

**Town of Kensington
Committee of Council Meeting
Monday, June 27, 2022
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor Pickering
Councillors: MacRae, Toombs, Gallant, Spencer and
Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy
Administrator, Wendy MacKinnon; Municipal Clerk, Kim
Caseley

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed the Committee of Council members and staff to the June Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the agenda for June 27, 2022, Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of the Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers, and Public Input

4.1 *Nil.*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor MacRae, seconded by Councillor Toombs to approve the Committee of Council meeting minutes from May 24, 2022. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil.*

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the June 2022 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the May 2022 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor MacRae, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the May 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to receive the Development Permit Summary Report for the month of June as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Financial Report - Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the General Bills for May 2022 in the amount of \$184,103.69. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the Capital Expenditures for May 2022 in the amount of \$10,466.69. Unanimously carried.*

7.5.3 *Moved by Councillor Toombs, seconded by Councillor Mann to receive, and recommend Town Council's approval to adopt the Water & Sewer Utility Bills for May 2022 in the amount of \$10,400.91. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the Summary Income Statements for May 2022, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor MacRae, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for May 2022, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 Development Control Bylaw and Official Plan Amendment – PID No. 762559 – Lot B36 Rosewood Drive

8.1.1 *Moved by Councillor Spencer, seconded by Councillor Toombs*

BE IT RESOLVED THAT Committee of Council recommend that Town Council give first reading and approval of a Development Control Bylaw and Official Plan amendment to formally re-zone PID No. 762559, Lot B36 Rosewood Drive from its current Single Residential (R1) designation to Low-Density Residential (R2), for the purpose of constructing a duplex on the property.

Unanimously carried.

8.2 Development Permit – A&R Adventures Inc.

8.2.1 *Moved by Councillor Gallant, seconded by Councillor Toombs*

BE IT RESOLVED THAT Committee of Council recommend that Town Council approve a development permit application from A&R Adventures located at 49 Broadway Street N. for the construction of a fire exit landing and stairway.

Unanimously carried.

8.3 Special Permit Use – 61 Broadway Street

8.3.1 *Moved by Councillor Toombs, seconded by Councillor Spencer*

WHEREAS a request has been made by CHANCES to operate a child care facility at 61 Broadway Street N. – PID No. 77974;

AND WHEREAS the General Commercial Zoning designation of the Town's Development Control Bylaw permits Child Care Facilities as a Special Permit Use;

AND WHEREAS staff have evaluated the request against the Town's Development Control Bylaw in consultation with DV8 consulting, and it is found to be in general compliance therewith;

BE IT RESOLVED THAT Committee of Council recommend that Town Council approve a Special Permit Use as requested by CHANCES to operate a child care facility at 61 Broadway Street N. with the following conditions:

- I. Parents/guardians are to be instructed to use the rear parking lot for regular pick up and drop off and signage should be erected on Broadway St should compliance become an issue, at the cost of the property owner.*
- II. A building permit shall be obtained for the change of use to ensure the building meets National Building Code requirements for a Child Care Facility.*

Unanimously carried.

Chief Sutherland joined the Council Chamber at 6:44 pm

9. Councillor Issues/Inquiries

- 9.1** Councillor Mann noted the property located at 105 Victoria Street W. requires maintenance. Mr. Baker will address the issue with the property owner.

10. Correspondence

- 10.1** An email from Linda Somers -Acting Director of Retail Operations and Development with the PEI Liquor Control Commission, requesting the installation of designated parking spaces within the parking lot.

Moved by Councillor Toombs, seconded by Councillor Spencer to deny the request from the PEI Liquor Control Commission to have designated parking spaces within the Kensington Railyards parking lot.

Unanimously carried.

- 10.2** An email from the Kensington Heritage Library announcing the recent increase in hours and staffing.

- 10.3** Kensington & Area Chamber of Commerce Newsletter

Moved by Councillor Toombs, seconded by Councillor MacRae to approve the registration of a 4 person team in the Kensington & Area Chamber of Commerce Golf Tournament on Wednesday, September 21, 2022 in the amount of \$500.00 plus hst.

Unanimously carried.

- 10.4** Chief Sutherland discussed with members of Committee of Council concerns around the ongoing disruption and minor vandalism at the Railyards gazebo and public washrooms. Kensington Police Service will continue to monitor the area and evaluate whether further action is required.

Chief Sutherland excused himself from the Council Chamber at 7:10 pm

11. In-Camera (Closed Session)

- 11.1** One item under Section 119 (1)(d) of the Municipal Government Act

11.1.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to enter into an In-Camera session at 7:10 pm.*

Unanimously carried.

11.1.2 *Moved by Councillor Toombs, seconded by Councillor Spencer to come out of an In-Camera session at 7:43 pm.*

Unanimously carried.

12. Adjournment

- 12.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 7:44 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor