

Town of Kensington
Minutes of Regular Council Meeting
Monday, February 12, 2018
7:00 PM

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Doucette, Spencer, Pickering and Mill.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors: Colin MacLean – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the February 12, 2018 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 Councillor Spencer declared a conflict on an item of correspondence from the KISH Band Fundraiser request.

4. Delegations / Presentations

4.1 *Nil*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Mill, seconded by Councillor MacLean to approve the minutes from the January 8, 2018 regular meeting of Town Council. Unanimously carried.*

5.2 *Moved by Councillor MacLean, seconded by Councilor Pickering to approve the minutes from the January 11, 2018 special meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 January 8, 2018 Regular Council Meeting - *Nil*

6.2 January 11, 2018 Special Council Meeting - *Nil*

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Doucette, seconded by Councillor Pickering to adopt the February 2018 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Councillor Spencer inquired about the status of the volunteer school crossing guard, it was noted that three volunteers have shown interest.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the December 2017 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the December 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the Development Permit Summary Report for the month of February 2018. Unanimously carried.*

7.4.2 Councillor Spencer inquired if all development permit applications should require a scale drawing of the proposed development. CAO Baker indicated that he will work with applicants to improve the drawings/sketches that are provided through the development permitting process.

Colin MacLean joined the Council Chamber at 7:07 PM.

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the December 2017 Bills in the amount of \$212,759.36. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Nil.*

7.7 Community Gardens Complex Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the Community Gardens Complex report for the month of December 2017. Unanimously carried.*

7.7.2 Councillor Spencer raised concerns about vehicles parking in an undesignated parking space located at the southwest corner of the caged area at the Community Gardens Complex. Chief Sutherland will speak with Mr. Wood to deal with the matter.

7.7.3 Deputy Mayor Mann noted that the Community Gardens Complex parking lot requires more salt and sanding during the winter season.

7.8 Mayor's Report

7.8.1 *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to approve the Mayors report for the month of February 2018 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Mayor Caseley thanked all Winter Carnival volunteers for organizing another successful event this year.

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 Deputy Mayor Mann provided updates on the Federation of PEI Municipalities activities. They are currently in the process of a website remodel. Deputy Mayor Mann has recently been named as the FPEIM Vice-President.

7.9.2 Deputy Mayor Mann provided updates on activities of the Kensington & Area Chamber of Commerce. The Chamber recently held their AGM on January 24, an upcoming Lunch and Learn is scheduled for March 14 and a Business Social is scheduled at Chez Shea on March 21, 2018.

8. New Business

8.1 Request for Decisions

8.1.1 Public Works Vehicle

8.1.1.1 *Moved by Councillor Doucette, seconded by Councillor Mill BE IT RESOLVED THAT Town Council approve the purchase of a 2018 Dodge Ram 1500 from Summerside Chrysler as per their tendered amount of \$31,253.00 plus HST. Unanimously carried.*

8.1.2 Public Works Waste Site

8.1.2.1 *Moved by Councillor Pickering, seconded by Councillor Doucette
BE IT RESOLVED THAT Town Council authorize staff to proceed with ceasing operation of the yard waste site located at the Public Works property located 28 Stewart Street. 5 for – 1 opposed (Spencer). Motion carried.*

8.1.3 Strategic Planning Process

8.1.3.1 *Moved by Councillor Mill, seconded by Councillor Pickering
BE IT RESOLVED THAT Town Council authorize staff to proceed with initiating a strategic planning process for the Town and further that staff be authorized to make application to an appropriate funding program to offset a portion of any associated costs. Unanimously carried.*

8.1.4 PEI Crime Stoppers Annual Donation

8.1.4.1 *Moved by Councillor Doucette, seconded by Councillor Mill,
BE IT RESOLVED THAT Town Council approve a 2018 donation to PEI Crime Stoppers in the amount of \$240.00. Unanimously carried.*

8.1.5 Community Gardens Naming Rights

8.1.5.1 *Moved by Councillor Spencer, seconded by Councillor Doucette*

WHEREAS the Town is the owner of the Community Garden Complex located at 25 Garden Drive;

AND WHEREAS the Town issued a Request for Proposals (RFP) on February 18, 2015, which invited potential corporate partners to submit proposals to become Naming Rights Partners of the Complex;

AND WHEREAS the Malpeque Bay Credit Union submitted the only proposal and the Town deemed that MBCU's proposal provided value to the Town and were capable in all respects to perform the project fully;

AND WHEREAS the Malpeque Bay Credit Union have submitted the name "Credit Union Centre" for Town Council's consideration;

BE IT RESOLVED that Town Council formally accept and approve "Credit Union Centre" as the official name of the Community Gardens Complex subject to the terms and conditions of the Exclusive Naming Rights Agreement between the Town of

*Kensington and the Malpeque Bay Credit Union.
Unanimously Carried.*

8.1.6 Annexation of Lands of M.S. Woodsides Ltd

8.1.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Pickering*

WHEREAS the Town of Kensington has received a request from M.S. Woodsides Ltd. for the annexation of lands identified as PID # 747790 consisting of approximately 1.83 acres;

AND WHEREAS this land parcel is in close proximity to the Town of Kensington municipal boundary;

BE IT RESOLVED that the Town of Kensington, in accordance with Part 2 – Division 1 – Establishing and Restructuring of Municipalities, of the Municipal Government Act, formally apply to the Minister of Communities, Land and Environment for the annexation of lands as identified herein and as shown in the attached GIS documentation from the Province’s Geolinc database.

Unanimously carried.

8.1.6.2 Mr. Baker will confirm if the applicant can obtain a Development Permit from the Province of PEI and start construction prior to the approval of the annexation into the Town.

8.1.7 Re-Zoning Application (Portion of PID No. 880880)

8.1.7.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean THAT Kensington Town Council authorize the CAO to proceed with the Zoning Bylaw and Official Plan Amendment application of Pam James regarding re-zoning a portion of PID No. 880880 to facilitate a commercial development on the subject property and adjacent commercial properties. Unanimously carried.*

8.2 Other Matters

8.2.1 Councillor Mill noted that there are several pot holes throughout the Town that need to be addressed. CAO Baker noted that the Province of PEI have been very diligent in addressing any street issues.

8.2.2 Councillor Spencer noted that the main intersection lights appear to be out of sync with the waiting traffic, as they had been prior to the motor vehicle accident which damaged the lights on the South side of the intersection over

the 2017 holiday season. Mr. Baker will report the matter to the Department of Transportation.

8.2.3 Mayor Caseley discussed the availability of Councillors for the March 26, 2018 Committee of Council Meeting as it scheduled during the Provincial March Break.

8.2.3.1 *Moved by Councillor Spencer, seconded by Councillor Mill to cancel the March 26, 2018 Regular Committee of Council Meeting due to the lack of quorum. Unanimously carried.*

9. Correspondence

9.1 An email from Bowl for Kids Sake inviting the Town to enter a team into their annual fundraiser. – *No action*

9.2 A Thank You card from the Pickering/Blacquiere Family for the floral donation for the late Emily Blacquiere.

Councillor Spencer and Councillor Pickering declared a conflict and excused themselves from the Council Chamber at 7:51 PM.

9.3 A letter from the KISH Band Candlelight Dinner Fundraiser requesting the Town to purchase tickets for their event on February 24, 2018. *No action*

*Councillor Spencer and Councillor Pickering returned to the Council Chamber at 7:53 PM.
Colin MacLean excused himself from the Council Chamber at 7:57 PM.*

10. In-Camera

10.1 *Moved by Councillor Pickering, seconded by Councillor Doucette to commence into a Committee of the Whole meeting at 7:58 PM to discuss a human resources matter. Unanimously carried.*

10.3 *Move by Councillor Doucette, seconded by Councillor Pickering to come out of the Committee of the Whole meeting at 8:21 PM. Unanimously carried.*

11. Adjournment

Moved by Councillor Mill, seconded by Councillor Spencer to adjourn the meeting at 8:22 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor