

**Town of Kensington
Minutes of Regular Council Meeting
Monday, September 9, 2019
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering;
Councillors: Spencer, Toombs, Bernard, Gallant, and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Administrative
Assistant, Kim Caseley; Police Chief, Lewie Sutherland

Visitors: Tracey MacEwen & Tobin MacEwen
Pam Praught & Andrew Dennis
Hudson Dennis & Preston Dennis
Rodney Hickey – Fire Chief
Alan MacLeod – Deputy Fire Chief

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the tentative agenda for the August 12, 2019 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Mayor Caseley presented Tobin MacEwen, Hudson Dennis, and Preston Dennis with a Certificate of Recognition for their quick-thinking, courage and unselfishness that resulted in the rescue of a swimmer in need.

Rodney Hickey, Alan MacLeod, Tracey MacEwen, Tobin MacEwen, Hudson Dennis, Preston Dennis, Andrew Dennis, Pam Praught excused themselves from the Council Chamber at 7:11 pm.

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the minutes from the August 12, 2019 regular meeting of Town. Unanimously carried.*

6. Business Arising from Minutes

6.1 **August 12, 2019 Regular Meeting – Nil**

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Gallant, seconded by Councillor Bernard to adopt the September 2019 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Mr. Baker provided additional information regarding the status of the Dangerous & Unsightly property file, located at 105 Victoria Street W. A structural engineer will be contracted to evaluate the current condition of the structure to enable Councillors to determine the most appropriate action in dealing with the property.

7.1.3 Councillors discussed the temporary storage container being used by the Kensington Legion, located at 30 Garden Drive.

Moved by Councillor Gallant, seconded by Councillor Mann to decline the approval of the Development Permit Application for the Kensington Legion located at 30 Garden Drive for the permanent placement of a transport container to be used as a storage structure. Unanimously carried.

7.1.4 Councillor Mann inquired about the possibility of upgrading the WI-FI access at the Credit Union Centre facility. The CAO will discuss the issue with the CUC Manager and report back to Council.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the July 2019 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to approve the July 2019 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland met with members of the Samaritan's Purse Hurricane Relief program that is in the Kensington area. They are currently assessing the local area and will be returning to the Town Hall to discuss the potential of administering relief assistance.

Chief Sutherland excused himself from the Council Chamber at 7:57pm.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the September 2019 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Bernard to approve the July 2019 Bills in the amount of \$192,951.12. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Spencer, seconded by Councillor Mann to approve the Summary Income Statement for the month of July 2019. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of July 2019. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Pickering to approve the Mayors report for the month of September 2019 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 FPEIM received an update on the provincial policing review; 4 additional officer positions will be added to the existing RCMP staff.

7.9.2 The Federation will have their annual meeting with Minister Fox in October.

7.10 Kensington Area Chamber of Commerce (KACC) Report

7.10.1 KACC was pleased to have a booth at the Annual Harvest Festival.

7.10.2 September 19, 2019 is the KACC Annual Golf Tournament.

7.11 Heart of the Island Initiative (STEP) Report

7.11.1 *Nil.*

8. New Business

8.1 Request for Decisions

8.1.1 Proposal for Professional Planning Services for a Municipal Restructuring Application

8.1.1.1 *Moved by Councillor Spencer, seconded by Councillor Bernard*

BE IT RESOLVED THAT Town Council award a contract to DV8 Consulting to complete a Municipal Restructuring Application as per their proposal dated August 26, 2019 in the amount of \$4,400 plus HST.

Unanimously carried.

8.1.2 Building Codes Act – Administration and Enforcement

8.1.2.1 *Moved by Councillor Spencer, seconded by Councillor Pickering*

WHEREAS the Building Codes Act, R.S.P.E.I. 2017, c.61 received royal assent on May 12, 2017 and on September 29, 2018 sections 1 and 4 of the Act were proclaimed (Executive Council Decision D2018-268);

AND WHEREAS pursuant to subsection 4(2) of the Act, Kensington Town Council will be responsible for the administration and enforcement of the Act within its municipality;

AND WHEREAS pursuant to subsection 4(3) of the Act, Council and the Minister may enter into an agreement providing for the administration and enforcement of the Act in the municipality by the Minister;

AND WHEREAS Town Council wishes to engage the services of Government to carry out the administration and enforcement of the Act;

AND WHEREAS the Provincial Government has agreed to provide Council with these services on certain terms and conditions:

BE IT RESOLVED THAT Kensington Town Council authorize the Mayor and Chief Administrative Officer to sign an agreement with the Province of Prince Edward Island, Department of Agriculture and Land, to transfer all responsibility for the administration and enforcement of the Building Codes Act.

Unanimously carried.

8.1.3 Credit Union Centre – Accessible Doors Installation

8.1.3.1 *Moved by Councillor Bernard, seconded by Deputy Mayor Pickering*

BE IT RESOLVED THAT Town Council award a contract to Perry

Glass Inc. for the installation of wheelchair accessible doors at the main entrance and Fitplex at the Credit Union Centre as per their quote dated September 3, 2019 in the amount of \$10,000.00 plus HST.

Unanimously carried.

8.1.4 Fire Department – Rescue Sleigh Purchase

8.1.4.1 *Moved by Councillor Toombs, seconded by Councillor Spencer,*

BE IT RESOLVED THAT Town Council award a contract to Equinox Industries Ltd. for the provision of a rescue sleigh, ATV conversion kit and a canvas cover for the Kensington Fire Department as per their quote dated July 30, 2019 in the amount of \$3,272.00 plus freight and HST.

Unanimously carried.

8.2 Prince Edward Island 55 Plus Games

8.2.1 Council discussed hosting the PEI 55 Plus Games in 2020. Deputy Mayor Pickering agreed to Chair/Co-Chair the Host Committee. Councillor Gallant has committed he will speak with other potential Chair's and will report back to Council at the September Committee Meeting.

8.2.2 *Moved by Councillor Gallant, seconded by Councillor Bernard to host the 2020 PEI 55 Plus Games. Unanimously carried.*

8.3 Other Matters

8.3.1 Councillor Bernard inquired about the status of the warming centre at the Murray Christian Centre. Mayor Caseley confirmed that the generator has not been secured at this time, but anticipated having the centre operational for the upcoming winter months. Mayor Caseley also noted that operational procedures will be required.

8.3.2 Councillor Spencer inquired if the new front door(s) at the Credit Union Centre would have a bar between the two doors. Council requested staff to confirm with the door installer to determine the most appropriate option for replacement.

8.3.3 Councillor Toombs, following a discussion with the Deputy Minister of Environment, confirmed that the Town Maintenance Yard will be temporarily open to residents to dispose of tree and branch debris during the clean up efforts following Hurricane Dorian.

8.4.4 Councillor Gallant addressed his concerns regarding visitors not respecting the Town's Smoke Free Places Policy, specifically at the Credit Union Centre. Staff will review the existing policy to determine additional ways to enforce the policy.

8.4.5 Mayor Caseley expressed his appreciation to all first responders and crews who are assisting with the clean up and restoration efforts following Hurricane Dorian.

9. Correspondence

9.1 A Save the Date notice for the 2019 PEI Health Promotion Conference.

9.2 A Thank You card from the Kensington Lions Club for the use of the Town BBQ.

9.3 An Appreciation Card from Shawna Curley for the use of the Town Hall boardroom.

9.4 A letter from Canadian Union Postal Workers regarding concerns with the upcoming Federal Election.

9.5 A letter from the Kensington Moose Plumbing & Heating Vipers requesting the Town's financial support for their 2019-2020 hockey season.

Moved by Councillor Spencer, seconded by Councillor Bernard to approve a player sponsor of \$750 for the Kensington Moose Plumbing & Heating Vipers. Unanimously carried.

9.6 A Thank You letter and update on the "Kids for Kids" Ceilidhs that took place at the Kensington Railyards Gazebo.

Councillor Bernard excused herself from the Council Chamber at 9:11 pm and returned at 9:13 pm.

9.7 A Thank You letter from the PCH Foundation for the Town's continued support.

9.8 A letter from the Alzheimer Society of PEI with information on World Alzheimer's Day on September 21.

9.9 An invitation from Camp Triumph to attend their Annual Gala Dinner and Concert on September 14, 2019.

Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to purchase two tickets for the Camp Triumph Gala Dinner and Concert for \$125 per ticket. Unanimously carried.

9.10 A Thank You letter from the 2019 Kensington/Bedford Peewee Hockey Exchange for the Town's financial support.

9.11 An email from Pat Kelly with information about an upcoming Basic Emergency Management Training session on October 9, 2019.

- 9.12** A letter from the Kensington Lions Club requesting the donation of a two hour ice-rental for a fundraising hockey game at the Credit Union Centre in March of 2020 with all proceeds being donated to Camp Phoenix.

Moved by Councillor Toombs, seconded by Councillor Bernard to approve a two-hour ice rental donation to the Kensington Lions Club to host a fundraising hockey game in aid of Camp Phoenix. Unanimously carried.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Gallant, seconded by Councillor Bernard to adjourn the meeting at 9:25 PM. Unanimously carried.

Geoffrey Baker,
CAO

Rowan Caseley,
Mayor