look into the matter. Councillor Spencer also inquired if the seaport storage container located at the Kensington Legion is permitted under the Town's bylaw.
- 9.3** Mr. Baker provided an update regarding the construction occurring at 47 Victoria Street. It was indicated that a full report would be presented to Town Council at the regular May Council Meeting regarding the proposed development.
- 9.4** Councillor Pickering inquired if raising chickens and/or ducks would be permitted under the current Town Bylaws. Mr. Baker confirmed that there is currently no bylaw specific to the request but would be reviewed under the Town's Nuisance Bylaw. Mr. Baker requested that residents send their requests to the Town Hall for further evaluation.

**10. Correspondence**

- 10.1** A letter of appreciation from the Kensington Rangers and Guides.
- 10.2** A letter from the Canadian Mental Health Association requesting the Town to proclaim May 7-13, 2018 as Mental Health Week in Kensington. – *Request approved*
- 10.3** A letter from Jeff Thompson, owner of 47 Victoria Street E requesting a rezoning of the property.
- 10.4** A letter from Jim Brown on behalf of the Stanley Bridge Centre requesting the Town to advertise in their website. – *Request declined*
- 10.5** A letter from Senator, Diane Griffin requesting the Town to proclaim the first Saturday in June as National Health and Fitness Day. *Request approved*

**11. In-Camera (Closed Session)**

- 11.1** *Nil*

**12. Adjournment**

**12.1** *Moved by Councillor Pickering, seconded by Councillor MacLean to adjourn the meeting at 7:48 PM. Unanimously carried.*

---

Wendy MacKinnon,  
Deputy Administrator

---

Rowan Caseley,  
Mayor