

**Town of Kensington
Minutes of Regular Council Meeting
Monday, July 13, 2020
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Toombs, Bernard, Spencer and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewie Sutherland

Regrets: Deputy Mayor Pickering
Councillor Gallant

Visitors: Alison Jenkins – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors to the July meeting of Kensington Town Council.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to approve the tentative agenda for the July 13, 2020 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Councillor Spencer declared a conflict with item 8.1.2 – Town Hall Window Replacement.

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Spencer, seconded by Councillor Bernard to approve the minutes from the June 8, 2020 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 June 8, 2020 Regular Meeting

6.1.1 Mr. Baker confirmed that a second quote was received for the replacement of the paver stones at the Town Hall and the contract was awarded.

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to adopt the July 2020 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Councillor Spencer requested that the installation of gravel/stone in the basement of the Train Station be completed. Mr. Baker will request quotes to have a contractor complete this project. Mayor Caseley noted that with the recent upgrades to the facility, it is anticipated that the basement will be dryer.

7.1.3 Councillor Toombs inquired if there was a start date for the Victoria Street W sidewalk replacement. Mr. Baker confirmed that the recent update from the Province indicates a start time of September.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the May 2020 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to approve the May 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the July 2020 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the May 2020 Bills in the amount of \$204,685.87. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Toombs, seconded by Councillor Mann to approve the Summary Income Statement for the month of May 2020. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor Bernard to approve the Credit Union Centre report for the month of May 2020. Unanimously carried.*

7.7.2 Councillor Spencer noted that the stairwell into the Fitplex is dark and

recommended that additional light be installed.

7.8 Mayor's Report

7.8.1 *Moved by Councillor Spencer seconded by Councillor Toombs to approve the Mayors report for the month of July 2020 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Mayor Caseley discussed the installation of signage at the location of the new Kensington Business Park. Staff will have signage installed to advise the public that the Business Park project is proceeding.

7.8.3 Council discussed the relocation of the commercial garbage dumpsters at the Kensington Railyards.

Moved by Councillor Spencer, seconded by Councillor Mann to relocate the commercial garbage dumpsters at the Kensington Railyards to the grassed area behind the freight shed. Unanimously carried.

7.8.4 Mayor and Council discussed the future planning and possibility of the installation of water meters for all customers, including residential areas. Councillor Mann suggested that a starting point could be to install meters in new builds. Future discussion will be held on this issue.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 Details regarding the semi-annual meeting are still to be determined.

7.9.2 FPEIM is working on details for their annual meeting with Minister Fox.

7.10 Heart of the Island Initiative (STEP) Report

7.10.1 *Nil*

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 Kris Diane has joined the Chamber of Commerce as a summer student.

7.12 PEI 55 Plus Games

7.12.1 *Nil.*

8. New Business

8.1 Request for Decisions

8.1.1 Proposed Water and Sewer Rate Increase - 2021-2025

8.1.1.1 *Moved by Councillor Spencer, seconded by Councillor Bernard*

BE IT RESOLVED THAT Kensington Town Council authorize staff

to proceed with the submittal of an application to the Island Regulatory and Appeals Commission for a 5-year incremental water and sewer rate increase as follows:

Date	Sewer Service (Monthly Rate)	Water Service (Monthly Rate)	Combined Service (Monthly Rate)
<i>Current</i>	\$29.46	\$19.84	\$49.30
Jan 1, 2021	\$30.34	\$21.03	\$51.37
Jan 1, 2022	\$31.25	\$22.29	\$53.54
Jan 1, 2023	\$32.19	\$23.63	\$55.82
Jan 1, 2024	\$33.16	\$25.05	\$58.21
Jan 1, 2025	\$34.15	\$26.55	\$60.70

Unanimously carried.

Councillor Spencer declared a conflict and excused himself from the Council Chamber at 7:36 pm.

8.1.2 Town Hall Window Replacement

8.1.2.1 Moved by Councillor Bernard, seconded by Councillor Toombs

BE IT RESOLVED THAT Town Council award a contract for the Town Hall Window Replacement project to Kent Building Supplies as per their quote in the amount of \$14,203.37 including HST.

Unanimously carried.

Councillor Spencer returned to the Council Chamber at 7:38 pm.

8.1.3 New Deal for Cities and Communities (Gas Tax) Funds Re-Profiling

8.1.3.1 Moved by Councillor Toombs, seconded by Councillor Spencer

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with re-profiling funds within the Town’s Capital Investment Plan as follows:

- Train Station/Boardwalk Upgrades and Replacement budget increased to \$302,130.85.***
- Barrett Street/Broadway Street Sidewalk Replacement budget decreased by \$18,500.00.***

- *Playground Equipment renamed to “Parks and Recreation Improvements – Various” with a budget decrease of \$15,310.86.*
- *Removal of the Wellfield Security Fencing project.*
- *Wellfield Emergency Back-up Power budget increased by \$4,000.00.*

Unanimously carried.

8.1.4 Train Station Mechanical Upgrades

8.1.4.1 *Moved by Councillor Bernard, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council award a contract to Capital T Electric to complete the Mechanical Upgrades Project at the Kensington Train Station as per their tender dated July 9, 2020 in the amount of \$18,500.00 plus HST.

Unanimously carried.

8.1.5 Railyards Boardwalk Replacement/Gazebo Upgrades

8.1.5.1 *Moved by Councillor Toombs, seconded by Councillor Mann*

BE IT RESOLVED THAT Kensington Town Council award a contract to Carpenters 2018 Inc. to complete the Train Station/Railyards Upgrades and Replacement project to facilitate the replacement of the remainder of the boardwalk and upgrades to the Gazebo, as per their tender dated July 9, 2020 in the amount of \$64,620.85 plus HST.

Unanimously carried.

CAO, Geoff Baker declared a conflict and excused himself from the Council Chamber at 7:52 pm.

Councillor Bernard excused herself from the Council Meeting at 7:56 pm.

- 8.1.5.2** Council discussed a request from Go!Fish Eatery to extend the boardwalk along the east side of their building and the Schurman Centennial Gazebo.

Moved by Councillor Spencer, seconded by Councillor Toombs to extend the boardwalk along the east side of the Go!Fish Eatery (James Mullally Blacksmith Shop) and the Schurman Centennial Gazebo.

0 for 3 against – Motion defeated.

CAO, Geoff Baker returned to the Council Chamber at 7:58 pm.

8.1.6 2020 Annual Sidewalk Maintenance

8.1.6.1 *Moved by Councillor Mann, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council award a contract to Owen MacDonald Construction for the Town's Annual 2020 Sidewalk Maintenance as per their quote dated June 26, 2020 in the amount of \$29,300.00 plus HST.

Unanimously carried.

8.2 2020/21 Draft Audited Financial Statements

8.2.1 *Moved by Councillor Toombs, seconded by Councillor Mann to approve the 2019/2020 Audited Financial Statements as prepared by Arsenault Best Cameron Ellis Chartered Accountants. Unanimously carried.*

8.3 Other Matters

8.3.1 Council discussed the possibility of holding a modified Harvest Festival parade in August. Staff were directed to consult with the Provincial Department of Health and other local festivals.

8.3.2 Mayor Caseley congratulated the 2020 Youth of the Year, Lauren Ferguson and Citizen of the Year, Marlene Turner. They were presented their awards at the Canada Day Celebration on July 1.

8.3.3 Councillor Spencer requested that staff look at tidying the North side of the Train Station. Mr. Baker suggested that the Town consult with the operators of the Island Stone Pub to determine the best solution.

8.3.4 Councillor Spencer inquired about the installation of No Parking signage along Pleasant Street; Mayor Caseley will speak with Chief Sutherland and report to Council.

8.3.5 Councillor Spencer requested that the trees at the corner of North St. & School Street be trimmed; Mr. Baker will follow up.

9. Correspondence

9.1 A copy of the Commons Debates for the late Gerald McCarville, from Hon. Wayne Easter.

9.2 A donation request from the PEI Humane Society in leu of their Annual Golf Tournament.

Moved by Councillor Toombs, seconded by Councillor Mann to donate \$100.00 to the PEI Humane Society. Unanimously carried.

9.3 An email from the PEI United Way with information on their "211 PEI" service. Staff will contact them to obtain promotional materials.

- 9.4** An email from Saltscapes Lifestyle magazine with information to advertise in their August/September issue. *No action.*
- 9.5** A thank you email from Kids Help Phone for the Towns recent donation.
- 9.6** A letter from Choose Happiness Yoga with information on their new business opening on July 2, located at 61 Broadway Street N.
- 9.7** An update from the Kensington Senior Surfers.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 8:19 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor