

**Town of Kensington
Committee of Council Meeting
Monday, September 28, 2020
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering
Councillors: Bernard, Gallant, Toombs, Spencer and
Mann.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy
Administrator, Wendy MacKinnon; Administrative
Assistant, Kim Caseley.

Visitors: Jason Simmonds – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members, staff and visitors.

2. Adoption of Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor Bernard to approve the agenda for the September 28, 2020 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 *Nil*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Committee of Council meeting minutes from June 22, 2020. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil*

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to receive and recommend approval to Town Council of the adoption of the September 2020 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Deputy Mayor Pickering complimented the progress of the many projects happening in Town, including the brickwork at the Town Hall, sidewalks and the railyards boardwalk & gazebo.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to recommend to Town Council the adoption of the August 2020 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Bernard, seconded by Deputy Mayor Pickering to recommend to Town Council the adoption of the August 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to receive the September 2020 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to recommend to Town Council the approval of the General Bills List for August 2020 in the amount of \$287,236.22. Unanimously carried.*

7.5.2 *Moved by Councillor Toombs, seconded by Councillor Bernard to recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for August 2020 in the amount of \$9,801.95. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Gallant to recommend to Town Council the adoption of the Summary Income Statements for August 2020, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Bernard, seconded by Deputy Mayor Pickering to recommend to Town Council the adoption of the Credit Union Centre Report for August 2020, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

7.7.2 Councillor Toombs recommended that the Credit Union Centre employees could have staff jackets. Mr. Baker will speak with Mr. Wood and evaluate available budget.

7.7.3 Councillor Gallant noted that the eavestroughs outside of the Fitplex entrance requires the elbow attachment. It was also noted that there is ground work and bricks that need to be removed at the northeast corner of the building.

8. New Business

8.1 Capital Borrowing

8.1.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to recommend to Town Council the approval of the following resolution:*

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to, by Bylaw, borrow money for capital purchases;

AND WHEREAS Town Council has authorized capital purchases since April of 2020 in the amount of \$160,564.64;

AND WHEREAS Town Council is intent on replacing the roofing and eaves troughing at the sewage treatment plant at an estimated cost of \$10,000.00;

AND WHEREAS it is deemed prudent to borrow the funds to cover the cumulative cost of these capital purchases;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow \$170,564.64 from the Scotiabank;

- i. repayable in full by Town Council over an amortization period not to exceed 5 years.*
- ii. at an interest rate of Prime, less 0.3% per annum with interest payable monthly.*
- iii. advances repayable on demand.*

Unanimously carried.

9. Councillor Issues/Inquiries

- 9.1** Deputy Mayor Pickering thanked the Town's public works department for their assistance with the installation of the new John A. Hogg Public Forest signage and encouraged Council members to attend the re-launch on September 29, 2020 at 2:00 pm.
- 9.2** Deputy Mayor Pickering spoke to Council regarding the potential use of the green space located on North Street and inquired if the Town would be interested in working with the Heart of PEI Initiative to investigate options. Council agreed they would welcome the Heart of PEI Initiatives suggestion's for consideration.
- 9.3** Councillor Bernard was contacted regarding a concern of the fire district boundary lines. It was recommended that the concerned individual contact the fire district committee members directly.
- 9.4** Mayor Caseley noted that the surplus Dodge Charger Police Cruiser will be tendered for sale.
- 9.5** Mayor Caseley encouraged Council members who have not previously attended the Basic Emergency Management Course to register for the upcoming sessions on Oct 14 & 21. Members of Council suggested that it would be beneficial if the Office of Public Safety offered the session during a weekend or evenings to accommodate work schedules.
- 9.6** Councillor Spencer addressed his concerns about the use of modified mufflers within Town; Mr. Baker will communicate his concerns with Chief Sutherland.

10. Correspondence

- 10.1** A Thank You letter from the PEI Humane Society for the Towns recent financial donation.

Jason Simmonds excused himself from the Council Chamber at 7:06 pm.

11. In-Camera (Closed Session)

- 11.1** *Moved by Councillor Bernard, seconded by Councillor Toombs to enter into an in-camera session pertaining to two items pursuant to Section 119 (e) of the Municipal Government Act. at 7:07 PM.*
- 11.2** *Moved by Councillor Bernard, seconded by Deputy Mayor Pickering to come out of an in-camera session at 7:38 PM.*

12. Adjournment

12.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 7:38 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor