

**Town of Kensington
Minutes of Regular Council Meeting
Monday, January 11, 2021
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering
Councillors: Toombs, Spencer, Gallant and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Administrative
Assistant, Kim Caseley; Police Chief, Lewie Sutherland

Visitors: Jason Simmonds – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors to the January meeting of Kensington Town Council. Mayor Caseley announced that the CAO accepted a letter of resignation from Councillor Adrien Bernard on Tuesday, January 5, 2021 and expressed his appreciation for her service to the Town of Kensington. Council agreed to postpone setting the date of a by-election until the March/April timeframe.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the tentative agenda for the January 11, 2021 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the minutes from the December 14, 2020 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 December 14, 2020 Regular Meeting

6.1.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to adopt the January 2021 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the November 2020 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to approve the November 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the January 2021 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the November 2020 Bills in the amount of \$348,740.88. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of November 2020. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of November 2020. Unanimously carried.*

7.7.2 Councillor Spencer noted that the downspout for the evestrough requires repairs and the concrete slab should be replaced by the Fitplex entrance. Mr. Baker will address these concerns with Mr. Wood.

7.8 Mayor's Report

7.8.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the Mayors report for the month of January 2021 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Mayor Caseley and Chief Sutherland addressed concerns regarding the intersection of Broadway Street N. and Commercial Street. It was determined that Mr. Baker will consult with the Provincial Department of Transportation and will bring information back to Town Council. Members of Council requested that the intersections of Pleasant Street W and Broadway Street N and School Street E and Broadway Street N also be considered for improvement.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 *Nil.*

7.10 Heart of the Island Initiative Report

7.10.1 Deputy Mayor Pickering announced that the Heart of the Island Initiative held two successful stakeholder fundraisers, raising approximately \$600.00. Committees are finalizing proposals for upcoming projects.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 Councillor Mann announced he will not be re-offering his name for a KACC board position in April.

7.12 PEI 55 Plus Games

7.12.1 *Nil.*

8. New Business

8.1 Request for Decisions

8.1.1 Microsoft Office 365 Monthly Subscription

8.1.1.1 *Moved by Councillor Mann, seconded by Deputy Mayor Pickering*

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to proceed with updating to Microsoft Office 365 Basic and Business Standard (monthly subscription) for staff and Council, as required.

Unanimously carried.

8.1.2 Wastewater Treatment Plant Wind Turbine Service and Monitoring Agreement

8.1.2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

BE IT RESOLVED THAT Kensington Town Council authorize the CAO and Mayor to sign a 5-year Service and Monitoring Agreement with PowerGrid Partners Ltd. at an annual cost of \$6,030.00 USD per year, payable annually over the term of the agreement. Such Agreement shall be effective February 2, 2021.

Unanimously carried.

8.1.3 **Annexation of Lands of the Frosty Treat Dairy Bar - PID 76174**

8.1.3.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

WHEREAS the Town of Kensington has received a request from Warren Ellis for the annexation of lands identified as PID # 76174 consisting of approximately 2.3 acres;

AND WHEREAS this land parcel is in close proximity to the Town of Kensington municipal boundary;

BE IT RESOLVED that the Town of Kensington, in accordance with Part 2 – Division 1 – Establishing and Restructuring of Municipalities, of the Municipal Government Act, formally apply to the Minister of Communities, Land and Environment for the annexation of lands as identified herein and as shown in the attached GIS documentation from the Province’s Geolinc database.

Unanimously carried.

8.2 **Other Matters**

8.2.1 Mayor Caseley shared a favourable compliment to the Public Works Department for their work to keep the sidewalks and streets cleared during the winter months.

8.2.2 Mayor Caseley announced that Town staff received verbal confirmation from IRAC, approving the Sewer & Water Rate application.

8.2.3 Mayor Caseley recognized resident Kara Sabeau who was recently named P.E.I. Soccer Association’s (PEISA) recipient of the 2020 Canada Soccer Nation Champions award.

8.2.4 Councillor Spencer expressed his concern of snowmobiles using roadways within Town limits. Councillor Spencer spoke of a recent incident on Linwood Drive that resulted in a snowmobile track stud puncturing the tire of his vehicle. Chief Sutherland requested that ATV’s and snowmobiles be called in and reported when they are seen in the area.

9. **Correspondence**

9.1 *Nil.*

Jason Simmonds excused himself from the Council Chamber at 8:08 pm.

10. In-Camera

10.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to enter into an in-camera session pertaining to one item of a legal nature as per Section 119(1)(h) of the Municipal Government Act. at 8:08 PM.*

10.2 *Moved by Councillor Spencer, seconded by Councillor Gallant to come out of an in-camera session at 8:34 PM.*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Gallant to adjourn the meeting at 8:35 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor