

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, July 8, 2019  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Spencer, Toombs, Bernard, Gallant, and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewie Sutherland

**Regrets:** Deputy Mayor Pickering

**Visitors:** Jack Spencer & Bev Semple – Crossing Guard Volunteers

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Toombs, seconded by Councillor Bernard to approve the tentative agenda for the July 8, 2019 regular meeting of Town Council with the addition of the Audited Financial Statements Approval. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

**4.1** Mayor Caseley presented Jack Spencer and Bev Semple with certificates of appreciation for their volunteer work as Crossing Guards during the school months.

Jack Spencer and Bev Semple excused themselves from the Council Chamber at 7:04 pm.

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Mann, seconded by Councillor Spencer to approve the minutes from the June 10, 2019 regular meeting of Town Council with the amendment to 1.1 to read Deputy Mayor Pickering. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 June 10, 2019 Regular Meeting – Nil**

**7. Reports**

**7.1 CAO's Report**

**7.1.1** *Moved by Councillor Spencer, seconded by Councillor Bernard to adopt the July 2019 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the May 2019 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Gallant, seconded by Councillor Bernard to approve the May 2019 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

*Chief Sutherland excused himself from the Council Chamber at 7:12pm.*

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the July 2019 Development Permit Summary Report. Unanimously carried.*

**7.5 Bills List**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor Gallant to approve the May 2019 Bills in the amount of \$162,07.88. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of May 2019. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of May 2019. Unanimously carried.*

**7.7.2** Councillor Spencer inquired about the membership decrease at the Kensington Fitplex. Mr. Baker will speak with Mr. Wood regarding the current membership

numbers and how to potentially grow it.

## **7.8 Mayor's Report**

**7.8.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Mayors report for the month of July 2019 as presented by Mayor Caseley. Unanimously carried.*

**7.8.2** Mayor Caseley and Council discussed the signage options for the frame structure located in front of the Island Stone Pub. Staff will continue to work with the graphic designer and complete the project.

**7.8.3** Mayor Caseley and Council discussed the option of hosting the Canada Day Celebrations in the Credit Union Centre in future years. Celebrations were moved at the last minute due to weather conditions. Council was asked to think about the option and staff will ask residents to complete an online poll and provide feedback.

**7.8.3.1** Councillor Spencer expressed that the Canada Day Celebrations are the kick off to summer and feels that the celebrations should be held outside, weather pending.

**7.8.3.2** Councillor Gallant noted that the celebrations were at one time held at the arena.

## **7.9 Federation of PEI Municipalities (FPEIM) Report**

**7.9.1** The Town of Souris will host the FPEIM Semi Annual Meeting and the AGM will be hosted by the City of Summerside the Spring of 2020.

## **7.10 Kensington Area Chamber of Commerce (KACC) Report**

**7.10.1** Councillor Bernard provided updates from the Kensington & Area Chamber of Commerce. President Christine Cousins has resigned, Past President Rosalie Profit has been assisting with the transition. The Chamber summer student, Terry Gallant has started for the summer while Julia Cameron is off. Councillor Bernard commented that the Open House event held at the Haunted Mansion had missed the mark on its purpose, many visitors were not aware they were attending a Chamber of Commerce event. The Board is working on updating the current Chamber Bylaws, as they are out of date.

## **7.11 Heart of the Island Initiative (STEP) Report**

**7.11.1** *Nil.*

## **8. New Business**

### **8.1 Request for Decisions**

#### **8.1.1 Kensington Fire Department – Half-Ton Truck Purchase**

**8.1.1.1 Moved by Councillor Spencer, seconded by Councillor Toombs**

***BE IT RESOLVED THAT Kensington Town Council approve the purchase of a 2019 F-150 SuperCrew ½ Ton Truck from D Alex MacDonald Ltd. as per their quote dated May 7, 2019 in the amount of \$41,027.85 including HST and further that staff be directed to move forward with the installation of the required emergency lighting and siren, I-Pad and Accessories, Radio's and a box cap at an estimated additional cost of \$12,000 to \$15,000.***

*Unanimously carried.*

**8.1.1.2 Moved by Councillor Spencer, seconded by Councillor Gallant,**

***WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;***

***AND WHEREAS Town Council has authorized the purchase of a ½ ton truck from D. Alex MacDonald for the Kensington Fire Department, including the purchase and installation of required accessories;***

***AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;***

***BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$55,000.00 from the Scotiabank, under the following terms:***

- i. repayable in full by Town Council over an amortization period not to exceed 5 years***
- ii. at an interest rate of Prime, less 0.3% per annum with interest payable monthly.***
- iii. Advances repayable on demand.***

*Unanimously carried.*

**8.1.2 Train Station Boardwalk Renovation and Replacement**

**8.1.2.1 Moved by Councillor Bernard, seconded by Councillor Gallant**

***BE IT RESOLVED THAT Kensington Town Council allocate all current unallocated funds from the 2014-2019 direct allocation under the Gas Tax Program in the amount of \$169,461.54 to the Kensington Train Station/Boardwalk Renovation and Replacement Project.***

*Unanimously carried.*

**8.1.2.2** *Moved by Councillor Bernard, seconded by Councillor Gallant*

***BE IT FURTHER RESOLVED THAT Kensington Town Council allocate \$72,538.46 of their 2019/20 one-time top-up funding under the Gas Tax Program to the Kensington Train Station/Boardwalk Renovation and Replacement Project.***

*Unanimously carried.*

**8.1.3 Ty Doucette Ball Tournament - Ballfield Donation**

**8.1.3.1** *Moved by Councillor Gallant, seconded by Councillor Toombs*

***BE IT RESOLVED THAT Kensington Town Council waive the rental fees for the Credit Union Centre Ballfields from July 12, 2019 to July 14, 2019 to support a fundraising tournament in support of Ty Doucette.***

*Unanimously carried.*

**8.1.4 Donation to Ballfield Batting Cage Replacement – Kensington Area Minor Baseball Association**

**8.1.4.1** *Moved by Councillor Toombs, seconded by Councillor Bernard,*

***BE IT RESOLVED THAT Kensington Town Council donate \$1,000.00 to the Kensington Area Minor Baseball Association to support their efforts in replacing the Credit Union Centre Ballfield Batting Cage.***

*Unanimously carried.*

**8.2 Development Permit Applications**

**8.2.1 Kensington Legion – Accessory Structure/Transport Container**

**8.2.1.1** Council directed Mr. Baker to forward the Kensington Legion's Development Permit Application for an accessory structure to Hope Parnham for review.

**8.3 Audited Financial Statements**

**8.3.1** *Moved by Councillor Mann, seconded by Councillor Toombs to approve the 2018/2019 Audited Financial Statements as prepared by Arsenault Best Cameron Ellis Chartered Accountants. Unanimously carried.*

**8.4 Other Matters**

- 8.4.1** Councillor Spencer inquired about the removal of the flower bed located in front of the Frosty Treat Dairy Bar. Mr. Baker noted that he anticipated that it will be addressed by the Department of Transportation during the re-surfacing work on Victoria Street W.
- 8.4.2** Councillor Gallant noted that he has received complaints regarding the current food quality, service and appearance of the Frosty Treat. Following Council discussions, it was determined that Mayor Caseley would contact the business owner to bring the concerns to their attention.
- 8.4.3** Councillor Bernard brought forward concerns that the retired firefighters of the Kensington Volunteer Fire Department have not historically received recognition by the Town for their years of service. It was confirmed that retired firefighters have been recognized and the most recent retirees will be recognized in the next month. Staff are currently working on a policy which will include protocol for future retirees.
- 8.4.4** Mayor Caseley noted that Mr. Baker will be on vacation from July 10-24.
- 8.4.5** Mayor Caseley provided updates from Island Waste Management regarding the recent decrease in service. It was noted that they are working on making changes and training new staff.
- 8.4.6** Mayor Caseley proposed that Town Council consider hiring a consultant to draft an annexation proposal to be submitted to IRAC. Mr. Baker will request a cost estimate and report back to Town Council.

## **9. Correspondence**

- 9.1** A Thank You card from Sandi Clark, the 2019 Citizen of the Year recipient.
- 9.2** A Thank You card from KISH Grad Executives for the Town's support to the 2019 Safe Prom and Safe Grad events.
- 9.3** A Thank You card from Susan Rogers and the "Still the Water" production team.
- 9.4** A Thank You card from the QEES Graduating Class.
- 9.5** A Thank You card from Hillary Jane MacLean, recipient of the 2019 Town of Kensington Educational Scholarship.
- 9.6** A letter from Maritime Electric regarding their "Trees for Life" program.  
  
*Moved by Councillor Spencer, seconded by Councillor Bernard to submit an application for the Maritime Electric "Trees for Life" program. Unanimously carried.*
- 9.7** An e-mail from the Rotary Club of Charlottetown requesting the Town to purchase an advertisement in their 2020 Rotary Advertising Supplement. – *Received.*

**10. In-Camera**

**10.1 Nil**

**11. Adjournment**

*Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 8:32 PM. Unanimously carried.*

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Geoffrey Baker,  
CAO

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Rowan Caseley,  
Mayor