

**Town of Kensington
Committee of Council Meeting
Monday, March 25, 2019
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering; Councillors: Spencer, Gallant, Bernard, Toombs and Mann.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Visitors: Shelley Tamtom – Kensington Heritage Library

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members and staff.

2. Adoption of Agenda

2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the agenda for the March 2019 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 Deputy Mayor Pickering declared a conflict with item 8.c

Shelley Tamtom joined the Council Chamber at 6:38 pm

4. Delegations, Special Speakers and Public Input

4.1 Shelley Tamtom, Librarian at the Kensington Heritage Library provided a review of library programs/operations for the 2018 year.

Shelley Tamtom excused herself from the Council Chamber at 6:56 pm.

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from February 25, 2019. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil.*

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to receive the March 2019 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Bernard, seconded by Councillor Spencer to recommend to Town Council the adoption of the February 2019 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to recommend to Town Council the adoption of the February 2019 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to recommend to Town Council the adoption of the March 2019 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to recommend to Town Council the approval of the General Bills List for February 2019 in the amount of \$216,558.84. Unanimously carried.*

7.5.2 *Moved by Councillor Spencer, seconded by Councillor Gallant to recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for February 2019 in the amount of \$3,847.59. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Pickering to recommend to Town Council the adoption of the Summary Income Statements for February 2019, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Bernard, seconded by Councillor Toombs to recommend to Town Council the adoption of the Credit Union Centre Report for February 2019, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 2019-2020 Financial Plan

8.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard*

To recommend that Town Council approve the Town of Kensington 2019/20 Financial Plan with operational revenue estimates projected at \$2,946,283 and operational expenditure estimates projected at \$2,942,263.

Unanimously carried.

8.1.2 Councillor Bernard addressed the Committee her concerns regarding the elimination of the Water & Pollution Control Director's honorarium. She felt that Council was not given the information in advance of being requested to make a decision which did not give them enough time to fully evaluate and make an informed decision. Councillor Bernard requested available options should Council decide to reconsider their vote.

8.1.3 Mayor Caseley responded to Councillor Bernard's concerns and explained that the Water & Pollution Control Corporation is no longer a requirement under the Municipal Government Act. Council can give direction to complete an evaluation to make an informed decision whether or not to consider eliminating the Water & Pollution Control Corporation and to assume the operation of the Water and Sewer systems under town operations.

8.1.4 Councillor Gallant spoke regarding the elimination of the honorarium and that he supported Councillor Bernard's concerns. Councillor Gallant noted that as long as the Water & Pollution Control Corporation is still active, he feels that the honorarium should remain in place.

8.1.5 Mayor Caseley and CAO, Geoff Baker provided Council the available options should they decide to re-consider the motion previously approved by Town Council.

Councillor Mann joined the Council Chamber at 8:03 pm.

Deputy Mayor Pickering excused herself from the Council Chamber at 8:16 pm and returned at 8:17 pm.

Councillor Gallant left the Council Chamber at 8:32 and returned at 8:33 pm.

8.2 Snow and Ice Control Policy (amended)

8.2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

THAT Committee of Council recommend that Town Council approve the proposed Snow and Ice Control Policy Amendment and include the request to move the section of School Street sidewalk between Broadway Street N to North Street to priority No. 3.

Unanimously carried.

Councillor Bernard excused herself from the Council Chamber at 8:40 pm and returned at 8:43 pm.

Deputy Mayor Pickering declared a conflict and excused herself from the Council Chamber at 8:46 pm.

8.3 EMO Coordinator Appointment

8.3.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to recommend that Town Council appoint Patrick Kelly as the Emergency Measures Coordinator for the Town of Kensington; and*

An annual honourarium be established for the Emergency Measures Coordinator position as follows: Year 1 - \$2,000.00, Year 2 - \$1,500.00, Thereafter - \$1,000.00 per year.

Unanimously carried.

Deputy Mayor Pickering returned to the Council Chamber at 8:56 pm.

9. Councillor Issues/Inquiries

9.1 Mayor Caseley reminded Council of the Welcome Home Celebration for Special Olympian, Roy Paynter will be held at the Murray Christian Centre on Saturday, April 6, 2019 at 2:00 pm.

9.2 The Annual Town Clean up Day will be held on Saturday, May 11 at 9:00 am. Deputy Mayor Pickering will speak to the Kensington Girl Guides and invite them to participate.

9.3 Councillor Spencer noted that there are many Town streets that are in need of repairs. Staff will follow-up with the Department of Transportation.

10. Correspondence

- 10.1** An invitation to the 2019 Kensington Area Chamber of Commerce Presidents Dinner on April 25, 2019. Those wishing to attend are requested to RSVP with Deputy CAO, Wendy MacKinnon.

11. In-Camera (Closed Session)

- 11.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to commence into a Committee of the Whole meeting, according to Section 119(1)(h) of the Municipal Government Act. at 9:03 pm. Unanimously carried.*

- 11.2** *Move by Councillor Toombs, seconded by Councillor Spencer to come out of the Committee of the Whole meeting at 9:34 pm. Unanimously carried.*

12. Adjournment

- 12.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to adjourn the meeting at 9:34 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor