

**Town of Kensington
Minutes of Regular Council Meeting
Monday, January 14, 2019
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering; Councillors: Spencer, Toombs, Gallant, Mann and Bernard

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Visitors: Allison Jenkins – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard to approve the tentative agenda for the January 14, 2019 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 Councillor Mann declared a conflict with a request from the Kensington Minor Hockey Board regarding the Islander Day Initiation Jamboree.

4. Delegations / Presentations

4.1 *Nil*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the minutes from the December 10, 2018 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil*

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Gallant, seconded by Councillor Bernard to adopt the January 2019 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the November 2018 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the November 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Bernard, seconded by Councillor Gallant to approve the Development Permit Summary Report for the month of January 2019. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Gallant to approve the November 2018 Bills in the amount of \$214,645.11. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of November 2018. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard to approve the Credit Union Centre report for the month of November 2018. Unanimously carried.*

7.7.2 Staff will review the need and options for the replacement of the damaged batting cages at the Credit Union Centre Ballfields.

7.7.3 Councillor Spencer noted damage to the brickwork outside of the Fitplex door.

Mr. Baker will follow up with staff and have a contractor inspect the area before repairs are completed.

7.8 Mayor's Report

7.8.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the Mayors report for the month of January 2019 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve in principal the development of an emergency warming station and direct staff to prepare a recommendation for Council's consideration. Unanimously carried.*

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 The KACC has finalized their 2019 budget that will be presented to the membership at the AGM on February 21, 2019 for approval.

8. New Business

8.1 Request for Decisions

8.1.1 Financial Contribution Request – Strategic Tourism Expansion Program (STEP) Committee

8.1.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Mann to approve a \$500 donation to the Strategic Tourism Expansion Program (STEP) Committee in the 2019/2020 Annual Budget. Unanimously carried.*

8.1.2 Official Plan and Zoning Bylaw Review – Consulting Contract

8.1.2.1 *Moved by Councillor Spencer, seconded by Councillor Bernard*

WHEREAS Section 15.1 of the Prince Edward Island Planning Act requires a Council to review and update its Official Plan and Development Control Bylaw at intervals not to exceed five years;

AND WHEREAS the Town issued a Request for Proposals on November 15, 2018 requesting submissions from qualified consultants to complete the review and update, as per the requirements of the town's Procurement Policy;

*AND WHEREAS DV8 Consulting successfully met the requirements of the RFP process and, following a formal and independent review of all proposals, were deemed to provide best value to the Town;
BE IT RESOLVED that Kensington Town Council award a contract to DV8 Consulting to review and update the Town's Official Plan and*

Development Control Bylaw as per their proposal in the amount of \$23,500.00 plus HST.

Unanimously carried.

8.1.3 Family and Friends Restaurant – Liquor License(s) Transfer Request

8.1.3.1 *Moved by Councillor Gallant, seconded by Councillor Toombs,*

BE IT RESOLVED THAT Town Council provide a letter of support to Family and Friends Restaurant for their application to the Prince Edward Island Liquor Control Corporation to transfer their lounge and dining room liquor licenses from their current location to their new location at 45 Broadway Street North.

Unanimously carried.

Councillor Mann declared a conflict and excused himself from the Council Chamber at 7:58 pm.

8.1.4 Kensington Area Minor Hockey Association – Initiation Jamboree Fundraiser – Donation of Ice Time

8.1.4.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard*

BE IT RESOLVED THAT Kensington Town Council donate the ice time rental for the Kensington Area Minor Hockey Association's 2019 Annual Initiation Family Day Jamboree being held at the Credit Union Centre.

Unanimously carried.

8.1.4.2 Councillor Gallant expressed a concern with Town Council continuing to donate ice time to the annual Islander Day Jamboree Tournament. He suggested that Town Council should meet with the Kensington Area Minor Hockey Association Board and the Islander Day Jamboree co-ordinators to discuss whether or not the Town should continue to support the donation of the ice rental in future years.

Councillor Mann returned to the Council Chamber at 8:09 pm.

8.2 Other Matters

8.2.1 Councillor Mann noted that the Credit Union Centre parking lot can be very icy at times. Mr. Baker will speak with the snow clearing service provider to request additional salt/sand.

8.2.2 Councillor Spencer requested that the town's sidewalk salter/sander apply additional salt/sand at the bottom of Pleasant Street at its intersection with Broadway Street N.

8.2.3 Deputy Mayor Pickering noted that Literacy Week is coming up and QEES is requesting volunteers to read to students.

8.2.4 Winter Carnival will be held from February 7-10, 2019. 2019 marks the 20th Anniversary of the Carnival.

Moved by Councillor Toombs, seconded by Councillor Gallant to give approval to the Town providing financial support to the Winter Carnival Committee to host a 20th Anniversary event for past volunteers. Unanimously carried.

8.2.5 Councillor Toombs requested that a stop sign be installed at the entrance/exit of the Town Hall parking lot. Mr. Baker will ensure a sign is installed.

8.2.6 Mayor Caseley requested Town Council volunteers to sit on a Planning Board Committee for the Official Plan Review. Mayor Caseley, Deputy Mayor Pickering and Councillor Gallant volunteered to sit on the committee.

8.2.7 Mayor Caseley requested Council to forward names to be considered for the Town's Emergency Measures Coordinator. Mr. Baker will provide Council with an outline of responsibilities for the position.

9. Correspondence

9.1 A letter from members of the Kensington Men's Recreational Hockey League addressing concerns at the Credit Union Centre, regarding limited hot water availability to the dressing rooms and requesting that the full 6 bulb lighting configuration be available for their ice rentals.

Moved by Councillor Gallant, seconded by Councillor Mann that the Kensington Men's Recreational Hockey League be provided with the full 6 bulb lighting during their ice rentals. 1 for (Gallant) 5 Opposed. Motion defeated.

Council requested that staff have the existing lights tested. Mr. Baker and CUC Manager will also look at options to provide additional hot water to the dressing room. Mr. Baker will draft a response letter addressed to the league President regarding the concerns.

9.2 A Thank You note from the KISH Breakfast program donation.

9.3 A proclamation request from NEDIC to declare February 1-7, 2019 as National Eating Disorder Awareness Week.

Moved by Councillor Bernard, seconded by Deputy Mayor Pickering to proclaim February 1-7, 2019 as National Eating Disorder Awareness Week. Unanimously carried.

9.4 An email from Jim Brown on behalf of the Stanley Bridge Centre website, requesting the Town to purchase web-based advertising.

Moved by Councillor Gallant, seconded by Councillor Toombs to not purchase web-based advertising from the Stanley Bridge Centre website. Unanimously carried.

- 9.5** An email from the Central Coastal Tourism Partnership with information for advertising in the 2019 Central Coastal Drive Guidebook.

Moved by Councillor Toombs, seconded by Councillor Spencer to not purchase an advertisement in the 2019 Central Coastal Drive Guidebook. Unanimously carried.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Gallant to adjourn the meeting at 8:56 PM. Unanimously carried.

Geoffrey Baker,
CAO

Rowan Caseley,
Mayor