

**Town of Kensington
Minutes of Regular Council Meeting
Tuesday, February 14, 2017
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Mill, Spencer and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Absent: Councillor Pickering

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the tentative agenda for the February 14, 2017 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Nil

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Doucette, seconded by Councillor Mill to approve the minutes from the January 9, 2017 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 **January 9, 2017 Regular Council Meeting**

6.1.1 *Nil*

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to adopt the February 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.1.1 Mayor Caseley inquired if quotes were received for the installation of an outdoor sound system for the Train Station Gazebo. Mr. Baker will follow up with CGC Manager, Mr. Wood, and report to Council.

7.1.1.2 Councillor Spencer inquired if the quotes for the dugout replacements were available and requested that they be brought to Town Council for review.

7.1.1.3 Council discussed the current state of the property located at 21 Barrett Street. Staff provided Councillors with a briefing on the challenges associated in dealing with unsightly properties in the community. Staff will continue to work towards resolving the unsightly appearance of this property.

7.1.1.4 Deputy Mayor Mann spoke regarding the repair/replacement of the Fire Department Radio Antenna which was damaged by weather late in 2016. Mr. Baker will contact the insurance company for more details on the potential to make a claim under the Town's Insurance Policy.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the December 2016 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor Mill to approve the December 2016 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland spoke to Council regarding the development concept for the Alysha Toombs Memorial Park upgrades and requested Town Council's support.

Moved by Councillor Spencer, seconded by Councillor Mill to support the proposed concept for the Alysha Toombs Memorial Park upgrades, subject to the approval of a formal Development Permit Application. Town Council will assume responsibility for any additional costs

associated with having the gazebo constructed on posts to prevent damage during the winter months. Unanimously carried.

7.3.3 The CBC Documentary Series “Keeping Canada Safe” will start airing on on March 16, 2017. It hasn’t been confirmed when the Kensington Police Service component will air, Chief Sutherland will notify Council once more details are available.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the Building Permit Summary Report for February 2017. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the December 2016 Bills in the amount of \$195,496.79. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of December 2016. Unanimously carried.*

7.6.2 Deputy Mayor Mann requested that all the snow and ice control expenses for the fire department be allocated under the snow and ice control line item as opposed to building repair and maintenance.

7.7 Community Gardens Complex Report

7.7.1 *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the Community Gardens Complex report for the month of December 2016. Unanimously carried.*

7.8 Mayor’s Report

7.8.1 *Moved by Deputy Mayor Mann, seconded by Councillor Mill to approve the Mayors report for the month of February 2017 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 Deputy Mayor Mann reported that the FPEIM AGM will be held on Monday, April 24th.

7.9.2 The Kensington and Area Chamber of Commerce AGM will be held at the Kensington Legion on Thursday, February 23, 2017. A lunch and learn with the WCB is also scheduled for Wednesday, March 8.

8. New Business

8.1 Request for Decisions

8.1.1 Kensington Welcome Centre

8.1.1.1 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette*

WHEREAS a request has been received from the Kensington Welcome Centre Steering Committee to provide financial and administrative support to the 2017 operation of the Kensington Welcome Centre;

AND WHEREAS Town Council sees the benefit of supporting the operation of the Welcome Centre for the 2017 tourist season;

BE IT RESOLVED that Town Council agrees to provide the following financial and administrative support to the operation of the Kensington Welcome Centre for 2017:

- \$1,500.00 cash donation;*
- toiletries and other similar supplies as required;*
- administration of payroll.*

Unanimously carried.

8.1.2 Mobile Home Park Development Permit Application

8.1.2.1 *Moved by Councillor MacLean, seconded by Councillor Spencer*

BE IT RESOLVED THAT Town Council approve a development permit application for Blue Ridge Holdings Ltd. for the removal of three mobile homes along second street (40, 41 and 42 Second Street) in the Jeanne Lynn Mobile Home Park to be replaced with four single detached dwellings. Unanimously carried.

8.1.3 Kensington-Bedford Annual Hockey Exchange Donation

8.1.3.1 *Moved by Councillor Mill, seconded by Councillor MacLean*

BE IT RESOLVED THAT Town Council approve a donation to the Kensington-Bedford Hockey Exchange Parents Committee in the amount of \$750.00 to support their Welcome Reception for the Bedford participants. Unanimously carried.

8.1.4 Kensington Fire Department Bunker Gear

8.1.4.1 *Moved by Councillor Doucette, seconded by Deputy Mayor Mann*

BE IT RESOLVED THAT Kensington Town Council approve the Fire Departments purchase of five (5) sets f bunker gear from T&K Fire Ltd. as per their quote dated February 13, 2017 in the amount of \$8,750.00 plus HST. Unanimously carried.

8.1.5 Town of Kensington False Alarm Bylaw – Second Reading and Formal Adoption

Second Reading

8.1.5.1 *Moved by Councillor Spencer, seconded by Councillor Doucette*

WHEREAS Section 30 of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to provide emergency services such as Police Protection;

AND WHEREAS Section 57 of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to make bylaws for the peace, order and good government of the municipality, the provision of municipal services and any other matter within the jurisdiction of the municipality;

AND WHEREAS costs are incurred unnecessarily by the Kensington Police Service in responding to false alarms;

AND WHEREAS the Town seeks to recover part of the costs of responding to false alarms;

AND WHEREAS responding to false alarms may delay attendance, by members of the Kensington Police Service, at genuine emergencies;

AND WHEREAS the Town of Kensington False Alarm Bylaw was given first reading at a meeting held on January 9, 2017;

BE IT RESOLVED THAT the Town of Kensington False Alarm Bylaw of the Town of Kensington” be hereby read a second time.

Unanimously carried.

Approval of Second Reading

8.1.5.2 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer*

WHEREAS Section 30 of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to provide emergency services such as Police Protection;

AND WHEREAS Section 57 of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to make bylaws for the peace, order and good government of the municipality, the provision of municipal services and any other matter within the jurisdiction of the municipality;

AND WHEREAS costs are incurred unnecessarily by the Kensington Police Service in responding to false alarms;

AND WHEREAS the Town seeks to recover part of the costs of responding to false alarms;

AND WHEREAS responding to false alarms may delay attendance, by members of the Kensington Police Service, at genuine emergencies;

AND WHEREAS the Town of Kensington False Alarm Bylaw was read a first time at a meeting held on January 9, 2017;

AND WHEREAS the Town of Kensington False Alarm Bylaw was read a second time at this meeting;

BE IT RESOLVED THAT that second reading of the Town of Kensington False Alarm Bylaw be hereby approved.

Unanimously carried.

Formal Adoption

8.1.5.3 Moved by Councillor Spencer, seconded by Councillor Doucette

WHEREAS Section 30 of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to provide emergency services such as Police Protection;

AND WHEREAS Section 57 of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to make bylaws for the peace, order and good government of the municipality, the provision of municipal services and any other matter within the jurisdiction of the municipality;

AND WHEREAS costs are incurred unnecessarily by the Kensington Police Service in responding to false alarms;

AND WHEREAS the Town seeks to recover part of the costs of responding to false alarms;

AND WHEREAS responding to false alarms may delay attendance, by members of the Kensington Police Service, at genuine emergencies;

AND WHEREAS the Town of Kensington False Alarm Bylaw was read and formally approved at two separate meetings of Council held on different days;

BE IT RESOLVED THAT the Town of Kensington False Alarm Bylaw be hereby formally adopted.

Unanimously carried.

8.2 Other Matters

- 8.2.1** Councillor Spencer expressed concern regarding the emergency lighting during a power outage at the Community Gardens Complex. Mr. Baker will speak with the CGC Manager and report back to Council.
- 8.2.2** Councillor Spencer inquired if there is an option which would allow more airflow into the Fitplex. Mr. Baker will speak with the CGC Manager and report back to Council.
- 8.2.3** Councillor Spencer noted that the Kensington Wild players are using the Fitplex outside of their regular scheduled times. He expressed concern that regular members leave the Fitplex due to overcrowding and strong odour.
- 8.2.4** Councillor Spencer noted that it was reported to him that the wheelchair access button in the Medical Centre had not been working properly.
- 8.2.5** Councillor Spencer inquired about changes in the snow removal process on Town streets. He has noticed that the snow removal is very delayed in comparison to previous years and driveways are repeatedly filled in by large amounts of snow as a result of multiple passes by driveways. Mr. Baker will contact the Department of Transportation in regards to these concerns and will report back to Council.
- 8.2.6** Mayor Caseley set a date of March 1, 2017 from 7:00-9:00 pm for Town Councillors to meet and review the first four chapters of the book “13 Ways to Kill a Community”.

9. Correspondence

- 9.1** An email from the Healthy Eating Program with the Department of Health and Wellness. Council directed staff to invite them to make a presentation at an upcoming Council meeting.

Mr. Baker declared a conflict and excused himself from the Council Chamber at 9:32 pm.

- 9.2** A letter from Karen Murphy requesting the donation of a pickle ball net. Pickle ball is a new sport to the Kensington area and with the Town's support they hope to expand the participation numbers of local seniors.

Moved by Councillor Doucette, seconded by Councillor Mill to purchase a pickle ball net to be donated to the local Kensington pickle ball group at the approximate cost of \$199.00 plus applicable taxes, with the condition that the net be returned to the Town should it no longer be in use. Unanimously carried.

Mr. Baker returned to the Council Chamber at 9:36 pm.

- 9.3** An email from Ruby Cousins with an update on behalf of the Senior Surfers Club.

- 9.4** A letter from the Canadian Postmasters and Assistants Association requesting the Town's support for their request to bring back postal banking.

Moved by Councillor Spencer, seconded by Councillor MacLean to write a letter, to the Federal Government, in support of the Canadian Postmasters and Assistant Associations request for Postal Banking. Unanimously carried.

- 9.5** A letter from the Kensington and Area Chamber of Commerce regarding the 2017 Annual General Meeting and Luncheon on Thursday, February 23, 2017 from 12:00 – 1:30 pm.

- 9.6** An email from the Bowl for Kids Sake 2017 requesting the Town to register a team.
–*No action*

- 9.7** A letter from the Province of PEI regarding their bid to host the 2023 Canada Winter Games.

- 9.8** A letter from PEI Crime Stoppers requesting financial support.

Moved by Deputy Mayor Mann, seconded by Councillor Mill to approve a \$245.00 financial donation to PEI Crime Stoppers. Unanimously carried.

- 9.9** A letter from the IWK requesting a financial donation.

Moved by Councillor Spencer, seconded by Councillor Mill to approve a \$200.00 financial donation to the IWK Children's Hospital. Unanimously carried.

- 9.10** KISH January and February Newsletters

- 9.11** Information regarding Bill C-323 to provide a tax credit for the restoration of historic places. – *Bill date had passed*

- 9.12** Registration and sponsorship information regarding the Boys and Girls Club's 14th Annual Celebrity Golf Tournament. – *No action*

9.13 A letter from Communities in Bloom's regarding their 150th Anniversary. – *No action*

9.14 A letter of appreciation from the outgoing president of the PCH Foundation.

10. In-Camera

10.1 *Moved by Councillor Mill, seconded by Councillor Doucette to commence into a Committee of the Whole meeting at 9:53 PM. Unanimously carried.*

10.2 *Moved by Councillor Doucette, seconded by Councillor Spencer to come out of the Committee of the Whole meeting at 9:59 PM. Unanimously carried.*

11. Adjournment

Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 10:00 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor