

**Town of Kensington
Minutes of Regular Council Meeting
Monday, July 11, 2016
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Spencer and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors: Nancy MacPhee – Journal Pioneer

Regrets: Councillor Mill

Absent: Councillor Pickering

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the tentative agenda for the July 11, 2016 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Nil

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor MacLean, seconded by Councillor Doucette to approve the minutes from the June 13, 2016 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 June 13, 2016 Regular Council Meeting

6.1.1 Nil

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Mann to adopt the July 2016 CAO's Report as prepared by Geoff Baker. Unanimously carried.*

7.1.1.1 Mayor Caseley inquired about the Tourism Innovation funding application for the Musical Nights at the Kensington Rail Yards. Mr. Baker will contact the Department of Tourism regarding the funding application and report back to Councillors.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the May 2016 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor MacLean, seconded by Councillor Doucette to approve the May 2016 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland spoke on the Prince Edward Island Police and Peace Officers' Memorial being held at the St. Marks Anglican Church on Sunday, September 25, 2016 at 2:00 PM. Mayor Caseley and Town Councillors are encouraged to attend if at all possible.

Councillor Spencer joined the meeting at 7:09 pm.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Building Permit Summary Report for July 2016. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the May 2016 Bills in the amount of \$152,489.79. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Doucette, seconded by Deputy Mayor Mann to approve the Summary Income Statement for the month of May 2016. Unanimously carried.*

7.7 Community Gardens Complex Report

7.7.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Mann to approve the Community Gardens Complex report for the month of May 2016. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Mann to approve the Mayors report for the month of July 2016 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce Report

7.9.1 Deputy Mayor Mann reported on the recent FPEIM Board meeting where there were discussions held on the HST rebate for Municipalities and an update was provided on the Municipal Restructuring Tool Kit. The Federation will host their Semi-Annual meeting in Summerside on October 22, 2016.

7.9.2 The KACC July mixer will be hosted by Malpeque Fine Iron products on July 20th at 4:30 PM.

8. New Business

8.1 Request for Decisions

8.1.1 Subdivision of QEES – Lands of Province of PEI

8.1.1.1 *Moved by Councillor Spencer, seconded by Councillor MacLean*

BE IT RESOLVED THAT approval be given to subdivide PID No 498220, being lands owned by the Province of Prince Edward Island, into two separate parcels, being Lot 2015-1 and the remainder of PID No. 498220, as per survey plan No. G-15-44 dated July 29, 2015 drawn by GIS Innovations Ltd.

Unanimously carried.

8.1.2 Home Based Business Request – 17 Pleasant Street

8.1.2.1 *Moved by Councillor MacLean, seconded by Councillor Doucette*

BE IT RESOLVED THAT the request from Catherine Gallant to operate a home based bookkeeping business out of a property located at 17 Pleasant Street be approved subject to full compliance with the Development Control Bylaw.

Unanimously carried.

8.1.3 Development Control Bylaw and Official Plan (Second Reading)

8.1.3.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean*

WHEREAS Section 16 of the Planning Act allows a municipality to make bylaws to implement their Official Plan;

AND WHEREAS the Town of Kensington's current Zoning and Subdivision Control (Development) Bylaw was reviewed for textual issues and wording conflicts and several were identified as requiring amendment;

AND WHEREAS it is considered expedient to approve a new Town of Kensington Zoning and Subdivision Control (Development) Bylaw as opposed to an amending bylaw;

AND WHEREAS Town Council has complied with the processes established in section 18 of the Planning Act;

AND WHEREAS the Town of Kensington Zoning and Subdivision Control (Development) Bylaw [Bylaw #2016-03] was read and approved a first time at a meeting held on June 13, 2016;

BE IT RESOLVED that the Town of Kensington Zoning and Subdivision Control (Development) Bylaw [Bylaw #2016-03] be hereby read a second time;

BE IT FURTHER RESOLVED that any previous Town of Kensington Zoning and Subdivision Control (Development) Bylaw be hereby repealed.

Unanimously carried.

8.1.3.2 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean*

WHEREAS Section 16 of the Planning Act allows a municipality to make bylaws to implement their Official Plan;

AND WHEREAS the Town of Kensington's current Zoning and Subdivision Control (Development) Bylaw was reviewed for

textual issues and wording conflicts and several were identified as requiring amendment;

AND WHEREAS it is considered expedient to approve a new Town of Kensington Zoning and Subdivision Control (Development) Bylaw as opposed to an amending bylaw;

AND WHEREAS Town Council has complied with the processes established in section 18 of the Planning Act;

AND WHEREAS the Town of Kensington Zoning and Subdivision Control (Development) Bylaw [Bylaw #2016-03] was read and approved a first time at a meeting held on June 13, 2016;

AND WHEREAS the Town of Kensington Zoning and Subdivision Control (Development) Bylaw [Bylaw #2016-03] was read a second time at this meeting;

BE IT RESOLVED THAT Town of Kensington Zoning and Subdivision Control (Development) Bylaw [Bylaw #2016-03] be hereby approved.

BE IT FURTHER RESOLVED that any previous Town of Kensington Zoning and Subdivision Control (Development) Bylaw be hereby repealed.

Unanimously carried.

8.1.3.3 Moved by Deputy Mayor Mann, seconded by Councillor Spencer

WHEREAS Section 14 of the Planning Act allows municipalities to adopt an official plan by resolution;

AND WHEREAS Council has followed the processes established in sections 11-14 of the Planning Act;

AND WHEREAS Council has complied with EC 640 / 97 – Planning Act Minimum Requirements for Municipal Official Plans;

BE IT RESOLVED that the Town of Kensington Official Plan be hereby formally adopted.

Unanimously carried.

8.1.4 Kensington Fire Department – Thermal Imaging Camera

8.1.4.1 Moved by Councillor Doucette, seconded by Councillor Spencer,

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with the purchase of a BUL-T4X Thermal Imaging

Camera Bundle from MicMac Fire Safety Source Ltd. as per their quote dated May 18, 2016 in the amount of \$15,162.00 including HST. Unanimously carried.

8.1.5 2015 Capital Borrowing

8.1.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean*

WHEREAS S. 43 of the Municipalities Act, R.S.P.E.I., Cap. M-13, Prince Edward Island authorizes a Municipal Council to borrow money for certain purposes;

AND WHEREAS Town Council is desirous of reducing demand on the Town's Operating Line of Credit;

AND WHEREAS the Town has purchased capital assets over 2015 in the amount of \$136,589.18 from current revenues;

BE IT RESOLVED that Town Council authorize the borrowing of \$136,589.18 from the Scotiabank repayable in full over an amortization period not to exceed 5 years at a floating rate of interest, to finance capital purchases made by the Town of Kensington and the Community Gardens Complex in 2015.

Unanimously carried.

8.1.6 KENWAY Lot Consolidation

8.1.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette,*

WHEREAS Section 20 of the Town of Kensington Development Control Bylaw authorizes Town Council to consolidate single lots at its discretion;

AND WHEREAS an application has been received from Kenway Inc. to consolidate PID No's 76745 and 76760, being lands of Kenway Inc.;

AND WHEREAS such application is deemed to comply with the relevant provisions of the Development Control Bylaw;

BE IT RESOLVED that Town Council approve a lot consolidation of PID No 76745 (identified on Drawing No. M-16-61 as Lot 2016-A) and PID No 76760 (identified on Drawing No. M-16-61 as Parcel 1 and Parcel 2), being lands of Kenway Inc. as per Drawing No. M-16-61, drawn by Mantha Land Surveys Inc, dated May 9, 2016.

Unanimously carried.

8.2 Other Matters

8.2.1 Nil

9. Correspondence

- 9.1** A Thank-you note from Wade & Cindy Toombs for the use of the town BBQ for the Alysha Toombs Memorial Golf Tournament.
- 9.2** A request for a golf hole sponsorship in the 9th PCH Foundation Woman's Golf Classic. *Request declined.*
- 9.3** An email from Nancy MacLeod on behalf of Camp Triumph inviting the Town to enter a team in their Kayak Relay Fundraiser on August 12, 2016 for a cost of a \$500 sponsorship per team/boat. *Request declined.*
- 9.4** A letter from Canadian Union of Postal Workers (CUPW) regarding the upcoming Canada Post Review and welcoming the Town's input. *Received as information.*

10. In-Camera

10.1 Nil

11. Adjournment

Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 7:43 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor