

**Town of Kensington  
Committee of Council Meeting  
Monday, November 27, 2017  
6:30 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Mann, Councillors Spencer, Doucette, Pickering, Mill and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

**Visitors:** Colin MacLean – Journal Pioneer  
Barry Murray – Kensington North Watersheds Association

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members, staff and visitors.

**2. Adoption of Agenda**

**2.1** *Moved by Councillor Doucette, seconded by Councillor Pickering to approve the agenda for the November 2017 Committee of Council meeting. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**3.2** *CAO, Geoff Baker declared a conflict with item 8.4.*

*Deputy Mayor Mann declared a conflict with an item of correspondence regarding the 50<sup>th</sup> Kensington/Bedford Pee Wee Hockey Exchange.*

**4. Delegations, Special Speakers and Public Input**

**4.1** Barry Murray provided Council with an update on the Kensington Area Watersheds Association and their activities over 2017. Mr. Murray noted that there is currently a vacancy on their board should Councillors have a recommendation of an interested person.

**5. Adoption of Previous Meeting Minutes**

**5.1** *Moved by Councillor Mill, seconded by Councillor Spencer to approve the*

*Committee of Council meeting minutes from October 23, 2017. Unanimously carried.*

**6. Business Arising from Minutes**

- 6.1** Councillor Spencer inquired about the eavestrough repair at the Community Gardens Complex. Mr. Baker noted that Mr. Wood is requesting quotations, but no further details are available at this time.

**7. Staff Reports**

**7.1 CAO's Report**

**7.1.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to receive the November 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.1.2** Councillor Spencer inquired about the timeline for the demolition of the unsightly buildings located on the property of 21 Barrett Street. Mr. Baker confirmed that no date has been set, the contractor will start the work once the ground has hardened enough to allow heavy equipment on the property.

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to recommend to Town Council the adoption of the October 2017 Fire Chief's Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Pickering, seconded by Councillor Mill to recommend to Town Council the adoption of the October 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.3.2** Councillor Spencer requested further details on why the KPS responded to an alarm call at Provincial Boat and Marine, which is located outside of the Town boundary. Mr. Baker will speak with Chief Sutherland and report back to Council.

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to receive the Development Permit Summary Report for November 2017 as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

**7.5 Financial Report (Summary Income Statement & Bills List)**

**7.5.1** *Moved by Deputy Mayor Mann seconded by Councillor MacLean to recommend to Town Council the approval of the General Bills List for October 2017 in the amount of \$162,162.41. Unanimously carried.*

**7.5.2** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to recommend to Town Council the approval of the Water and Pollution Control Bills List for October 2017 in the amount of \$6,433.24 as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

**7.5.3** *Moved by Deputy Mayor Mann seconded by Councillor Mill to recommend to Town Council the adoption of the Summary Income Statements for October 2017, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

**7.5.2** Deputy Mayor Mann requested the Community Gardens Complex financial summary include further detail in regards to events and expenses. Mr. Baker will review with staff to determine alternative reporting options.

## **7.6 Community Gardens Complex Report**

**7.6.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to recommend to Town Council the adoption of the Community Gardens Complex Report for October 2017, as prepared by CGC Manager, Robert Wood. Unanimously carried.*

## **8. New Business**

### **8.1 Kensington Fire Department False Alarms Report**

**8.1.1** Committee of Council discussed the Fire Department False Alarm Report as prepared by CAO, Geoff Baker. Councillor Pickering requested further information on the processes taken by other Fire Departments in regards to false alarms.

**8.1.2** *Moved by Councillor MacLean, seconded by Councillor Doucette to recommend to Town Council to direct staff to draft a letter to promote education on the importance of businesses maintaining their alarm systems to ensure that the fire response resources are being efficiently utilized. Unanimously carried.*

### **8.2 Kensington Intermediate Senior High School use of Fitplex**

**8.2.1** Town Council will review the request at their December Council Meeting once staff has received information regarding student supervision while at the Fitplex.

### **8.3 Public Works Property – Waste Site**

- 8.3.1** Committee of Council discussed the report prepared by Mr. Baker. Discussions were tabled until the January Committee of Council meeting.

*COA, Geoff Baker declared a conflict and excused himself from the Council Chamber at 7:55 PM*

#### **8.4 Blacksmith Shop Proposal**

- 8.4.1** Committee of Council discussed a request from Karen Murphy and Trent Murphy to convert the James Mullaly Blacksmith Shop on Commercial Street into a Fish and Chips Food Take Out. Mayor Caseley arranged to give Councillors an opportunity to visit the location on December 2, 2017 at 1:00 PM and further evaluate their decision.

*CAO, Geoff Baker returned to the Council Chamber at 8:19 PM*

*Councillor Mill excused himself from the Council Chamber at 8:19 PM due to another commitment.*

### **9. Councillor Issues/Inquiries**

- 9.1** Councillor Spencer noted that the Christmas lights on Broadway Street are no longer all the same color and requested that the order of the lights be changed.
- 9.2** Councillor Pickering brought forward a concern from a Town resident regarding the removal of some historical trophies which were displayed in the Kensington Fitplex. Mr. Baker noted that the trophies were removed to accommodate gym equipment and he will speak with staff to have the trophies displayed in another area of the Community Gardens Complex.
- 9.3** *Moved by Councillor Pickering, seconded by Councillor Doucette to recommend to Town Council the cancellation of the December 25, 2017 Committee of Council Meeting due to the Christmas Holiday.*
- 9.4** Mr. Baker notified Committee of Council that the Town has requested Island EMS to vacate the fire hall which was used as a base between emergency calls. The Town will continue to look for an alternative location for Island EMS to be based out of within the Town.
- 9.5** Mr. Baker brought forward an informal request he received regarding the Town's possible interest in selling a parcel of land located at the end of Lion's Drive and connects with Barrett Street. Council agreed that they were not prepared to dispose of the land at this time.
- 9.6** Mr. Baker noted that the EVK Memorial Swimming Pool recently had a waterline under the deck rupture. Once the issue is fully evaluated more details will be presented to Council.

## **10. Correspondence**

**10.1** A letter from the Kensington Meals on Wheels requesting a financial donation.

*Moved by Councillor Spencer, seconded by Councillor Pickering to recommend to Town Council a donation to the Kensington Meals on Wheels in the amount of \$1,200. Unanimously carried.*

**10.2** A letter from the Kujtim Musliu and the members of the Lt. Col. E W Johnstone Branch #9 of the Royal Canadian Legion, Kensington PE. requesting the Town to consider the rezoning of the Legion Property at 88 Victoria Street PID No. 76422 from its current zoning of Public Service and Institutional (PSI) to Commercial (C1). Mr. Baker will review the request and prepare a report for Town Council's consideration.

*Deputy Mayor Mann declared a conflict and excused himself from the Council Chamber at 8:40 PM.*

**10.3** A letter of request from Trevor Moase on behalf of the 50<sup>th</sup> Annual Kensington/Bedford Pee Wee Hockey Exchange requesting the Town's financial support to assist in the ice rental fees during the exchange.

**10.3.1** *Moved by Councillor Pickering, seconded by Councillor Doucette to recommend that Town Council approve a \$1,500 donation to the 50<sup>th</sup> Annual Kensington/Bedford Pee Wee Hockey Exchange. Unanimously carried.*

**10.3.2** Councillor MacLean expressed his concerns regarding the selection process of the players allowed to participate in the exchange.

*Deputy Mayor Mann returned to the Council Chamber at 8:52 PM.*

## **11. In-Camera (Closed Session)**

**11.1** *Nil*

## **12. Adjournment**

**12.1** *Moved by Councillor Doucette, seconded by Councillor Pickering to adjourn the meeting at 8:52 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor