

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, December 13, 2021**  
**7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Pickering, Councillors: Toombs, Spencer, Gallant, MacRae and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Municipal Clerk, Kim Caseley; Police Chief, Lewie Sutherland

**Visitors:** Kyle Reid – Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the November meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to approve the tentative agenda for the December 2021 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** *Nil.*

**4. Delegations / Presentations**

**4.1** *Nil.*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor MacRae, seconded by Councillor Spencer to approve the minutes from the November 8, 2021 regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 November 8, 2021 Regular Meeting**

**6.1.1** *Nil.*

## **7. Reports**

### **7.1 Chief Administrative Officer Report**

**7.1.1** *Moved by Councillor Spencer, seconded by Councillor Gallant to adopt the November 2021 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

### **7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to approve the October 2021 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

### **7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor MacRae, seconded by Councillor Spencer to approve the October 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.3.2** Chief Sutherland offered to make a presentation to Town Council on the new E-Watch camera system that was recently implemented within the Town. Council noted they would welcome the opportunity to meet the new police officers during the presentation. Staff will plan a presentation and introductions at the January Committee of Council meeting.

*Chief Sutherland excused himself from the Council Chamber at 7:10 pm.*

### **7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the December 2021 Development Permit Summary Report. Unanimously carried.*

### **7.5 Bills List**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor MacRae to approve the October 2021 Bills in the amount of \$224,003.07. Unanimously carried.*

**7.5.2** *Moved by Councillor Mann, seconded by Councillor Toombs to approve the October 2021 Water & Sewer Utility Bills in the amount of \$12,833.76. Unanimously carried.*

### **7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Spencer, seconded by Councillor Mann to approve the Summary Income Statement for the month of October 2021. Unanimously carried.*

## **7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of October 2021. Unanimously carried.*

**7.7.2** Councillor Gallant expressed concern that the new COVID sign in sheet at the FitPlex does not require a phone number. Mr. Baker will confirm with Mr. Wood that tracking is being completed in their electronic system.

## **7.8 Mayor's Report**

**7.8.1** *Moved by Councillor Spencer, seconded by Councillor MacRae to approve the Mayor's report for the month of December 2021 as presented by Mayor Caseley. Unanimously carried.*

**7.8.2** Mayor Caseley announced that due to COVID restrictions the Annual Mayor's New Years Day Levee will be cancelled.

**7.8.3** Mayor Caseley and Council discussed, and consensus was given for staff to investigate & recommend options for additional EV-charging stations within the Town. Staff will bring information forward to January's Committee of Council meeting.

## **7.9 Federation of PEI Municipalities (FPEIM) Report**

**7.9.1** FPEIM recently approved two Youth on Board students to participate in their meetings.

**7.9.2** The Federation recently approved a contract with Canoe Procurement to provide Municipalities with Group Benefits.

**7.9.3** The Province recently appointed Sandy Hermiston, as P.E.I.'s first-ever ombudsperson following the passing of the Ombudsperson Act.

**7.9.4** Councillor Mann noted that the FPEIM Semi-Annual meeting may be postponed due to the November 2022 Municipal Elections.

## **7.10 Heart of the Island Initiative Report**

**7.10.1** The Heart of PEI will be launching their website shortly.

## **7.11 Kensington Area Chamber of Commerce (KACC) Report**

**7.11.1** The Annual Awards Gala went very well with a sold-out attendance.

**7.11.2** The Chamber has been working on reaching out to potential new members.

## **7.12 PEI 55 Plus Games**

**7.12.1** Councillor Gallant discussed the 2022 the 55+ Games with Kim Picketts and requested that planning start in the next few months. Ms. Picketts indicated she will discuss with the 55+ Games board and report back to Councillor Gallant.

## **8. New Business**

### **8.1 Request for Decisions**

#### **8.1.1 Kensington Fire Department – Water Tanker Vehicle Purchase & Borrowing Resolution**

**8.1.1.1** *Moved by Councillor Spencer, seconded by Councillor Toombs*

*BE IT RESOLVED THAT Kensington Town Council award a contract to Helie Fire Trucks for the provision on one (1) Tanker Fire Vehicle as per their proposal dated November 16, 2021 in the amount of \$286,000 plus HST.*

*Unanimously carried.*

**8.1.1.2** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer*

*WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;*

*AND WHEREAS Town Council has authorized the purchase of a new Tanker Vehicle for the Kensington Fire Department;*

*AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;*

*BE IT RESOLVED that the Town of Kensington be empowered to borrow \$286,000 from the Scotiabank, under the following terms:*

*i. repayable in full by Town Council over an amortization period not to exceed 20 years.*

*ii. at an interest rate of Prime, less 0.3% per annum with interest payable monthly.*

*iii. Advances repayable on demand.*

#### **8.1.2 Subdivision/Consolidation and Disposal of Lands of the Town of Kensington – Achieve Marketing Inc.**

**8.1.2.1 *Moved by Councillor Mann, seconded by Councillor Gallant***

***WHEREAS a request has been received from Kevin Waugh, Owner of Achieve Marketing Inc., for the purchase of a 228 square meter portion of Lot 21-26 (Portion of PID No. 76406) within the Town of Kensington Business Park;***

***AND WHEREAS Town Council will first have to approve a subdivision of the property from Lot 21-26 (Portion of PID No. 76406) and a consolidation to the lands of Achieve Marketing Inc. (PID No. 1022078), to facilitate the sale of the property;***

***AND WHEREAS the subdivision/consolidation has been reviewed against the Town of Kensington Development Control Bylaw and is found to be in general compliance therewith;***

***BE IT RESOLVED THAT approval be granted to subdivide Parcel B from Lot 21-26 (Portion of PID No. 76406), being lands of the Town of Kensington, as per Survey Plan No. 19257-S03, dated December 7, 2021, as drawn by Locus Surveys Ltd;***

***BE IT FURTHER RESOLVED THAT approval be granted to consolidate Parcel B to PID No. 1022078, being lands of Achieve Marketing Inc., as per Survey Plan No. 19257-S03, dated December 7, 2021, as drawn by Locus Surveys Ltd.***

***Unanimously carried.***

**8.1.2.2 *Moved by Councillor Mann, seconded by Deputy Mayor Pickering***

***WHEREAS a request has been received from Kevin Waugh, Owner of Achieve Marketing Inc., for the purchase of a 228 square meter portion of Lot 21-26 (Portion of PID No. 76406) within the Town of Kensington Business Park;***

***AND WHEREAS the 228 square meter portion (Parcel B – Plan No. 19257-S03) was subdivided from the Town’s property (Portion of PID No. 76406) and consolidated to Achieve Marketing Inc.’s property (PID No. 1022078) at a regular meeting of Town Council held on December 13, 2021;***

***BE IT RESOLVED THAT Town Council authorize the sale of a 228 square meter portion of lot 21-26 (portion of PID No. 76406), within the Kensington Business Park to Achieve Marketing Inc. at a price of \$8,500.00 plus HST.***

***Unanimously carried.***

**8.1.3 Kensington Lagoon Mechanical Building Upgrades Project – Tender Award**

**8.1.3.1 *Moved by Councillor Toombs, seconded by Councillor MacRae***

***BE IT RESOLVED THAT Kensington Town Council award the contract for the Kensington Lagoon Mechanical Building Upgrades Project to Hansen Electric Ltd. as per their tender submission in the amount of \$123,450.00 plus HST.***

***Unanimously carried.***

**8.2 Other Matters**

**8.2.1** Councillor Gallant spoke on a recent incident that occurred at an Island Hockey Tournament in Charlottetown where Mark Connors, a player on the U18 Halifax Hawks team was called racial slurs. Councillors publicly acknowledged their disappointment in how he was treated and agreed that a support letter be drafted and sent to Mr. Connors.

**8.2.2** Councillor Spencer noted that the snow clearing on Pleasant Street (between Broadway Street and Linwood Drive) has not been pushed back to the edge of the pavement, resulting in the narrowing of the street. Mr. Baker will follow up with the Department of Transportation regarding this concern.

**9. Correspondence**

**9.1** A Thank You Card from the KARSII Steering Committee for the Town's recent donation.

**9.2** A donation request from the IWK Foundation for the purchase of three new specialized Babylog ventilators for the NICU.

***Moved by Councillor Gallant, seconded by Councillor Spencer to approve a \$100 financial donation to the IWK Foundation in support of the purchase of three new specialized Babylog ventilators for the NICU. Unanimously carried.***

*Kyle Reid excused himself from the Council Chamber at 7:44 pm.*

**10. In-Camera (Closed session)**

**10.1 Committee of the Whole (In-Camera) – One matter under Section 119(e) of the Municipal Government Act**

**10.1.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to enter into an In-Camera session at 7:45 pm. Unanimously carried.***

**10.1.2 Moved by Councillor Toombs, seconded by Councillor MacRae to come out of an In-Camera session at 7:47 pm. Unanimously carried.**

**10.2 Moved by Deputy Mayor Pickering, seconded by Councillor Gallant**

***BE IT RESOLVED THAT Town Council authorize the CAO to settle the insurance claim for the James Mullally Blacksmith Shop based on a depreciated payout in the amount of \$47,147.28.***

***Unanimously carried.***

**11. Adjournment**

***Moved by Councillor Toombs, seconded by Councillor Gallant to adjourn the meeting at 7:50 PM. Unanimously carried.***

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor