

Town of Kensington
Minutes of Regular Council Meeting
Monday, April 10, 2017
7:00 PM

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Mill, Spencer, Pickering and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors: Millicent McKay – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the tentative agenda for the April 10, 2017 regular meeting of Town Council with the amendment of moving item 8.1.6 to 8.1.4. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Nil

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Pickering, seconded by Councillor Mill to approve the minutes from the March 13, 2017 regular meeting of Town Council. Unanimously carried.*

5.2 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the minutes from the April 4, 2017 Public Meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 March 13, 2017 Regular Council Meeting

6.1.1 Councillor Spencer inquired about the emergency lighting at the Kensington Community Gardens Complex. Council discussed the requirement for additional emergency lighting in the stands area and it was determined that the current emergency lighting meets regulations and no further lighting would be required.

6.1.2 Deputy Mayor Mann inquired about the request to have the Kensington Police Service and Burlington Go-Karts partner for an event. Mr. Baker confirmed that no further information has been provided and they have been made aware of the concerns of Town Council.

6.2 April 4, 2017 Public Meeting

6.2.1 *Nil*

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to adopt the April 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.1.1 Councillor Doucette inquired if there was any further action taken on the property located at 21 Barrett Street. Mr. Baker confirmed that there was nothing further to report.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Doucette, seconded by Councillor Pickering to approve the February 2017 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the February 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Pickering, seconded by Councillor Mill to approve the Building Permit Summary Report for the month of April 2017.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to*

approve the February 2017 Bills in the amount of \$217,727.56 Unanimously carried.

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the Summary Income Statement for the month of February 2017. Unanimously carried.*

7.7 Community Gardens Complex Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Community Gardens Complex report for the month of February 2017. Unanimously carried.*

7.7.2 Councillor Spencer requested that line painting be done at the Community Gardens Complex. Mr. Baker will request quotations and report to Council.

7.7.3 Council discussed concerns on vehicles parking on both sides of the road on Garden Drive. Mr. Baker will speak with the Provincial Department of Transportation regarding signage for the area.

7.8 Mayor's Report

7.8.1 *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to approve the Mayors report for the month of April 2017 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 Deputy Mayor Mann reported that the Kensington and Area Chamber of Commerce Presidents Dinner will be held on April 20. Those wishing to attend are asked to RSVP with Wendy MacKinnon.

8. New Business

8.1 Request for Decisions

8.1.1 Treadmill and Elliptical Purchase

8.1.1.1 *Moved by Councillor Spencer, seconded by Councillor Pickering*

THAT Kensington Town Council approve the purchase of an elliptical and treadmill for the Fitplex from Spartan Fitness as per their quote dated March 13, 2017 in the amount of 9,048.45 plus HST. Unanimously carried.

8.1.2 Town of Kensington Development Permit Application

8.1.2.1 *Moved by Councillor Doucette, seconded by Councillor MacLean,*

THAT Kensington Town Council approve a development permit application for the construction and placement of a gazebo at the Alysha Toombs Memorial Park. Unanimously carried.

8.1.3 Ranchland Estates Subdivision - Preliminary Approval

8.1.3.1 *Moved by Councillor Pickering, seconded by Councillor Doucette*

BE IT RESOLVED THAT preliminary approval be given to a proposed 83 lot subdivision of lands of MAC Properties Inc., as per survey plan No. 1738 dated April 5, 2017, drawn by Derek A. French Professional Services Inc. Unanimously carried.

Councillor Pickering declared a conflict and excused herself from the Council Chambers at 7:45 PM.

8.1.4 Seafood Market Liquor License Support Request

8.1.4.1 Council discussed the request received from A&R Adventures for the Town's support in their request for a liquor licence for the property located at 49 Broadway Street. Town Council expressed concerns regarding adequate parking spaces for the property. The item was deferred until the April Committee meeting and staff will continue to work with the property owners to establish a proposed parking plan.

8.1.5 A&R Adventures Inc Development Permit Application

8.1.5.1 Town Council deferred the decision on the development permit application until an appropriate parking solution has been reached.

Councillor Pickering returned to the Council Chambers at 8:01 PM.

8.1.6 Ballfield Dugout Replacement

8.1.6.1 *Moved by Councillor Pickering, seconded by Councillor Doucette,*

BE IT RESOLVED THAT the contract for the replacement of two dugouts at the Don Clark ballfield be awarded to GBB Construction as per their quote dated March 20, 2017 in the amount of \$7,817.62 plus HST. Unanimously carried.

8.1.7 Blue Shank Trucking ZB and OP Amendment Request

8.1.7.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer,*

WHEREAS a request has been received from Blue Shank Trucking Ltd., the owner of PID No 792580, to amend the Town of Kensington Development Control Bylaw to re-zone the aforementioned properties from Single Unit Residential (R1) to Multi-Unit Residential (R3) for the purpose of constructing a multi-unit development;

AND WHEREAS town staff have evaluated and analyzed the request and are recommending that Town Council proceed with the Bylaw amendment (re-zoning);

BE IT RESOLVED THAT Kensington Town Council give first reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No 792580 (Lots 17-1 & 17-2 and remainder of PID No 792580) along Douglas Street from Single Unit Residential (R1) to Multi-Unit Residential (R3) to facilitate the construction of a multi-unit development.

Unanimously carried.

8.1.7.2 Resolution 2

Moved by Deputy Mayor Mann, seconded by Councillor Doucette,

WHEREAS a request has been received from Blue Shank trucking Ltd., the owner of PID No 792580, to amend the Town of Kensington Development Control Bylaw to re-zone the aforementioned properties from Single Unit Residential (R1) to Multi-Unit Residential (R3) for the purpose of constructing a multi-unit development;

AND WHEREAS town staff have evaluated and analyzed the request and are recommending that Town Council proceed with the Bylaw amendment (re-zoning);

AND WHEREAS the Bylaw amendment was read a first time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve first reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No 792580 (Lots 17-1 & 17-2 and remainder of PID No 792580) along Douglas Street from Single Unit Residential (R1) to Multi-Unit Residential (R3) to facilitate the construction of a multi-unit development.

Unanimously carried.

8.1.8 Transfer of Streets to Province of PEI

8.1.8.1 Deputy Mayor Mann inquired about the impact of transferring the streets would have on the Town's financials and how the auditors anticipate writing off the capital asset. Mr. Baker indicated that he has spoken to the town's auditing firm and representatives of the government department responsible for municipalities and no information is currently available. Further information will be provided to Town Council as it becomes available.

8.1.8.2 *Moved by Councillor Pickering, seconded by Councillor Doucette,*

BE IT RESOLVED That Kensington Town Council send a letter to the Minister of Transportation, Infrastructure and Energy requesting that the Province of Prince Edward Island take ownership of all town owned streets within the Town of Kensington and that the streets be formally deeded to the Province of Prince Edward Island.

Unanimously carried.

8.2 Other Matters

8.2.1 Mayor Caseley discussed with Town Council the Town owned property listed for sale at 27 School Street. It is apparent that if the Town were to dispose of the lot, it will result in a loss on the disposal of a capital asset on the Town's financial statement.

Moved by Councillor Spencer, seconded by Councillor Mill to take the property located at 27 School Street off the real estate market. Unanimously carried.

8.2.2 Councillor Pickering informed Council that the Town Clean-up day will be held on Saturday, May 13 at 9:00 AM and encouraged Council to spread the word with residents and neighbours.

9. Correspondence

9.1 An invitation to the Kensington and Area Chamber of Commerce Presidents Dinner and Silent Auction on April 20, 2017.

9.2 A donation request from Bowl for Kids Sake – *No action*

9.3 A Thank You note from the Kensington Jr. Vipers Initiation Hockey Team for the Towns support in their 2107 Family Day Jamboree.

9.4 A Thank You note from the Kensington Pickle Ball group for the Towns support in purchasing a new net.

9.5 A letter from the Department of Health and Wellness with information on Canada's Low-Risk Alcohol Drinking Guidelines.

9.6 An invitation from the Town of Montague to attend the kick off for their Centennial Celebration on April 26, 217.

9.7 KISH Newsletter

9.8 A letter from the Special Olympics PEI requesting financial support for their 5 Pin Bowling Provincials.

Moved by Councillor Pickering, seconded by Councillor Doucette to approve a \$100.00 financial donation to the Special Olympics PEI 5 Pin Bowling Provincials. Unanimously carried.

9.9 A letter from the Indian River Festival requesting the Town to become an event sponsor. – *No action*

9.10 A letter from the Indian River Festival requesting the Town to purchase advertising in their 2017 program.

Moved by Councillor Spencer, seconded by Councillor Pickering to purchase a ½ page colour ad in the 2107 Indian River Festival program. Unanimously carried.

9.11 A letter from the Department of Communities, Land and Environment regarding the \$20,000 Winter Conditions Grant given to the Town.

9.12 A letter from the IWK Foundation requesting a financial donation. – *No action*

9.13 A request from Francois Choquette, Member of Parliament requesting the Towns support for his Bill C-203. –*No action*

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Doucette, seconded by Councillor MacLean to adjourn the meeting at 8:34 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor