

**Town of Kensington  
Committee of Council Meeting  
Monday, April 25, 2022  
6:30 PM**

**Council Members Present:** Mayor, Rowan Caseley; Deputy Mayor Pickering  
Councillors: MacRae, Toombs, Gallant, Spencer and  
Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon; Municipal Clerk, Kim  
Caseley; Deputy Police Chief, Landon Yuill

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:30 pm and welcomed the Committee of Council members and staff to the April Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Adoption of Agenda**

**2.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the agenda for April 25, 2022, Committee of Council meeting. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of the Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers, and Public Input**

**4.1** Mr. Baker presented the Kensington Heritage Library 2021 Annual Report on behalf of Librarian, Shelley Tamtom.

**4.2** Councillor Spencer requested trend information on library usage over the previous several years. Mr. Baker indicated that he would tabulate the data and send it out to Committee members once completed.

**5. Adoption of Previous Meeting Minutes**

**5.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the Committee of Council meeting minutes from March 28, 2022. Unanimously*

*carried.*

**6. Business Arising from Minutes**

- 6.1** Councillor Spencer requested a copy of the presentation made by Jamie Thomas at the April 11<sup>th</sup> Town Council Meeting. Mayor Caseley indicated that he would forward the presentation to Committee members.

**7. Staff Reports**

**7.1 CAO's Report**

- 7.1.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the April 2022 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

*Councillor Gallant joined the Council Chamber at 6:41 pm.*

**7.2 Fire Department Statistical Report**

- 7.2.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the March 2022 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

- 7.3.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the March 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

*Deputy Chief Yuill excused themselves from the Council Chamber at 6:47 pm*

**7.4 Development Permit Summary Report**

- 7.4.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to receive the Development Permit Summary Report for the month of April as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

**7.5 Financial Report - Bills List**

- 7.5.1** *Moved by Councillor Gallant, seconded by Councillor Mann to receive and recommend Town Council's approval to adopt the General Bills for March 2022 in the amount of \$306,890.90. Unanimously carried.*

- 7.5.2** *Moved by Deputy Mayor Pickering, seconded by Councillor Mann to receive and recommend Town Council's approval to adopt the Capital*

*Expenditures for March 2022 in the amount of \$28,297.26. Unanimously carried.*

**7.5.3** *Moved by Deputy Mayor Pickering, seconded by Councillor MacRae to receive, and recommend Town Council's approval to adopt the Water & Sewer Utility Bills for March 2022 in the amount of \$11,175.03. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the Summary Income Statements for March 2022, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor MacRae, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for March 2022, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

**8. New Business**

**8.1 Postage Meter Lease - 5 Years**

**8.1.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer,*

*BE IT RESOLVED THAT Committee of Council recommend to Town Council that the CAO be authorized to proceed with the establishment of a 5-year lease with Pitney Bowes for the provision of a new postage meter at a monthly cost of \$66.89 plus HST.*

*Unanimously carried.*

**9. Councillor Issues/Inquiries**

**9.1** Mayor Caseley congratulated CAO, Geoff Baker on receiving the Bruce H. Yeo Memorial Award at the FPEIM Annual General Meeting on April 25, 2022.

**9.2** Councillor Gallant requested that staff review whether regulations are required in the Town's Development Control Bylaw as it pertains to the installation of fences. Mr. Baker indicated that staff would review relevant regulations related to fences and the issue will be brought forward as part of the current Development Control Bylaw/Official Plan review project.

**10. Correspondence**

10.1 *Nil.*

11. **In-Camera (Closed Session)**

11.1 *Nil.*

12. **Adjournment**

12.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to adjourn the meeting at 7:09 pm. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor