

**Town of Kensington
Minutes of Regular Council Meeting
Monday, June 12, 2017
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Mill, Spencer, Pickering and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Visitors: John Davison – Haunted Mansion

Regrets: Police Chief, Lewis Sutherland

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacLean, seconded by Councillor Mill to approve the tentative agenda for the June 12, 2017 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the minutes from the May 8, 2017 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 **May 8, 2017 Regular Council Meeting**

- 6.1.1** Councillor Spencer inquired if the comparison of previous year's traffic numbers at the Kensington Heritage Library were available. Mr. Baker confirmed that he was still awaiting some information from the Provincial Library but will forward all available years to Council.
- 6.1.2** Deputy Mayor Mann inquired if there were any updates on the Town's request to the Department of Transportation for 'No Parking' on the east side of Garden Drive or the installation of the audible signals at the main intersection. Mr. Baker confirmed that the request had been sent and he was waiting for a reply.

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Pickering, seconded by Councillor Doucette to adopt the June 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.1.1 Council discussed the relocation of the Welcome to Kensington sign located by Castle Building Supplies on Hwy 2. Mr. Baker indicated he will try to have the sign relocated prior to the July meeting of Town Council.

7.1.1.2 Councillor Pickering inquired if there was any further update on the property located at 21 Barrett Street. Mr. Baker confirmed that the owner of property had submitted a development permit application. Council discussed their options and granted Mr. Hunter an extension to July 31, 2017 to complete the required cleanup at the property.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Doucette, seconded by Councillor Mill to approve the April 2017 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Pickering, seconded by Councillor Spencer to approve the April 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the Development Permit Summary Report for the month of June 2017. Unanimously carried.*

7.4.2 Councillor Spencer requested that Council be emailed all building permits as they are approved and prior to the Council agenda packages being sent out.

7.4.3 Mayor Caseley noted that A&R Adventures have been contacted and were requested to resubmit their development permit application as it appears they have not constructed in accordance with their original permit approved by Town Council.

7.4.4 Deputy Mayor Mann requested that the new developments starting on Brookins Drive have adequate ditches to ensure proper drainage from the street.

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the April 2017 Bills in the amount of \$137,694.89. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Pickering, seconded by Deputy Mayor Mann to approve the Summary Income Statement for the month of April 2017. Unanimously carried.*

7.7 Community Gardens Complex Report

7.7.1 *Moved by Councillor Pickering, seconded by Councillor MacLean to approve the Community Gardens Complex report for the month of April 2017. Unanimously carried.*

7.7.2 Councillor Spencer reported that a window at the Fitplex is leaking and suggested that the eavestrough also requires repair. Mr. Baker will request quotes on having the necessary repairs completed.

7.8 Mayor's Report

7.8.1 *Moved by Councillor Doucette, seconded by Deputy Mayor Mann to approve the Mayors report for the month of June 2017 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Council discussed the recent school allocations and the loss of teachers at KISH and QEES. It was agreed that Council members will address their own concerns in individual letters to the Province.

John Davison joined the Council Meeting at 7:40pm

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

- 7.9.1** Deputy Mayor Mann reported that the Kensington Area Chamber of Commerce is currently looking to hire their summer student. There will be a Business Mixer at Twin Shores Campground on June 28 and the KACC Annual Golf Tournament is scheduled for September 27, 2017.

8. New Business

8.1 Request for Decisions

8.1.1 Train Station Water Softener

8.1.1.1 *Moved by Councillor Spencer, seconded by Councillor Doucette*

BE IT RESOLVED THAT Town Council award a contract to Island Water Softeners for the supply and installation of a SXT 30,000 Grain Twin Meter Initiated Softener at the Kensington Train Station as per their quote dated May 16, 2017 in the amount of \$2,500.00 plus HST.

Unanimously carried.

8.1.2 Home Based Business Request – 87 Broadway Street North

8.1.2.1 *Moved by Councillor Doucette, seconded by Councillor Pickering*

BE IT RESOLVED THAT Town Council approve a request from Carla Arsenault to operate an art gallery business out of a property located at 87 Broadway Street North subject to full compliance with the Town of Kensington Development Control Bylaw.

Unanimously carried.

8.1.3 Annual Donation to Queen Elizabeth Elementary School (QEES) and Kensington Intermediate High School (KISH)

8.1.3.1 *Moved by Councillor Pickering, seconded by Councillor Spencer*

BE IT RESOLVED THAT Town Council approve a \$150.00 donation to KISH Safe Grad prizes, \$300.00 to KISH Graduation prizes, and \$150.00 to QEES Graduation prizes.

Unanimously carried.

8.1.4 Rural Beautification Society Annual Donation

8.1.4.1 *Moved by Councillor Mill, seconded by Councillor Pickering*

BE IT RESOLVED THAT Town Council approve a \$300.00

donation to the Prince Edward Island Rural Beautification Society.

Unanimously carried.

8.1.5 Lady Slipper Kennel Club Annual Dog Show Advertising Opportunity

8.1.5.1 *Moved by Councillor Pickering, seconded by Councillor Doucette*

BE IT RESOLVED THAT Town Council approve a full colour advertisement in the Lady Slipper Kennel Club Annual Dog Show Program at a cost of \$115.00 plus HST.

Unanimously carried.

8.1.6 Community Gardens Complex (CGC) Fall Opening Date

8.1.6.1 *Moved by Councillor Doucette, seconded by Councillor MacLean*

BE IT RESOLVED THAT Town Council authorize staff to open the Community Gardens Ice Surface on September 11, 2017.

Unanimously carried.

8.1.7 Consolidation of Lands of Rainbow Valley Ltd. and Rainbow Holdings Ltd.

8.1.7.1 *Moved by Deputy Mayor Mann, seconded by Councillor Mill*

BE IT RESOLVED THAT Town Council approve a consolidation of PID No's 76497, 76505, 76513, 76521, 76562, 76588, 80234 and 637629, being lands of Rainbow Valley Ltd. and Rainbow Holdings Ltd., as per Plan No. 17039-C01, dated June 7, 2017, drawn and certified by PEI Land Surveyor James Clow of Locus Survey's Ltd.

Unanimously carried.

8.1.8 Rainbow Valley Ltd. Development Permit Application

8.1.8.1 *Moved by Councillor Spencer, seconded by Councillor MacLean*

THAT Kensington Town Council approve a development permit application for Rainbow Valley Ltd. for the installation of two carnival type structures (paratrooper ride & children's playport), the demolition of a single detached home at 73 Victoria Street West, and the construction of a 10' x 18' building to house and display the Town of Kensington's Horse Drawn Hearses, as per

Development Permit Application submitted by John Davison, dated April 24, 2017.

Unanimously carried.

8.2 Other Matters

8.2.1 Deputy Mayor Mann inquired if staff were able to make contact with the owner of a property at 105 Victoria Street W. Mr. Baker confirmed that none of the contact information on file is current, but staff will continue to try to contact with the owner.

8.2.2 Councillor Spencer requested that the owner of the vacant properties along Linwood Drive, be requested to mow the grass on the properties.

8.2.3 Mayor Caseley inquired if Councillors would be available to BBQ at the Canada Day Celebrations on July 1.

9. In-Camera

9.1 *Moved by Councillor Mill, seconded by Councillor Doucette to commence into a Committee of the Whole meeting at 8:32 PM. Unanimously carried.*

Councillor MacLean excused himself from the Council Chamber at 8:54pm.

9.2 *Moved by Councillor Mill, seconded by Councillor Spencer to come out of the Committee of the Whole meeting at 8:56 PM. Unanimously carried.*

10. Correspondence

10.1 A thank you card from KISH for the Towns donation to the 2017 Grad Class prizes.

10.2 A letter from Hon. Robert Mitchel on behalf of the Department of Communities, Land and Environment informing the Town of an increase to the servicing grant and equalization funding.

10.3 A letter from the Kids Help phone requesting a financial donation. *No action*

10.4 A letter from Family Violence Prevention Services regarding their Building Brighter Futures Campaign and requesting the Towns financial support. *No action*

10.5 KISH Newsletter

10.6 A letter from Brian Hurley on behalf of Canada Post regarding the amended hours at the local Kensington Post Office.

10.7 A request from MJS Marketing to purchase an ad in the 2017 Twin Shores Publication. *No action*

11. Adjournment

Moved by Councillor Doucette, seconded by Councillor Pickering to adjourn the meeting at 9:02 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor