

**Town of Kensington
Minutes of Regular Council Meeting
Monday, December 10, 2018
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Pickering, Spencer, Toombs, Gallant, Mann and Bernard

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewie Sutherland

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to approve the tentative agenda for the December 10, 2018 regular meeting of Town Council with the addition of item 8.1.3 – Appointment of Volunteer Firefighters. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 Deputy Mayor Mann declared a conflict with a request from the Kensington Minor Hockey Board regarding the Islander Day Initiation Jamboree.

4. Delegations / Presentations

4.1 *Nil*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the minutes from the November 13, 2018 regular meeting of Town Council with the correction of the name in item 9.11 to read MBS Radio. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil*

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Gallant, seconded by Councillor Bernard to adopt the November 2018 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Deputy Mayor Pickering noted that the warm room at the Credit Union Centre looks great and people are enjoying the space.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Spencer, seconded by Councillor Bernard to approve the October 2018 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the October 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland spoke to Council regarding the recent false alarm calls. It was noted that October was a very busy month for the office and many charges were laid.

7.4 Development Permit Summary Report

7.4.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the Development Permit Summary Report for the month of December 2018. Unanimously carried.*

7.4.2 Councillor Spencer inquired about the storage trailer at the Kensington Legion. Mr. Baker will look into the matter.

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the October 2018 Bills in the amount of \$180,640.99. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of October 2018. Unanimously carried.*

7.6.2 Deputy Mayor Pickering inquired if ice rentals were down from the estimated budget for the month of October. Mr. Baker will follow up with Mr. Wood and provide the information to Council through email.

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to approve the Credit Union Centre report for the month of October 2018. Unanimously carried.*

7.7.2 Deputy Mayor Pickering thanked staff for organizing another successful Christmas Parade.

7.8 Mayor's Report

7.8.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the Mayors report for the month of December 2018 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Council discussed Mayor Caseley's meeting with Minister Biggar regarding safety concerns with traffic issues surrounding Garden Drive/Victoria Street West.

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 The KACC successfully held their Business Awards Night on November 21, 2018.

7.9.2 Councillor Gallant announced that he was asked to sit on the FPEIM Board in the position of Past President.

8. New Business

8.1 Request for Decisions

8.1.1 Investing in Canada Infrastructure Program – Expressions of Interest

8.1.1.1 *Moved by Councillor Bernard, seconded by Councillor Gallant*

BE IT RESOLVED THAT Kensington Town Council authorize the Chief Administrative Officer to submit the following Invest In Canada Infrastructure Program Expressions of Interest to the Canada-PEI Infrastructure Secretariat, prioritized as follows:

Priority # Project Name

Green Infrastructure (Environmental Quality)

- | | |
|----------|---|
| <i>1</i> | <i>Broadway Street South Water Main Extension</i> |
| <i>2</i> | <i>Sewer Main Replacement</i> |
| <i>3</i> | <i>Water Tower Replacement</i> |

Community Culture and Recreation

- | | |
|----------|--|
| <i>1</i> | <i>Kensington Train Station Upgrades</i> |
| <i>2</i> | <i>Credit Union Centre Parking Area Improvements</i> |

Rural and Northern Communities

- 1 Barrett Street/Broadway Street South Sidewalk Replacement and Rehabilitation**

Green Infrastructure (Climate Change Mitigation)

- 1 Credit Union Centre Solar Panel Installation**

Unanimously carried.

Councillor Mann declared a conflict and excused himself from the Council Chamber at 8:18 pm.

8.1.2 Islander Day Jamboree - Ice Time Donation

- 8.1.2.1** Councillor Gallant expressed concern regarding the ice time donation request and requested additional time to review. Council requested staff to compile a complete list of donations and grants approved by Town Council. The donation request was deferred until the January meeting of Town Council.

Councillor Mann returned to the Council Chamber at 8:30 pm.

8.1.3 Fire Fighter Appointment

- 8.1.3.1** *Moved by Councillor Toombs, seconded by Councillor Bernard*

THAT Town Council approve the appointment of Morgan Bell, Barrett Campbell, Colby Dickieson and Tanner MacAusland to the Kensington Volunteer Fire Department, subject to a 24-month probationary period as per the Fire Departments Policy Manual

Unanimously carried.

8.2 Other Matters

- 8.2.1** Councillor Bernard addressed a concern brought forward by a resident regarding the unsightly condition of the properties located at 103 & 105 Victoria Street W. Council discussed the need to update the Unsightly Premises Bylaw and requested staff to prepare the bylaw prior to the spring. Staff will make further attempts to contact the property owners to have the area cleaned up.
- 8.2.2** Councillor Spencer noted that there was a parade participant wearing a Santa costume as part of an entry at the Christmas Parade. Staff will continue to encourage participants to follow the suggested parade regulations.
- 8.2.3** Councillor Spencer noted that additional emergency lighting is required at the Credit Union Centre during power outages. Mr. Baker will request quotes based on the Fire Marshal requirements and bring forward for Council's consideration.

8.2.4 Councillor Spencer requested that staff look into the removal of the flower bed located between the road and deck of the Frosty Treat Dairy Bar at 109 Victoria Street. Mayor Caseley noted that it was brought forward in his recent meeting with Minister Biggar and would like to see it removed prior to the summer.

8.2.5 Councillor Gallant requested that a path be cleared between the road and sidewalk to allow pedestrians to access the sidewalks, especially near churches. Councillor Spencer requested that these areas be moved closer to the start of the snow clearing route. Mr. Baker will review with the Public Works Supervisor.

8.2.6 Councillor Mann inquired about a presentation to outgoing Councillors. Mr. Baker noted that it is being worked on and staff will be in contact with all outgoing Councillors to arrange a suitable time.

9. Correspondence

9.1 A Thank You note from the Indian River Festivals

9.2 A financial donation request from the STEP Program – *Deferred until January meeting*

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Deputy Mayor Pickering, seconded by Councillor Gallant to adjourn the meeting at 9:14 PM. Unanimously carried.

Geoffrey Baker,
CAO

Rowan Caseley,
Mayor