

**Town of Kensington
Committee of Council Meeting
Monday, May 27, 2019
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering; Councillors: Spencer, Gallant, Bernard, Toombs and Mann.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon

Visitors: Darren Cash and Pat Kelly – Kensington Minor Ball
Adrien Wedge - Kensington Public Works Department

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members, staff and visitors.

2. Adoption of Agenda

2.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to approve the agenda for the May 2019 Committee of Council meeting with the addition of 8.c Kensington Minor Ball Association - Batting Cages Replacement. Unanimously carried.*

Councillor Spencer joined the Council Chamber at 6:32 pm.

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 Kensington & Area Minor Ball Association President, Darren Cash and Treasurer, Pat Kelly made a presentation to Committee of Council and discussed the replacement of the batting cage located at the Credit Union Centre ballfields. They addressed Council's questions and concerns on the location of the batting cages, the number of tournaments being held or planned, additional sponsorship from other businesses/organizations, additional quotes being required and if the netting needed to be removed at the end of each season. It was requested that the Town donate the ground work, planting grass and for the Town to consider providing a loan to cover the up-front capital costs that could be repaid through their fundraising initiative. *Following the discussion there was some confusion around whether or not the Town*

was requested to provide a loan or to guarantee a loan through the Malpeque Bay Credit Union. The CAO was requested to seek clarification from the Minor Ball Association.

5. Adoption of Previous Meeting Minutes

- 5.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from April 23, 2019. Unanimously carried.*

Adrien Wedge joined the Council Chamber at 6:54 pm

6. Business Arising from Minutes

- 6.1** Mayor Caseley updated Council on a meeting held with Minister Matthew MacKay and CAO Geoff Baker where they discussed some of the upcoming town initiatives and projects that will be completed in the Kensington area over the next couple of years.

7. Staff Reports

7.1 CAO's Report

- 7.1.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to receive the May 2019 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

- 7.1.2** CAO, Geoff Baker reported that the Public Washrooms were opened for the season as of May 27, 2019.

- 7.1.3** Councillor Gallant expressed his disappointment with the Federation of Prince Edward Island Municipalities not agreeing to hold their semi-annual meeting in Kensington at the Murray Christian Centre due to the lack of sufficient parking and the venue not being large enough to facilitate the meeting.

7.2 Fire Department Statistical Report

- 7.2.1** *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to recommend to Town Council the adoption of the April 2019 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

- 7.3.1** *Moved by Councillor Bernard, seconded by Councillor Toombs to recommend to Town Council the adoption of the April 2019 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to receive the May 2019 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.4.2 Councillor Spencer brought forward a concern on the quality of drawings on the development permit applications.

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Councillor Toombs, seconded by Councillor Mann to recommend to Town Council the approval of the General Bills List for April 2019 in the amount of \$168,800.46. Unanimously carried.*

7.5.2 *Moved by Councillor Bernard, seconded by Councillor Spencer to recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for April 2019 in the amount of \$4,982.88. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to recommend to Town Council the adoption of the Summary Income Statements for April 2019, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to recommend to Town Council the adoption of the Credit Union Centre Report for April 2019, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

7.7.2 Councillor Mann brought forward a complaint he received regarding insufficient hot water in the dressing rooms during the Don Johnson Memorial Cup.

8. New Business

8.1 20 Stewart St - Demolition

8.1.1 *Moved by Councillor Toombs, seconded by Councillor Bernard*

THAT Committee of Council recommend to Town Council to award a contract to Waugh's Construction to proceed with the demolition and removal of the single residential dwelling on the property at 20 Stewart Street at their quoted amount of \$4,800.00 plus HST.

Unanimously carried.

8.2 Annual Line Painting Contract

8.2.1 *Moved by Councillor Bernard, seconded by Councillor Toombs*

THAT Committee of Council recommend that Town Council proceed with awarding a contract to On the Go Property Maintenance to complete the Town's 2019 Annual Line Painting Program at their quoted amount of \$3,135.50 plus HST.

Unanimously carried.

8.3 Kensington Area Minor Baseball Association Batting Cage Replacement

8.3.1 Direction was given to the CAO to provide the Town's support for guaranteeing a loan through the Malpeque Bay Credit Union for the replacement of the Kensington Area Minor Baseball Association batting cage with the condition that an additional quote be provided.

9. Councillor Issues/Inquiries

9.1 Deputy Mayor Pickering expressed her appreciation to the Kensington Volunteer Firemen for taking children on educational tours of the Fire Hall and for their community service.

9.2 Councillor Bernard inquired about the status of the request from Katherine McLennan at 2 Imperial Street to rent her residence on Airbnb for the months of July and August. Mr. Baker noted that the Province is currently responsible for approving licences for temporary rental accommodations and understands that the request will be approved in the absence of an approval letter from the Town.

9.3 Councillor Spencer noted that new councillors do not have Town of Kensington golf shirt and suggested that shirts or jackets be purchased for Councillors prior to the Town's Canada Day celebrations. Staff were directed to purchase shirts for all members of Council.

9.4 Councillor Gallant inquired about the status of the street sweeping. It was noted that some streets have been started, but are not complete.

10. Correspondence

10.1 Letter from Deputy Mayor Norma McColeman from the City of Summerside with information on the Confederation Bridge Toll Elimination Effort.

10.2 Thank you card from the family of the late Ruby (Caseley) Burgoyne.

10.3 Letter from Janet Cotton of the Rural Beautification Society soliciting financial support for prizes and their annual awards dinner.

Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to recommended to Town Council a donation of \$300.00 to the Rural Beautification Society for 2019. Unanimously carried.

11. In-Camera (Closed Session)

11.1 *Nil.*

12. Adjournment

12.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to adjourn the meeting at 8:28 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor