

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, May 8, 2017  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Mill, Spencer, and Doucette

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Visitors:** Millicent McKay – Journal Pioneer  
Sally Hoof – Resident  
Claude Woodington – Resident  
Austin Roberts & Maribeth Roberts – A&R Adventures

**Regrets:** Councillor Pickering

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**1. Calling of Meeting to Order**

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

2.1 *Moved by Councillor Doucette, seconded by Councillor Mill to approve the tentative agenda for the May 8, 2017 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

4.1 Shelly Tamtom, the librarian at the Kensington Heritage Library sent her regrets and provided Council with a copy of the 2016 Library report.

*Moved by Councillor Spencer, seconded by Councillor MacLean to receive the Kensington Heritage Library Annual Report as prepared by Librarian, Shelly Tamtom. Unanimously carried.*

4.2 Sally Hoof spoke to Town Council regarding the current condition of the Town sidewalks and inquired about future plans for a sidewalk expansion, primarily on

Broadway Street South. Mayor Caseley confirmed that there are several sidewalks within the Town which require maintenance and that the town is currently waiting for quotations on the repairs. He also noted that the current sidewalks are a priority and once the repairs have been completed then they will address any need for additional sidewalks at that time.

- 4.3 Mr. Woodington requested that an audible crossing device be added to the traffic lights to assist those who are visually impaired. He also requested that a crosswalk be added across the road at the stop sign on the corner of Garden Drive and Barrett Street. Mayor Caseley confirmed that a request to the Department of Transportation would be made regarding both matters.

## **5. Approval of Minutes of Previous Meeting**

- 5.1** *Moved by Councillor MacLean, seconded by Councillor Doucette to approve the minutes from the April 10, 2017 regular meeting of Town Council. Unanimously carried.*

## **6. Business Arising from Minutes**

### **6.1 April 10, 2017 Regular Council Meeting**

**6.1.1** *Nil*

## **7. Reports**

### **7.1 CAO's Report**

- 7.1.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to adopt the May 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.1.1.1** Councillor Doucette inquired if there was any further action taken on the property located at 21 Barrett Street. Mr. Baker confirmed that Key Murray Law has drafted a letter which he anticipates will be delivered this week.

### **7.2 Fire Department Statistical Report**

- 7.2.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the March 2017 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

### **7.3 Police Department Statistical Report**

- 7.3.1** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the March 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

#### **7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Development Permit Summary Report for the month of May 2017. Unanimously carried.*

#### **7.5 Bills List**

**7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor Mill to approve the March 2017 Bills in the amount of \$201,225.39. Unanimously carried.*

#### **7.6 Summary Income Statement**

**7.6.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the Summary Income Statement for the month of March 2017. Unanimously carried.*

#### **7.7 Community Gardens Complex Report**

**7.7.1** *Moved by Councillor Mill, seconded by Councillor Doucette to approve the Community Gardens Complex report for the month of March 2017. Unanimously carried.*

**7.7.2** Councillor Spencer inquired when staff anticipate the construction of the new dugouts at the ball fields will be completed. Mr. Baker confirmed they are expected to be completed by the end of May.

#### **7.8 Mayor's Report**

**7.8.1** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the Mayors report for the month of May 2017 as presented by Mayor Caseley. Unanimously carried.*

**7.8.2** Mayor Caseley added to his report that he met with Christina Gallant and Courtney Caseley regarding the Fun Times Summer Program. The students in the program are from ages 5-12 and are looking for ways to volunteer within the community.

**7.8.3** Mayor Caseley thanked Deputy Mayor Mann for attending the Malpeque Bay Credit Union AGM on his behalf.

#### **7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report**

**7.9.1** Deputy Mayor Mann spoke on the FPEIM AGM that was held recently at Rodd Charlottetown.

**7.9.2** Deputy Mayor Mann reported that the Kensington Area Chamber of Commerce had 4 new members join. They will be hosting a Lunch and

Learn on May 11 and a Business Mixer at Twin Shores Campground on June 28. The KACC Annual Golf Tournament is looking to move its date later and having it as a fall tournament.

## **8. New Business**

### **8.1 Request for Decisions**

#### **8.1.1 Blue Shank Trucking ZB and OP Amendment Request - Second Reading and Formal Adoption**

##### **8.1.1.1 Zoning Bylaw Amendment Resolution 3 – Second Reading**

*Moved by Deputy Mayor Mann, seconded by Councillor MacLean*

*WHEREAS a request has been received from Blue Shank Trucking Ltd., the owner of PID No 792580, to amend the Town of Kensington Development Control Bylaw to re-zone PID No 792580 (Lots 17-1 & 17-2 and remainder of PID No 792580) along Douglas Street from Single Unit Residential (R1) to Multi-Unit Residential (R3) for the purpose of constructing a multi-unit development;*

*AND WHEREAS town staff have evaluated and analyzed the request and are recommending that Town Council proceed with the Bylaw amendment (re-zoning);*

*AND WHEREAS the Bylaw amendment was first read and approved at a regular meeting of Town Council held on April 10, 2017;*

*BE IT RESOLVED THAT Kensington Town Council give second reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No 792580 (Lots 17-1 & 17-2 and remainder of PID No 792580) along Douglas Street from Single Unit Residential (R1) to Multi-Unit Residential (R3) to facilitate the construction of a multi-unit development.*

*Unanimously carried.*

##### **8.1.1.2 Zoning Bylaw Amendment Resolution 4 – Approval of Second Reading**

*Moved by Councillor Spencer, seconded by Councillor MacLean*

*WHEREAS a request has been received from Blue Shank Trucking Ltd., the owner of PID No 792580, to amend the Town of Kensington Development Control Bylaw to re-zone PID No 792580 (Lots 17-1 & 17-2 and remainder of PID No 792580)*

*along Douglas Street from Single Unit Residential (R1) to Multi-Unit Residential (R3) for the purpose of constructing a multi-unit development;*

*AND WHEREAS town staff have evaluated and analyzed the request and are recommending that Town Council proceed with the Bylaw amendment (re-zoning);*

*AND WHEREAS the Bylaw amendment was read and approved at a regular meeting of Town Council held on April 10, 2017;*

*AND WHEREAS the Bylaw amendment was read a second time at this meeting;*

*BE IT RESOLVED THAT second reading of an amendment to the Zoning and Subdivision Control Bylaw to re-zone PID No 792580 (Lots 17-1 & 17-2 and remainder of PID No 792580) along Douglas Street from Single Unit Residential (R1) to Multi-Unit Residential (R3) to facilitate the construction of a multi-unit development be hereby approved.*

*Unanimously carried.*

#### **8.1.1.3 Zoning Bylaw Amendment Resolution 5 – Formal Adoption**

*Moved by Councillor Mill, seconded by Councillor Doucette*

*WHEREAS a request has been received from Blue Shank Trucking Ltd., the owner of PID No 792580, to amend the Town of Kensington Development Control Bylaw to re-zone PID No 792580 (Lots 17-1 & 17-2 and remainder of PID No 792580) along Douglas Street from Single Unit Residential (R1) to Multi-Unit Residential (R3) for the purpose of constructing a multi-unit development;*

*AND WHEREAS town staff have evaluated and analyzed the request and are recommending that Town Council proceed with the Bylaw amendment (re-zoning);*

*AND WHEREAS the Bylaw amendment was read and approved at a regular meeting of Town Council held on April 10, 2017;*

*AND WHEREAS the Bylaw amendment was read a second time at this meeting;*

*BE IT RESOLVED THAT an amendment to the Zoning and Subdivision Control Bylaw to re-zone PID No 792580 (Lots 17-1 & 17-2 and remainder of PID No 792580) along Douglas Street from Single Unit Residential (R1) to Multi-Unit Residential (R3)*

*to facilitate the construction of a multi-unit development be hereby formally adopted.*

*Unanimously carried.*

#### **8.1.1.4 General Land Use Map (Official Plan) Amendment Approval Resolution**

*Moved by Councillor Doucette, seconded by Councillor MacLean*

*WHEREAS a request has been received from Blue Shank Trucking Ltd., the owner of PID No 792580, to amend the Town of Kensington Official Plan General Land Use Map to change the land use of PID No 792580 (Lots 17-1, 17-2 and remainder of PID No. 792580) along Douglas Street from Single Unit Residential (R1) to Multi-Unit Residential (R3) for the purpose of constructing a multi-unit development;*

*AND WHEREAS Town Council has examined the Official Plan to ensure that the proposed amendment is in compliance therewith;*

*BE IT RESOLVED that an amendment to the General Land Use Map, that is part of the Town's Official Plan, to change the land use of PID No 792580 (Lots 17-1 & 17-2 and remainder of PID No 792580) along Douglas Street from Single Unit Residential (R1) to Multi-Unit Residential (R3) to facilitate the construction of a multi-unit development be hereby formally adopted.*

*Unanimously carried.*

*Austin Roberts and Meribeth Roberts entered the Council Chamber at 7:35pm*

#### **8.1.2 Kensington Summer Camp Program**

##### **8.1.2.1 *Moved by Councillor Spencer, seconded by Councillor Doucette***

*WHEREAS the Town of Kensington has been advised by the Department of Education, Early Learning and Culture that the Kensington Summer Child Care Program is required to be licensed under the Early Learning and Child Care Act (2010);*

*AND WHEREAS Town Staff have evaluated the requirements under the Act to enable the program to continue;*

*AND WHEREAS the requirements are deemed to be beyond the current capacity of the Town, including facility upgrades and/or*

*expansion, hiring of certified child care providers, curriculum and program/policy development, etc.;*  
*AND WHEREAS it is felt that Child Care Services are best delivered through Early Learning Centres, Day Care Centres and/or educational facilities;*

*BE IT RESOLVED THAT Town Council cancel the Kensington Summer Camp Child Care Program.*

*Unanimously carried.*

### **8.1.3 Home Place Inn Liquor License Request**

*8.1.3.1 Moved by Councillor Doucette, seconded by Councillor Mill*

*BE IT RESOLVED THAT Town Council provide a letter of support to the owners of the Home Place Inn to facilitate a Tourist Home Liquor License for the Inn.*

*Unanimously carried.*

### **8.1.4 Seafood Market Liquor License Support Request**

**8.1.4.1** Austin Roberts spoke to Town Council regarding their vision for the Seafood Market and addressed their concerns for additional parking. They noted that they are open to working with the Town for additional parking solutions in the future.

*8.1.4.2 Moved by Councillor Doucette, seconded by Councillor Mill*

*BE IT RESOLVED THAT Town Council provide a letter of support to the owners of the Kensington Seafood Market to facilitate a Liquor License for the establishment.*

*Unanimously carried.*

### **8.1.5 A&R Adventures Inc Development Permit Application**

*8.1.5.1 Moved by Deputy Mayor Mann, seconded by Councillor Doucette*

*BE IT RESOLVED THAT approval be given to a development permit application from A&R Adventures Inc. for the installation of a door along the east facing wall of the seafood market building located at 49 Broadway Street North.*

*Unanimously carried.*

## **8.2 Other Matters**

**8.2.1** Mayor Caseley requested Council to RSVP with Wendy MacKinnon if they are available to attend an information session on the New Municipal Government Act.

**8.2.2** Councillor Doucette was recently approached by a resident inquiring if they are permitted to have a duck as a pet under the Town's Municipal Bylaw. Mr. Baker requested that they contact the Town Hall for further information.

**8.2.3** Councillor Mill reported updates on the Do Crew's project to scrape and paint the Railyard Freight Shed.

*Millicent McKay excused herself from the Council Chamber at 8:27pm.*

## **9. In-Camera**

**9.1** *Moved by Councillor Mill, seconded by Councillor Doucette to commence into a Committee of the Whole meeting at 8:27 PM. Unanimously carried.*

*Councillor MacLean excused himself from the Council Chamber at 9:00pm.*

**9.2** *Moved by Councillor Mill, seconded by Councillor Doucette to come out of the Committee of the Whole meeting at 9:16 PM. Unanimously carried.*

**9.3** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette*

***BE IT RESOLVED that Town Council approve the name as submitted by the Malpeque Bay Credit Union on May 3, 2017, for the Community Gardens Complex. Such name to be announced at a later date, mutually agreed on by the Malpeque Bay Credit Union and the Town of Kensington.***

*Unanimously carried.*

## **10. Correspondence**

**10.1** A letter from Canada Post regarding the potential of Saturday closures and adjustment of hours at the local Kensington Post Office.

*Councillor Mill declared a conflict and excused himself from the Council Chamber at 9:19pm*

**10.2** A letter from the Men's North Shore Rec Softball league requesting a decrease in registration fees with the addition of two additional teams. – *Request denied.*

*Councillor Mill returned to the Council Chamber at 9:22pm*

**10.3** A letter from Margate Pastoral Charge regarding their Fun Run/Walk on Saturday June 10, 2017 and requesting police assistance as participants cross the trail on Hwy 2. *Request approved.*



- 10.4** A letter from the Department of Transportation, Infrastructure and Energy regarding the request from the Town to transfer the street ownership to the Province.
- 10.5** A letter from Mayor Caseley to the English Language School Board regarding the ongoing concern of the oil tanks located at the Kensington Intermediate Senior High School.
- 10.6** A letter from John Cummings with the Public Schools Branch providing a status update on the oil tank upgrades at the Kensington Intermediate Senior High School.
- 10.7** An email from Ruby Cousins on behalf of the Kensington Senior Surfers providing an update on their recent activities hosted at the Seniors Centre.
- 10.8** A letter from Gayle Mueller on behalf of the Air Cadet League of PEI requesting a financial donation for their upcoming International Air Cadet Exchange.

*Moved by Councillor Spencer seconded by Councillor Mill to approve a \$250.00 financial donation to the Air Cadet League of PEI to assist in costs associated with the International Air Cadet Exchange. Unanimously carried.*

- 10.9** A letter from the Provincial Department of Economic Development and Tourism with a final payment and activity report for the Tourism Activities at the Kensington Train Station in 2016.
- 10.10** KISH Newsletter
- 10.11** An invitation to the PCH Annual Meeting on Wednesday May 17 at 6:00 pm.
- 10.12** A thank you card for sending flowers from the family of the late Don Clark.

## **11. Adjournment**

*Moved by Councillor Spencer, seconded by Councillor Doucette to adjourn the meeting at 9:31 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor