

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, December 11, 2017**  
**7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Doucette, Spencer and Mill.

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Regrets:** Councillor Pickering

**Visitors:** Stewart Brookins – Business Owner/Resident  
Colin MacLean – Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Mill, seconded by Councillor MacLean to approve the tentative agenda for the December 11, 2017 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

**4.1** *Nil*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the minutes from the November 15, 2017 regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** *Nil*

## **7. Reports**

### **7.1 CAO's Report**

**7.1.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to adopt the December 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

### **7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor MacLean, seconded by Councillor Mill to approve the October 2017 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

### **7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the October 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.3.2** Councillor Spencer inquired why the Kensington Police Service responded to an alarm call at the Provincial Boat and Marine. Chief Sutherland noted that the department was requested to respond by the RCMP, but were called off prior to arriving at site.

### **7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Development Permit Summary Report for the month of December 2017. Unanimously carried.*

### **7.5 Bills List**

**7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the October 2017 Bills in the amount of \$162,162.41. Unanimously carried.*

### **7.6 Summary Income Statement**

**7.6.1** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the Summary Income Statement for the month of October 2017. Unanimously carried.*

### **7.7 Community Gardens Complex Report**

**7.7.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Community Gardens Complex report for the month of October 2017. Unanimously carried.*

## **7.8 Mayor's Report**

**7.8.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the Mayors report for the month of December 2017 as presented by Mayor Caseley. Unanimously carried.*

**7.8.2** Mayor Caseley thanked Deputy Mayor Mann for attending the Kensington Lion's Club Memorial Tree lighting on his behalf.

## **7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report**

**7.9.1** Deputy Mayor Mann noted that FPEIM has called for nominations for the vacant position of Vice-President.

**7.9.2** The Kensington and Area Chamber of Commerce continue to review their bylaws for any required updates. They were pleased to have sponsored the hot chocolate and cookies for the Annual Christmas Parade on December 3, 2017. Everyone is welcome to attend their December Christmas Mixer hosted by Broadway 45 on December 13, 2017 from 5:00-7:00 PM.

## **8. New Business**

### **8.1 Request for Decisions**

#### **8.1.1 Fire Department False Alarm Occurrences**

**8.1.1.1** *Moved by Councillor Spencer, seconded by Councillor MacLean*

*THAT Kensington Town Council direct the CAO to draft a false alarm form letter outlining the impact of false alarms on the Fire Department and steps that property owners can take to help reduce the number of false alarms being responded to by the department. The letter shall be forwarded to property owners as false fire alarms occur. Unanimously carried.*

#### **8.1.2 Meals on Wheels Annual Donation**

**8.1.2.1** *Moved by Councillor Doucette, seconded by Councillor Mill THAT Kensington Town Council provide a financial contribution to the Kensington Meals on Wheels organization in the amount of \$1,200.00. Unanimously carried.*

*Deputy Mayor Mann and Councillor Mill declared a conflict and excused themselves from the Council Chamber at 7:19 PM.*

#### **8.1.3 Financial Contribution to the 50th Annual Kensington-Bedford Hockey Exchange**

- 8.1.3.1** *Moved by Councillor Doucette, seconded by Councillor MacLean THAT Kensington Town Council provide a financial contribution to the 2018 Kensington-Bedford Exchange in the amount of \$1,500.00. Unanimously carried.*

*Deputy Mayor Mann and Councillor Mill returned to the Council Chamber at 7:21 PM.*

**8.1.4 Kensington Intermediate Senior High School – Fitplex Usage**

- 8.1.4.1** *Moved by Councillor Spencer, seconded by Councillor Mill THAT Kensington Town Council approve the use of the fitplex by the Kensington Intermediate Senior High School Health and Wellness Committee on Tuesday afternoons from 2:30 PM to 4:00 PM on a trial basis. It is understood that the usage will be evaluated by staff on a week to week basis. Unanimously carried.*

**8.1.5 Community Garden Initiative – Use of Town Property**

- 8.1.5.1** Councillor Mill noted that the property requested is heavily used in the summer months for parking at the ball fields. Councillor Spencer proposed the use of the vacant lot located at 27 School Street as an alternative option for the proposed gardens. Mr. Baker will discuss the options with Jamie MacKay to determine the best location for the project.

*Moved by Councillor Doucette, seconded by Councillor Spencer THAT Kensington Town Council approve the request of Mr. Jamie MacKay for the use of a portion of PID No. 629790 OR the vacant lot located at 27 School Street PID No. 79806 as a community garden, subject to a letter of understanding being signed by the Town of Kensington and Mr. MacKay. Unanimously carried.*

*Councillor Doucette declared a conflict and excused himself from the Council Chamber at 7:40 PM.*

**8.1.6 Development Control Bylaw Amendment – Re-Zoning Application – Royal Canadian Legion – 88 Victoria Street West**

- 8.1.6.1** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer THAT Kensington Town Council authorize the CAO to move the Royal Canadian Legion Rezoning application process forward to a Public Meeting to allow neighbouring property owners and any affected persons to provide comment on the application to rezone the Royal Canadian Legion property from its current Public Service and Institutional Zoning designation to a Commercial designation to allow the operation of a used car dealership on the property. Unanimously carried.*

*Councillor Doucette returned to the Council Chamber at 7:43 PM.*

CAO Geoff Baker declared a conflict and excused himself from the Council Chamber at 7:43 PM.

## **8.2 Other Matters**

**8.2.1** Mayor Caseley opened the floor to Council to discuss a request from Karen Murphy and Trent Murphy to convert the Blacksmith Shop into a Fish and Chips restaurant. Councillor Doucette commented that if the Town does not have any plans to use the building, then he supports the request. Councillor Spencer noted he does not want to see the historical value of the building compromised, but would like to see the building utilized.

**8.2.1.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to agree, in principal, to allow Karen Murphy and Trent Murphy to submit a development proposal outlining all proposed renovations to the Blacksmith Shop to convert it to a Fish & Chips style restaurant. Unanimously carried.*

**8.2.1.2** *Moved by Councillor MacLean, seconded by Councillor Doucette to establish an annual rental rate of \$2,400, with the understanding that operations will be from May 15 – October 31, with a maximum five-year lease agreement for the rental of the Blacksmith Shop to Karen Murphy and Trent Murphy. Unanimously carried.*

**8.2.1.3** *Moved by Councillor MacLean, seconded by Councillor Spencer that Karen Murphy and Trent Murphy be responsible for all leasehold improvements for the blacksmith shop, monthly utility expenses and all costs associated with converting the Blacksmith Shop back to it's original state at the termination of the lease agreement. Unanimously carried.*

CAO Geoff Baker returned to the Council Chamber at 8:02 PM.

## **9. Correspondence**

**9.1** A thank you card from the KISH Students who attended the Canadian Student Leadership Conference for the Town's financial donation.

**9.2** A letter from Stewart Brookins - Kensington Self Storage, requesting the Town waive the \$300.00 penalty fee for the Development Permit at 24 Park Road.

*Moved by Councillor Spencer, seconded by Councillor Doucette to waive the \$300.00 penalty fee for starting construction at 24 Park Road prior to obtaining an approved Development Permit from Town Council. Unanimously carried.*

Stewart Brookins excused himself from the Council Chamber at 8:13 PM.

**9.3** A letter from the National Eating Disorder Information Centre (NEDIC) requesting the Town proclaim February 1-7 2018 as Eating Disorder Awareness Week. - *Request approved.*

**9.4** An update letter from The Great Trail.

**9.5** An invitation to participate in the Canada Mosaic Mural. – *No action*

*Colin MacLean excused himself from the Council Chamber at 8:19 pm.*

**10. In-Camera**

**10.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to commence into a Committee of the Whole meeting at 8:19 PM. Unanimously carried.*

**10.2** *Move by Councillor Spencer, seconded by Councillor Mill to come out of the Committee of the Whole meeting at 8:41 PM. Unanimously carried.*

**11. Adjournment**

*Moved by Councillor MacLean, seconded by Councillor Mill to adjourn the meeting at 8:41 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor