

**Town of Kensington
Committee of Council Meeting
Monday, September 23, 2019
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering; Councillors: Spencer, Gallant, Bernard, Toombs and Mann.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley.

Visitors: Mayor Paul Brown – Community of Malpeque Bay
Deputy Mayor Herb Clark – Community of Malpeque Bay

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members, staff and visitors.

2. Adoption of Agenda

2.1 *Moved by Councillor Gallant, seconded by Councillor Bernard to approve the agenda for the September 2019 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 The Community of Malpeque's Mayor, Paul Brown and Deputy Mayor, Herb Clark spoke to the Committee regarding the potential of allocating some of their gas tax dollars to regional projects within the town. Discussions included potential collaborative projects that would benefit residents in both communities, including a warming station. Mayor Brown requested a further meeting with Mayor Caseley and CAO, Geoff Baker to discuss prospective projects.

Mayor Brown and Deputy Mayor Clark excused themselves from the Council Chamber at 6:59 pm.

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Committee of Council meeting minutes from June 24, 2019. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil.*

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to receive the September 2019 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to recommend to Town Council the adoption of the August 2019 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to recommend to Town Council the adoption of the August 2019 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Councillor Spencer noted that the foot patrols are not populating in the monthly report, Mr. Baker will confirm with Chief Sutherland and have the report updated.

7.4 Development Permit Summary Report

7.4.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to receive the September 2019 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Councillor Spencer, seconded by Councillor Mann to recommend to Town Council the approval of the General Bills List for August 2019 in the amount of \$218,758.45. Unanimously carried.*

7.5.2 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for August 2019 in the amount of \$7,200.47. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to recommend to Town Council the adoption of the Summary Income Statements for August 2019, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard to recommend to Town Council the adoption of the Credit Union Centre Report for August 2019, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 2019 – 2024 Proposed Capital Investment Plan

8.1.1 Council reviewed the Capital Investment Plan for their 2019-2024 Direct Allocation under the Gas Tax Program. Deputy Mayor Pickering inquired about the overhead crosswalk signage project. Mr. Baker will confirm the project details and will present the 2019-2024 Capital Investment Plan at the October Regular Council Meeting for consideration.

8.2 Subdivision of Lands of Gladys Hayman

8.2.1 *Moved by Councillor Spencer, seconded by Councillor Bernard*

THAT Committee of Council recommend to Kensington Town Council that approval be given to preliminary subdivision plan # PG-19-54 such that a final plan of subdivision can be submitted and approved at the October regular meeting of Town Council.

Unanimously carried.

8.3 Samaritans Purse Donation

8.3.1 *Moved by Councillor Gallant, seconded by Councillor Bernard*

THAT Committee of Council recommend to Kensington Town Council the approval of a \$2,000 donation to Samaritans Purse Relief Organization.

Unanimously carried.

9. Councillor Issues/Inquiries

- 9.1** Councillor Mann inquired about the current condition of the EVK Swimming Pool. Staff anticipate Island Hot Tubs & Pools to complete repairs to pump water lines in October.
- 9.2** Councillor Gallant inquired about the replacement of the John A. Hogg – Public Forest sign. Mr. Baker confirmed he spoke with the Province and anticipates the new sign to be installed by the winter months. It was also noted that the Province will look into the possibility of cleaning up the trails within the Public Forest.
- 9.3** Councillor Spencer addressed his concerns regarding the tree stumps located along the Confederation Trail behind the Haunted Mansion (81 Victoria Street W). It was suggested that they be trimmed down lower as they may pose a safety concern for snowmobiles during the winter months.
- 9.4** Deputy Mayor Pickering recently attended the 55+ Games in St. Peter’s Bay and provided Committee of Council with updates on attendance numbers and committee structure. Deputy Mayor Pickering offered to take on the role as Chair or Co-Chair.

10. Correspondence

- 10.1** A sponsorship request from the Kensington Wild.

Moved by Councillor Spencer, seconded by Councillor Toombs to recommend to Kensington Town Council the approval of a “Jersey Sponsorship” for the Kensington Wild Major Midget Hockey Club for the 2019/20 hockey season in the amount of \$750.00. Unanimously carried.

- 10.2** A Thank You note from Lily Greenan for the Town’s financial support in aid of her travel expenses to attend the Leadership Conference in Abbotsford, BC.
- 10.3** A letter from the Journal Pioneer with information on their Flyer Box/Tube Tree initiative. Committee of Council supported their request and staff will work on compiling a list of appropriate box locations.
- 10.4** A letter from PEI Coalition for Women in Government with information on their upcoming workshops on Advancing Equity and Inclusion for Municipalities.
- 10.5** A letter from the Kensington & Area Seniors Surfers’ providing an update on their recent activities at the Kensington Seniors Centre.

11. In-Camera (Closed Session)

- 11.1** *Nil.*

12. Adjournment

- 12.1** *Moved by Councillor Toombs, seconded by Councillor Bernard to adjourn the meeting at 8:25 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor