

**Town of Kensington  
Committee of Council Meeting  
Monday, February 22, 2021  
6:30 PM**

**Council Members Present:** Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering  
Councillors: Gallant, Toombs, Spencer and Mann.

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon; Administrative  
Assistant, Kim Caseley.

**Visitors:** Jason Simmonds – Journal Pioneer

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**1. Calling of Meeting to Order**

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members, staff, and visitors.

**2. Adoption of Agenda**

2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the agenda for the February 22, 2021 Committee of Council meeting. Unanimously carried.*

**3. Declaration of Conflict of Interest**

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers and Public Input**

4.1 *Nil*

**5. Adoption of Previous Meeting Minutes**

5.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Committee of Council meeting minutes from January 25, 2021. Unanimously carried.*

**6. Business Arising from Minutes**

6.1 *Nil*

## **7. Staff Reports**

### **7.1 CAO's Report**

**7.1.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to receive and recommend approval to Town Council the adoption of the February 2021 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

### **7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to receive and recommend to Town Council the adoption of the January 2021 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

**7.2.2** Council discussed a recent incident where Island EMS requested a KFD firefighter to travel to the QEH following an emergency call. The fireman was then required to arrange pick up in Charlottetown for his return to Kensington. Mr. Baker will speak with Chief Hickey to determine if this is typical practice.

### **7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to receive and recommend to Town Council the adoption of the January 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

### **7.4 Development Permit Summary Report**

**7.4.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to receive the February 2021 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

### **7.5 Financial Report (Summary Income Statement & Bills List)**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor Gallant to receive and recommend to Town Council the approval of the General Bills List for January 2021 in the amount of \$279,543.40. Unanimously carried.*

**7.5.2** *Moved by Councillor Toombs, seconded by Councillor Mann to receive, and recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for January 2021 in the amount of \$7,736.45. Unanimously carried.*

## **7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend to Town Council the adoption of the Summary Income Statements for January 2021, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

## **7.7 Credit Union Centre Report**

**7.7.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to receive and recommend to Town Council the adoption of the Credit Union Centre Report for January 2021, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

## **8. New Business**

### **8.1 2021/22 Preliminary 'DRAFT' Budget for Review**

**8.1.1** *Received for further review and discussion at the March Regular Meeting of Town Council.*

## **9. Councillor Issues/Inquiries**

**9.1** Mayor Caseley expressed his appreciation to Fire Chief Hickey and Deputy Chief MacLeod for visiting the Kensington Community Care Home to discuss evacuation procedures.

**9.2** Councillor Gallant shared positive comments from residents and visitors on the excellent condition of the Town's sidewalks during the winter months.

**9.3** Councillor Spencer noted that the streets were cleared in a timelier manner following the most recent snow fall. He expressed concern with vehicles parking on Town streets, prohibiting adequate street clearing. Mr. Baker will confirm with Chief Sutherland that these vehicles can be dealt with under the Highway Traffic Act. Alternatively, Town Council will consider passing a Parking Bylaw.

## **10. Correspondence**

**10.1** A letter from MLA Cory Deagle requesting the Town's support for *An Act to Amend the Time Uniformity Act*.

Town Council discussed the proposed change and unanimously agreed they would want to remain in the same time zone as the neighboring Maritime Provinces. It was requested a letter be written to provide the mixed opinions of Councillors and each individual Councillor was encouraged to submit individual comment if they so desired.

## **11. In-Camera (Closed Session)**

11.1 *Nil.*

**12. Adjournment**

12.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to adjourn the meeting at 7:31 pm. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor