

**Town of Kensington  
Committee of Council Meeting  
Monday, April 26, 2021  
6:30 PM**

**Council Members Present:** Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering  
Councillors: Gallant, Toombs, Spencer and Mann.

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon; Administrative  
Assistant, Kim Caseley; Lewie Sutherland, Police Chief.

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**1. Calling of Meeting to Order**

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members and staff.

**2. Adoption of Agenda**

2.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the agenda for the April 26, 2021 Committee of Council meeting. Unanimously carried.*

**3. Declaration of Conflict of Interest**

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers and Public Input**

4.1 *Nil*

**5. Adoption of Previous Meeting Minutes**

5.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the Committee of Council meeting minutes from March 22, 2021. Unanimously carried.*

**6. Business Arising from Minutes**

6.1 Councillor Spencer inquired if there was an update on the sign located at 109 Victoria Street, Frosty Treat Dairy Bar. Mr. Baker confirmed that he spoke with the Department of Transportation and is waiting for further information.

## **7. Staff Reports**

### **7.1 CAO's Report**

**7.1.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to receive and recommend approval to Town Council the adoption of the April 2021 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.1.2** Deputy Mayor Pickering inquired about the installation of the convex mirror at the intersection of Commercial Street and Broadway Street N. Mr. Baker confirmed that the Province are looking at options to improve the area and so we await further details.

### **7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to receive and recommend to Town Council the adoption of the March 2021 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

### **7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Gallant, seconded by Councillor Spencer to receive and recommend to Town Council the adoption of the March 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

### **7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to receive the April 2021 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

### **7.5 Financial Report (Summary Income Statement & Bills List)**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend to Town Council the approval of the General Bills List for March 2021 in the amount of \$305,324.70. Unanimously carried.*

**7.5.2** *Moved by Councillor Toombs, seconded by Councillor Mann to receive, and recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for March 2021 in the amount of \$12,965.50. Unanimously carried.*

### **7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend to Town Council the adoption of the Summary Income*

*Statements for March 2021, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Gallant, seconded by Councillor Toombs to receive and recommend to Town Council the adoption of the Credit Union Centre Report for March 2021, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

**8. New Business**

**8.1 Gas Tax Re-Profiling**

**8.1.1** *Moved by Councillor Spencer, seconded by Councillor Gallant*

*That Committee of Council recommend that Town Council authorize the CAO to proceed with re-profiling funds within the Town's Capital Investment Plan as per the plan as follows:*

- *Train Station/Boardwalk Upgrades and Replacement (\$350,095.17)*
- *Barrett Street/Broadway Street/Victoria Street Sidewalk Installation (\$476,075.00)*
- *Parks and Recreation Improvements – Various (\$86,558.69)*
- *Wellfield Emergency Back-Up Power (\$42,500.00)*
- *Senior's Centre Paving (\$26,410.00)*
- *Water Meter System Upgrade (\$65,000.00)*
- *Sewage Lagoon Mechanical Upgrades (\$146,000.00)*
- *Sidewalk Improvements and Replacement (\$351,144.68)*
- *Water Utility Model (\$50,000.00)*

*Unanimously carried.*

**9. Councillor Issues/Inquiries**

**9.1** Mayor Caseley recognized May 2 - 8, 2021 as Emergency Preparedness Week.

**9.2** Saturday May 8, 2021 is the Annual Town Clean-up Day from 9:00-10:30 AM.

**10. Correspondence**

**10.1** A letter from Don Quarles, Chair for Heart of PEI regarding the completion and installation of the mural painting and iron fiddle art projects. Committee of Council further discussed the placement of the 8-foot iron fiddle.

*Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

*That Committee of Council direct staff to place the 8-foot iron fiddle near the Town Clock area, across from the Train Station.*

*4 for – 1 opposed (Spencer). Motion carried.*

- 10.2** An email from Cathrina Mugford requesting that Town Council consider closing off Imperial Street to through traffic, from 12 Imperial Street to Commercial Street.

Councillor Spencer expressed concerns of traffic flow for residents in the event of an emergency. Councillor Gallant provided some history on the section of road and noted that the roadway is on lands owned by Ms. Mugford.

*Moved by Deputy Mayor Pickering, seconded by Councillor Gallant*

*That Committee of Council direct staff to review and provide a report regarding a request from Cathrina Mugford to close off Imperial Street to through traffic, with the Department of Transportation and Chief Sutherland.*

*4 for – 1 opposed (Spencer). Motion carried.*

- 10.3** An email from Karen Murphy, requesting the Town to permit the installation of a take out window and awning at the Go!Fish Restaurant located in the Blacksmith Shop.

Committee of Council deliberated and requested additional information on the style/colour of window and proposed design of the awning.

*Chief Sutherland excused himself from the Council Chamber at 7:45 pm.*

- 10.4** An email invitation from the Kensington and Area Chamber of Commerce for their Annual Presidents Dinner.

- 10.5** A donation request and information package from the Prince County Hospital Foundation.

*Moved by Councillor Spencer, seconded by Councillor Gallant*

*THAT Committee of Council recommend to Town Council the approval of a financial contribution to the Prince County Hospital Foundation in the amount of \$50,000 payable at \$5,000 per year for 10 years, starting in 2021 and ending in 2030.*

*Unanimously carried.*

**11. In-Camera (Closed Session)**

- 11.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Gallant to enter into an in-camera session pertaining to one item under Section 119(1)(b) of the Municipal Government Act at 7:48 pm. Unanimously carried.*

**11.2** *Moved by Councillor Spencer, seconded by Councillor Gallant to come out of an in-camera session at 8:05 PM. Unanimously carried.*

**12. Adjournment**

**12.1** *Moved by Councillor Toombs, seconded by Councillor Gallant to adjourn the meeting at 8:06 pm. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor