

**Town of Kensington
Committee of Council Meeting
Monday, March 28, 2022
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor Pickering
Councillors: MacRae, Toombs, Gallant, Spencer and
Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy
Administrator, Wendy MacKinnon; Municipal Clerk, Kim
Caseley

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed the Committee of Council members and staff to the March Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor MacRae to approve the agenda for March 28, 2022, Committee of Council meeting with the addition of item 8.2 – Development Permit Application for 28 Pleasant Street. Unanimously carried.*

Councillor Gallant joined the Council Chamber at 6:32 pm.

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of the Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers, and Public Input

4.1 *Nil.*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor MacRae, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from February 28, 2022. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil.*

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the March 2022 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the February 2022 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the February 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Nil.*

7.5 Financial Report - Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the General Bills for February 2022 in the amount of \$202,624.29. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor Gallant to receive and recommend Town Council's approval to adopt the Capital Expenditures for February 2022 in the amount of \$378,423.61. Unanimously carried.*

7.5.3 *Moved by Councillor Toombs, seconded by Councillor Mann to receive, and recommend Town Council's approval to adopt the Water & Sewer Utility Bills for February 2022 in the amount of \$20,714.14. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the Summary Income Statements for February 2022, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for February 2022, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 Procurement Policy – Proposed Amendments

8.1.1 Committee of Council reviewed the amended Procurement Policy.

Moved by Deputy Mayor Pickering, seconded by Councillor Gallant,

***BE IT RESOLVED THAT** Committee of Council recommend that Town Council approve the amended version of the Town of Kensington Procurement Policy.*

Unanimously carried.

8.2 Development Permit Application – 28 Pleasant Street

8.2.1 *Moved by Councillor Toombs, seconded by Councillor MacRae,*

***BE IT RESOLVED THAT** Committee of Council recommend that Town Council approve a development permit application for Sheldon Stewart and Mike James for the construction of a 12-unit row style multi-unit dwelling at 28 Pleasant Street (PID 80119), subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial, and federal legislation and regulations.*

Unanimously carried.

9. Councillor Issues/Inquiries

9.1 Mayor Caseley announced that Jamie Thomas, Cultural Director for Lennox Island First Nation will join Council at their Regular Meeting of Town Council in April.

9.2 May 12, 2022, the Kensington Police Service will host the Annual Walk in Silence in support of Victims of Family Violence.

- 9.3** The Kensington Police Service successfully completed its Annual Policing Audit recently.
- 9.4** Councillor MacRae addressed the dangerous road conditions of Barrett Street. Mr. Baker confirmed that the Department of Transportation have added additional signage to the area. Construction for the sidewalk, storm water system, and road work is anticipated to be completed in May.
- 9.5** Councillor Gallant requested that the owner of 40 Woodleigh Drive be contacted regarding the uncontained garbage receptacles. Mayor Caseley noted the owner has previously committed to the construction of a container system this summer to improve the area.

10. Correspondence

- 10.1** A letter from Marilee Reeves on behalf of the KISH Graduation Prom Committee requesting the donation of gift cards in support of their prom fundraiser.

Moved by Councillor Gallant, seconded by Councillor Toombs to approve a financial donation of two \$50.00 local gift cards to the KISH Graduation Prom Committee fundraiser.

Unanimously carried.

- 10.2** 2022 FPEIM Finance and Audit Committee Report.
- 10.3** Information on the FPEIM AGM on April 25, 2022. Council and staff wishing to attend are requested to contact Deputy Administrator MacKinnon to register.

11. In-Camera (Closed Session)

- 11.1** *Nil.*

12. Adjournment

- 12.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to adjourn the meeting at 7:20 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor