

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, December 14, 2015  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, MacLean, Mill, Pickering and Doucette

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Visitors:** Nancy MacPhee, Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor MacLean, seconded by Councillor Mill to approve the tentative agenda for the December 14, 2015 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**3.2** *Mayor Caseley declared a conflict with Item #9 – Disposal of a portion of the 2 North Street Property. Deputy Mayor Mann and Councillor Mill declared a conflict with an item within the Correspondence – Letter from the Kensington Area Minor Hockey Association requesting a donation of ice time.*

**4. Delegations / Presentations**

**4.1** Nil

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Pickering, seconded by Councillor Doucette to approve the minutes from the November 9, 2015 regular meeting of Town Council. Unanimously carried.*

## **6. Business Arising from Minutes**

### **6.1 Regular Council Meeting November 9, 2015**

- 6.1.2** Councillor Spencer inquired on the expected arrival date of the new Multipurpose Sidewalk Tractor. The CAO indicated that the tractor should be delivered within the first two weeks of January, 2016.

## **7. Committee Reports**

### **7.1 Public Safety Committee**

- 7.1.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to adopt the November 2015 Public Safety Committee Report as presented by Councillor Doucette. Unanimously carried.*
- 7.1.2** *Moved by Councillor Doucette, seconded by Councillor MacLean to adopt the November 2015 Fire Chiefs Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*
- 7.1.3** *Moved by Councillor Doucette, seconded by Councillor Pickering to approve the November 2015 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

### **7.2 Community Services Committee**

- 7.2.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the November 2015 Community Services Committee report as presented by Councillor Spencer. Unanimously carried.*
- 7.2.2** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the Building Permit Summary Report for November 2015. Unanimously carried.*
- 7.2.3** *Moved by Councillor Spencer, seconded by Councillor MacLean THAT Town Council support and direct staff to move forward with the Adopt-a-Hydrant program as presented. Unanimously carried.*
- 7.2.4** Councillor MacLean committed to Adopt-a-Hydrant on the corner of Pleasant Street and Linwood Drive. He will complete the required form and submit to the Town office.

### **7.3 Wellness and Culture Committee**

- 7.3.1** *Moved by Councillor Pickering, seconded by Councillor Doucette to approve the November 2015 Wellness and Culture Committee report as prepared by Councillor Pickering. Unanimously carried.*

**7.3.2** Councillor MacLean informed Council that a local business would like to advertise local events on their digital message board during the winter months free of charge. Town staff will get in touch with the owner to confirm and make necessary arrangements.

#### **7.4 Finance and Administration Committee Report**

**7.4.1** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of November 2015, as presented by Deputy Mayor Mann. Unanimously carried.*

**7.4.2** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the payment of bills in the amount of \$246,615.29 for the month of November 2015. Unanimously carried*

**7.4.3** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the November 2015 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*

**7.4.4** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to give approval to the 2016 Preliminary Budget with revenues estimated at \$2,076,802.00 and expenditures estimated at \$2,076,802.00, pending any further adjustments required following the 2015 Year End Audit. Unanimously carried.*

**7.4.5** *Moved by Deputy Mayor Mann, seconded by Councillor Mill to approve Option C from MBS Radio for the Season's Greetings from the Mayor which includes 90 spots on three stations for \$499.00. Unanimously carried.*

**7.4.6** Deputy Mayor Mann requested that Town Council review the proposed Mobile Venders Bylaw and bring forward any concerns to the CAO or himself prior to January's meeting of Town Council.

#### **7.5 Mayor's Report**

**7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the Mayors report for the month of November 2015 as presented by Mayor Caseley. Unanimously carried.*

### **8. Council Representative Reports**

**8.1** Deputy Mayor Mann reported that the Federation of Prince Edward Island Municipalities (FPEIM) Semi Annual Meeting was held on November 14, 2015 at the Tignish Legion. No further meetings have taken place.

**8.2** Deputy Mayor Mann reported on the Kensington Area Chamber of Commerce will be hosting a Business Mixer at the Island Stone Pub on Wednesday, December 16

2015 from 4:30-6:30 PM. A lunch and learn from Skills PEI is also scheduled for January 7, 2016.

*Mayor Caseley declared a conflict and removed himself from the Council Chamber at 7:30 pm. Deputy Mayor Mann resumed the meeting as Chairperson.*

**9. Request for Decision – Property Disposal – 2 North Street (PID No. 80051)**

- 9.1** *Moved by Councillor Spencer, seconded by Councillor MacLean THAT Town Council authorize the CAO to move forward with the disposal of PID No. 80051 (2North Street), or a portion thereof such that the purchase price of the entire property equals not less than \$12,000. Unanimously carried.*

*Mayor Caseley returned to the Council Chamber and resumed his seat as Chairperson at 7:50 pm.*

**10. Request for Decision – Relocation of Murals**

- 10.1** *Moved by Councillor Mill, seconded by Councillor Doucette THAT Town Council approve the relocation of 5 Murals from the rail yards and town hall property to the west facing wall of the Masonic Lodge building along Victoria Street East. Unanimously carried.*

**11. Request for Decision – Borrowing Resolution for 2016 Police Interceptor**

- 11.1** *Moved by Deputy Mayor Mann, seconded by Councillor Pickering,*

*WHEREAS S. 43 of the Municipalities Act, R.S.P.E.I., Cap. M-13, Prince Edward Island authorizes a Council to borrow money for certain purposes;*

*AND WHEREAS the Town of Kensington purchased a 2016 Dodge Charger Police Interceptor in July of 2015 at a purchase price of \$31,635.73;*

*AND WHEREAS all equipment has been transferred into the new Interceptor and it has been marked appropriately at an estimated cost of \$4,831.72;*

*BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$36,467.45 from the Scotiabank repayable in full by Town council over an amortization period not to exceed 5 years at a floating rate of interest.*

*Unanimously carried.*

**12. Correspondence**

- 12.1** A letter from resident Janice Mulligan regarding snow removal from fire hydrants and sidewalks during the upcoming winter months. – *The CAO will provide a response to Ms. Mulligan including a copy of the Adopt-a-Hydrant Program.*
- 12.2** A letter from PEI Crime Stoppers requesting a financial donation to support their operations.

***Moved by Councillor Spencer, seconded by Councillor Pickering to approve a \$225.00 donation to PEI Crime Stoppers. Unanimously carried.***

*Deputy Mayor Mann and Councillor Mill declared a conflict and removed themselves from the Council Chamber at 8:05 pm.*

- 12.3** A letter from the Kensington and Area Minor Hockey Association requesting the Town of Kensington donate the ice rental for the 2016 Annual Initiation Islander Day Tournament.

***Moved by Councillor Spencer, seconded by Councillor Doucette to approve the donation of ice rental for the 2016 Annual Initiation Islander Day Tournament. Unanimously carried.***

*Deputy Mayor Mann and Councillor Mill returned to the Council Chamber at 8:08 pm.*

- 12.4** KISH Newsletter

- 12.5** A letter from the IWK Hospital Foundation requesting financial donations.

***Moved by Councillor Doucette, seconded by Councillor Mill to approve a \$500 financial donation to the IWK Hospital Foundation. Unanimously carried.***

### **13. Other Items**

- 13.1** Councillor MacLean inquired on the status of numerous street lights which remain out within the Town. These lights have been reported to Maritime Electric by Town staff via emails and phone calls. Mayor Caseley will write a letter to Maritime Electric to ensure the issue is resolved.

- 13.2** The CAO provided Town Council with the following updates:

13.2.1 The Pleasant Street Lift Station project was commissioned on Friday, December 11, 2015.

13.2.2 The School Street repaving project is near completion.

13.2.3 The Town has received approval from the insurance company to replace the failed generator on the WWTP wind turbine with a refurbished generator. Staff continues to work towards getting the turbine back to normal operation. Further information will be provided to Town Councillors as the repair and replacement progresses.

- 13.3** Councillor Spencer inquired about the Town of Kensington sign located at the Castle Building Supplies store on Hwy #2. The CAO has contact the sign installer and is awaiting a response.

**13.4** Councillor Spencer requested clarification on the process when a SOT (summary offence ticket) is tossed out of court by a judge due to administrative errors, i.e. an error on the ticket or not being completed correctly.

**14. Adjournment**

*Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 8:20 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor