

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, January 11, 2016  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, MacLean, Mill, Pickering and Doucette

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Visitors:** Ancelene MacKinnon, Journal Pioneer  
Donald and Betty Pickering

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and guests.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor MacLean, seconded by Councillor Doucette to approve the tentative agenda for the January 11, 2016 regular meeting of Town Council with the amendment that one In-Camera item will be presented during the Public Safety report instead. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

**4.1** Nil

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Spencer, seconded by Councillor Mill to approve the minutes from the December 14, 2015 regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** The new sidewalk tractor is scheduled to arrive on January 12, 2016.

## 7. Committee Reports

### 7.1 Public Safety Committee

7.1.1 *Moved by Councillor Doucette, seconded by Councillor Pickering to adopt the December 2015 Public Safety Committee Report as presented by Councillor Doucette. Unanimously carried.*

7.1.2 *Moved by Councillor Doucette, seconded by Councillor Spencer to adopt the December 2015 Fire Chiefs Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*

7.1.3 *Moved by Councillor Doucette, seconded by Councillor Pickering,*

*BE IT RESOLVED that Kensington Town Council approve the Fire department's purchase of dress uniforms from Carleton Uniforms Inc. as per their quote dated November 23, 2015 in the amount of \$13,697.50 plus HST. Unanimously carried.*

7.1.4 *Moved by Councillor Doucette, seconded by Councillor Mill,*

*BE IT RESOLVED that Kensington Town Council approve the Fire department's purchase of a Blitzfire Combination Nozzle from MICMAC fire Safety Ltd. as per their quote dated December 4, 2015 in the amount of \$5,710.00 plus HST. Unanimously carried.*

7.1.5 *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the December 2015 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.1.6 *Moved by Councillor Doucette, seconded by Councillor Spencer,*

*THAT the Town Council authorize the CAO to sign a Memorandum of Understanding with the RCMP for the provision of dispatch services to the Kensington Police Service for a one year period, at an annual rate of \$24,000.00. Unanimously carried.*

### 7.2 Community Services Committee

7.2.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the December 2015 Community Services Committee report as presented by Councillor Spencer. Unanimously carried.*

7.2.2 Councillor Spencer reported that the Adopt-a-Hydrant program has been going well and encouraged Council and residents to drop off or send in their forms to the Town Hall.

### **7.3 Wellness and Culture Committee**

**7.3.1** *Moved by Councillor Pickering, seconded by Councillor Mill to approve the December 2015 Wellness and Culture Committee report as prepared by Councillor Pickering. Unanimously carried.*

### **7.4 Finance and Administration Committee Report**

**7.4.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to adopt the Finance and Administration Committee report for the month of December 2015, as presented by Deputy Mayor Mann. Unanimously carried.*

**7.4.2** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the payment of bills in the amount of \$235,386.49 for the month of December 2015. Unanimously carried*

**7.4.3** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the December 2015 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*

**7.4.4** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to give first reading to the Town of Kensington Mobile Vendor's Bylaw:*

*WHEREAS Section 30(y) of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to regulate certain business activities;*

*AND WHEREAS Section 64(o)(iii) of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to , by bylaw, license and control certain business activities;*

*AND WHEREAS the Council of the Town of Kensington deems it advisable to establish a bylaw to regulate and control Vendor Licensing;*

*BE IT RESOLVED THAT the Town of Kensington Mobile Vendors Bylaw be hereby read a first time.*

**7.4.5** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean*

*WHEREAS Section 30(y) of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to regulate certain business activities;*

*AND WHEREAS Section 64(o)(iii) of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to , by bylaw, license and control certain business activities;*

*AND WHEREAS the Council of the Town of Kensington deems it advisable to establish a bylaw to regulate and control Vendor Licensing;*

*AND WHEREAS the Town of Kensington Mobile Vendors Bylaw was read a first time at this meeting;*

*BE IT RESOLVED THAT the Town of Kensington Mobile Vendors Bylaw be hereby approved.*

*Unanimously carried.*

**7.4.6** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer,*

*BE IT RESOLVED that Town Council authorize the CAO to sign a 5 year Service and Monitoring Agreement with Northern Power Systems at an annual cost of \$5,300 USD per year paid in a lump sum amount of \$26,500 USD. Such agreement being effective upon re-commissioning of the turbine. Unanimously carried.*

**7.4.7** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette,*

*BE IT RESOLVED THAT Town Council approve an increase to the Town of Kensington's Corporate Credit Card from \$10,000 to \$100,000. Unanimously carried.*

**7.4.8** *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to authorize staff to setup additional banks to receive online payments for water and sewer customers. Unanimously carried.*

## **7.5 Mayor's Report**

**7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the Mayors report for the month of December 2015 as presented by Mayor Caseley. Unanimously carried.*

## **8. Council Representative Reports**

**8.1** Deputy Mayor Mann reported that the Kensington Area Chamber of Commerce will be hosting their AGM on Wednesday, January 20 at the Kensington Lions Club building.

**8.2** The Chamber of Commerce continues to put considerable effort into increasing their membership.

## **9. Correspondence**

**9.1** An email to Mayor Caseley from Trans Canada Trails providing an update on Trans Canada Trail initiatives.

**9.2** A letter from Hon. Robert Mitchell, Minister of Communities, Land and Environment, informing the Town that the request to annex PID #465708 will be forwarded to Island Regulatory and Appeals Commission for consideration.

- 9.3** An invitation to the 2016 Annual General Meeting and Luncheon of the Kensington and Area Chamber of Commerce on Wednesday, January 20, 2016. *Those wishing to attend are requested to RSVP with the Deputy Administrator, Wendy MacKinnon.*
- 9.4** A letter from Dale Dunn, informing Town Council of his plans to operate two businesses, BM Conner Bookkeeping Services and Cause 4 Paws (non-profit), out of a Commercial building located at 67 Woodleigh Drive.
- 9.5** A letter from the 48<sup>th</sup> Annual Kensington/Bedford Peewee Hockey Exchange requesting financial support in hosting the Welcome Dinner upon their arrival.

***Moved by Councillor MacLean, seconded by Councillor Doucette to approve a \$750 donation to the 48<sup>th</sup> Annual Kensington/Bedford Peewee Hockey Exchange. Unanimously carried.***

- 9.6** An email from Jackie Baird with Maritime Electric, responding to a letter written by Mayor Caseley, in regards to certain street lights not working and the level of service provided by Maritime Electric. The affected lights have been repaired. Ms. Baird indicated that a software issue deleted certain service requests from Maritime Electric's computer system. The software issue has since been resolved and there should be no further issues moving forward.

## **10. Adjournment**

***Moved by Councillor Spencer, seconded by Councillor Doucette to adjourn the meeting at 7:51 PM. Unanimously carried.***

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor