

**Town of Kensington
Minutes of Regular Council Meeting
Monday, August 8, 2016
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Mill, Spencer, Pickering and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland; Constable, Robb Hartland and Constable, Kyle Theriault

Visitors: Nancy MacPhee – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors. Mayor Caseley introduced and welcomed two new police constables, Cst. Hartland and Cst. Theriault, to the Town of Kensington.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Mill, seconded by Councillor MacLean to approve the tentative agenda for the August 8, 2016 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Nil

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes from the July 11, 2016 regular meeting of Town Council. Unanimously carried.*

5.2 *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the minutes from July 25, 2016 special meeting of Town Council with the amendment to the date. Unanimously carried.*

6. Business Arising from Minutes

6.1 July 11, 2016 Regular Council Meeting

6.1.1 Nil

6.2 July 25, 2016 Special Council Meeting

6.2.1 Nil

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to adopt the August 2016 CAO's Report as prepared by Geoff Baker. Unanimously carried.*

7.1.1.1 Councillor Spencer inquired about the scope of the Tourism Innovation funding application for the Musical Nights at the Kensington Rail Yards. Mr. Baker is awaiting the approval contract and anticipates a breakdown of the approved items within it.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Doucette, seconded by Councillor Pickering to approve the June 2016 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor MacLean, seconded by Councillor Mill to approve the June 2016 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Building Permit Summary Report for August 2016. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the June 2016 Bills in the amount of \$143,465.72. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the Summary Income Statement for the month of June 2016. Unanimously carried.*

7.7 Community Gardens Complex Report

7.7.1 *Moved by Councillor Pickering, seconded by Councillor Mill to approve the Community Gardens Complex report for the month of June 2016. Unanimously carried.*

7.7.2 Councillor Spencer inquired about the membership numbers being lower than in January. CAO will confirm with Mr. Wood that a reduction in memberships is typical over the summer months.

7.8 Mayor's Report

7.8.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the Mayors report for the month of August 2016 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce Report

7.9.1 Deputy Mayor Mann reminded Councillors that the Federation will host their Semi-Annual meeting in Summerside on October 22, 2016.

7.9.2 The KACC September mixer will be hosted by Twin Shores Campground on September 22, 2016.

8. New Business

8.1 Request for Decisions

8.1.1 Cancellation of August Committee of Council Meeting

8.1.1.1 *Moved by Councillor Doucette, seconded by Councillor Mill*

BE IT RESOLVED THAT the Kensington Committee of Council meeting scheduled for August 22, 2015 at 6:30 PM be cancelled.

Unanimously carried.

8.2 Other Matters

8.2.1 *Moved by Councillor Spencer, seconded by Councillor Pickering to loan two antique hearses currently being stored in the public works workshop to the Haunted Mansion, subject to a letter of understanding being signed between the Town and the Haunted Mansion. Unanimously carried.*

8.2.2 Mayor Caseley confirmed that Subway and Robins Donuts will be two of the three tenants located at the new commercial development located at 41 Broadway Street.

9. Correspondence

9.1 An email from Ruby Cousins to update Council on the activities ongoing at the Seniors Centre.

9.2 A Thank You letter from Volleyball PEI and the 2016 Elites Indoor Women's Volleyball teams for the Towns financial support.

9.3 A Thank You letter from the Kensington Welcome Centre for the Towns donation to their recent fundraising auction.

9.4 A donation request for the Memorial Benefit for Alfred St. Onge. *Request Denied.*

9.5 A Thank You letter from the Prince County Hospital Foundation for the Towns financial support.

9.6 A letter from the Kensington Moase Plumbing & Heating Vipers requesting the Towns sponsorship of two players.

Moved by Councillor Spencer, seconded by Councillor Pickering to approve a \$750.00 sponsorship to the Kensington Moase Plumbing & Heating Vipers. Unanimously carried.

9.7 A Thank You card from Dwayne & Kathy MacEachern for the donation from the Town and staff in memory of their late son.

9.8 A Thank You note from CCTP for the Towns support.

10. In-Camera

10.1 *Moved by Councillor Mill, seconded by Councillor Pickering to commence into an In-Camera session at 7:37 pm. Unanimously carried*

10.2 *Moved by Councillor Doucette, seconded by Councillor Pickering to return to the Regular Committee of Town Council Meeting at 7:42 pm. Unanimously carried.*

11. Adjournment

Moved by Councillor MacLean, seconded by Councillor Mill to adjourn the meeting at 7:43 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor