

**Town of Kensington  
Committee of Council Meeting  
Monday, March 22, 2021  
6:22 PM**

**Council Members Present:** Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering  
Councillors: Gallant, Toombs, Spencer and Mann.

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon; Administrative  
Assistant, Kim Caseley.

**Visitors:** Jason Simmonds – Journal Pioneer

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**1. Calling of Meeting to Order**

1.1 Mayor Caseley called the meeting to order at 6:22 pm and welcomed Council members, staff, and visitors.

**2. Adoption of Agenda**

2.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the agenda for the March 22, 2021 Committee of Council meeting. Unanimously carried.*

**3. Declaration of Conflict of Interest**

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers and Public Input**

4.1 *Nil*

**5. Adoption of Previous Meeting Minutes**

5.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Committee of Council meeting minutes from February 22, 2021. Unanimously carried.*

**6. Business Arising from Minutes**

6.1 *Nil*

## **7. Staff Reports**

### **7.1 CAO's Report**

**7.1.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to receive and recommend approval to Town Council the adoption of the March 2021 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

### **7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Gallant, seconded by Deputy Mayor Pickering to receive and recommend to Town Council the adoption of the February 2021 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

### **7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Gallant, seconded by Councillor Spencer to receive and recommend to Town Council the adoption of the February 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

### **7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to receive the March 2021 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

### **7.5 Financial Report (Summary Income Statement & Bills List)**

**7.5.1** *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to receive and recommend to Town Council the approval of the General Bills List for February 2021 in the amount of \$178,811.79. Unanimously carried.*

**7.5.2** *Moved by Councillor Mann, seconded by Councillor Toombs to receive, and recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for February 2021 in the amount of \$18,943.32. Unanimously carried.*

### **7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend to Town Council the adoption of the Summary Income Statements for February 2021, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to receive and recommend to Town Council the adoption of the Credit Union Centre Report for February 2021, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

**8. New Business**

**8.1 Development Permit Application - Fun Times Childcare Centre (PID No. 902494 - 28 Garden Drive)**

**8.1.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Gallant*

*That Committee of Council recommend to Town Council the approval of a development permit application from Fun Times Childcare Centre located at PID No. 902494 – 28 Garden Drive, to facilitate the installation of a 16 ft x 75 ft commercial modular unit designed for use as a childcare centre.*

*Unanimously carried.*

**8.2 Subdivision of Lands of St. Mary's Holy Family Roman Catholic Parish Inc.**

**8.2.1** *Moved by Councillor Toombs, seconded by Councillor Gallant*

*That Committee of Council recommend to Town Council the approval of subdivision plan # 21036-S01 as the plan of subdivision of lands of St. Mary's Holy Family Roman Catholic Parish Inc.*

*Unanimously carried.*

**8.2.2** *Moved by Councillor Gallant, seconded by Councillor Toombs*

*To direct Town Staff to proceed with scheduling a Public Meeting for the Re-zoning application from St. Mary's Holy Family Roman Catholic Parish Inc. for Lot 21-1 (30 Pleasant Street) from PSI (Public Service and Institutional) to R3 (Multi-Unit Residential) zone.*

*Unanimously carried.*

**8.3 Residential Water Meters – Discussion**

**8.3.1** Mayor Caseley spoke to Committee of Council members regarding their interest in installing water meters for residential properties on a voluntary basis and requiring water meters on all new construction.

**Councillor Gallant** expressed his opinion that residential water meters would not be beneficial to residents and does not feel residents will support it either. He addressed concerns that the installation of water meters will increase the cost for water utility customers.

**Councillor Toombs** expressed concern that by installing water meters, residents would use less water and therefore cause water rates to spike.

**Councillor Spencer** supported the initiative and noted that water meters may make users be more aware of their water usage and conserve the resource.

**Deputy Mayor Pickering** can see both sides of the debate but would like further information on the impact of residential water meters on residents. Inquired if there has been any consultation with local developers and available funding options.

**Councillor Mann** proposed that residential water meters be installed in new builds to collect data only.

**8.3.2** *Moved by Councillor Spencer, seconded by Councillor Mann*

*To require water meters in all new construction (residential) and that property owners be charged by according to their usage. 2 for - 3 against (Gallant, Toombs, Pickering)*

*Motion defeated.*

**9. Councillor Issues/Inquiries**

**9.1** Councillor Gallant noted that the sidewalk in front of the Frosty Treat Dairy Bar located at 109 Victoria Street is being obstructed by parked vehicles. Mr. Baker will discuss the issue with Chief Sutherland.

**9.2** Councillor Spencer requested that the grass/dirt be cut back from the Victoria Street E sidewalk along the section from the Anglican church to Davison Street, as it is growing over the sidewalk pads.

**10. Correspondence**

**10.1** Information on the PTGA Driving for Change Golf Tournament, requesting financial contribution or team entry.

*Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

*That Committee of Council recommend that Town Council make a donation to the Post Traumatic Growth Association in the amount of \$150.00.*

*Unanimously carried.*

**10.2** An email from Margaret McCullough, Founder of Puppy Mill Free Canada, requesting the Town to sign a petition to strengthen and update the laws regarding the required living conditions of animals. – *Received for information*

**10.3** An email from Scott Gaudet, with information on the “Delivering Community Power” campaign, and a letter from Jan Simpson, National President for the Canadian Union of Postal Workers. – *Received for information.*

**10.4** An email from Kari Car Service expressing interest in servicing the Kensington area.

**11. In-Camera (Closed Session)**

**11.1** *Nil.*

**12. Adjournment**

**12.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to adjourn the meeting at 7:46 pm. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor