

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, March 14, 2022**  
**7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Pickering  
Councillors: Toombs, Gallant, MacRae and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief  
Administrative Officer, Wendy MacKinnon; Municipal Clerk,  
Kim Caseley; Police Chief, Lewie Sutherland; Deputy Police  
Chief, Landon Yuill

**Regrets:** Councillor Spencer

**Visitors:** Kyle Reid – Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the March meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation. Mayor Caseley welcomed and introduced Deputy Police Chief Landon Yuill.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the tentative agenda for the March 2022 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Deputy Mayor Pickering declared a conflict of interest with an item of correspondence from the Heart of PEI group.

**4. Delegations / Presentations**

**4.1** *Nil.*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor MacRae, seconded by Councillor Toombs to approve the minutes from the February 14, 2022, regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 February 14, 2022 Regular Meeting**

**6.1.1** *Nil.*

**7. Reports**

**7.1 Chief Administrative Officer Report**

**7.1.1** *Moved by Councillor MacRae, seconded by Deputy Mayor Pickering to adopt the February 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the January 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Gallant, seconded by Councillor MacRae to approve the January 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

**7.4.1** *Nil.*

**7.5 Bills List**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor Toombs to approve the January 2022 Bills in the amount of \$202,618.18. Unanimously carried.*

**7.5.2** *Moved by Councillor Mann, seconded by Councillor MacRae to approve the January 2022 Capital Expenditures in the amount of \$258,505.70. Unanimously carried.*

**7.5.3** *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the January 2022 Water & Sewer Utility Bills in the amount of \$9,128.00. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to approve the Summary Income Statement for the month of January 2022. Unanimously carried.*

## **7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the Credit Union Centre report for the month of January 2022. Unanimously carried.*

## **7.8 Mayor's Report**

**7.8.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the Mayor's report for the month of March 2022 as presented by Mayor Caseley. Unanimously carried.*

**7.8.2** Mayor Caseley requested that Town Council consider a financial donation to the Canadian Red Cross in support of Ukraine, in addition to the proposed resolution of support as recommended by Committee of Council.

*Moved by Councillor Toombs, seconded by Deputy Mayor Pickering that Town Council approve a \$2,000.00 financial donation to the Canadian Red Cross in aid of the Ukraine Humanitarian Crisis Appeal Fund.*

*Unanimously carried.*

## **7.9 Federation of PEI Municipalities (FPEIM) Report**

**7.9.1** FPEIM will review and adopt their 2022/23 budget at their March 17 meeting.

**7.9.2** FPEIM will host its AGM on April 25, 2022.

## **7.10 Heart of PEI Initiative Report**

**7.10.1** Preparation for year-end is in process. Heart of PEI received a 1-month extension to April 30, 2022.

**7.10.2** Heart of PEI held an ATV stakeholder's session in March that was well attended and provided great feedback on the potential of ATV trails as a tourist attraction.

**7.10.3** They hope to have provisions to have their new website translated into French in their next phase.

**7.10.4** The storyboard/art installation project is proposed to be completed by the end of their fiscal year.

## **7.11 Kensington Area Chamber of Commerce (KACC) Report**

**7.11.1** KACC meeting will be held next week.

## **7.12 PEI 55 Plus Games**

**7.12.1** Councillor Gallant reported that a volunteer meeting will be held in the coming weeks. Town Council provided their continued support for hosting the event in September 2022. Councillor Gallant noted that volunteer numbers appear to be lower than expected and encouraged any interested volunteers to contact him if interested in helping out or participating.

## **8. New Business**

### **8.1 Request for Decisions**

#### **8.1.1 Crime Stoppers Donation**

**8.1.1.1** *Moved by Councillor Gallant, seconded by Deputy Mayor Pickering*

***BE IT RESOLVED THAT Town Council approve a donation to PEI Crime Stoppers in the amount of \$300.00.***

*Unanimously carried.*

#### **8.1.2 Rescission of Mandatory Vaccination Policy (Policy #02-103-21)**

**8.1.2.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

***BE IT RESOLVED THAT Kensington Town Council rescind the Town of Kensington Mandatory Vaccination Policy (Policy #02-103-21) effective immediately.***

*Unanimously carried.*

#### **8.1.3 Surplus 1997 Freightliner – Vehicle Tender**

**8.1.3.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

***BE IT RESOLVED THAT Town Council authorize the CAO to dispose of the surplus 1997 Freightliner Water Tanker Vehicle to ‘Holland Transport’ as per their tender dated February 15, 2022, in the amount of \$19,972.00 + HST. Town Council understands that the surplus 1997 Freightliner will not be disposed of until the new tanker truck is commissioned.***

*Unanimously carried.*

#### **8.1.4 2022/23 Town of Kensington Property Taxation Rates**

**8.1.4** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

***WHEREAS Section 160(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. and Section 5.2 of the Town of Kensington's Tax Rate Groups Bylaw requires the town to establish tax rates by resolution;***

***BE IT RESOLVED THAT the 2022/23 municipal property tax rates for the Town of Kensington of \$0.55/\$100 of assessment for Non-Commercial properties and \$1.30/\$100 of assessment for Commercial properties be hereby adopted and approved.***

***Unanimously carried.***

**8.1.5 2022/23 Town of Kensington and Water and Sewer Utility Operating Lines of Credit**

**8.1.5 Moved by Councillor Mann, seconded by Councillor Gallant**

***WHEREAS Section 166(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money on a short-term basis for the purpose of financing operating expenditures;***

***AND WHEREAS Section 5.1 of the Town's Borrowing Bylaw (Bylaw # 2018 - 02) authorizes a Town Council, pursuant to subsection 166(1) of the Act, to borrow money for the purpose of financing operating expenditures.***

***AND WHEREAS Town Council currently carries short-term borrowing in the amount of \$150,000 for the General Account and \$75,000 for the Water and Sewer Utility Account;***

***AND WHEREAS no change is being proposed in the amounts to be borrowed for the 2022/23 fiscal year;***

***AND WHEREAS the amounts to be borrowed will not cause the Town to exceed its legislated debt capacity;***

***BE IT RESOLVED THAT Kensington Town Council approve an operating line of credit of \$150,000.00 from Scotiabank for the Town's General Account with the Chief Administrative Officer, or his designate, and the Mayor, or his designate, being authorized as legal signing officers, under the following terms:***

- i. An interest rate of Prime, less 0.5% per annum with interest payable monthly; and***
- ii. Advances repayable on demand;***

***BE IT FURTHER RESOLVED THAT Kensington Town Council approve an operating line of credit of \$75,000.00 from Scotiabank for the Water and Sewer Utility Account with the Chief Administrative Officer, or his designate, and the Mayor, or his designate, being authorized as legal signing officers, under the following terms:***

- i. An interest rate of Prime, less 0.5% per annum with interest payable monthly; and***
- ii. Advances repayable on demand;***

***Unanimously carried.***

#### **8.1.6 Bill C-229 – Banning Symbols of Hate**

***8.1.6.1 Moved by Deputy Mayor Pickering, seconded by Councillor Toombs***

***BE IT RESOLVED THAT Kensington Town Council endorse Member of Parliament Peter Julian's, Private Member's Bill C-229 – Banning Symbols of Hate Act.***

***Unanimously carried.***

#### **8.2 Police Vehicle Replacement Options Review**

##### **8.2.1 Police Vehicle Replacement - 2022**

***Moved by Councillor Toombs, seconded by Councillor MacRae***

***BE IT RESOLVED THAT Town Council authorize the CAO to proceed with bidding on a 2020 Ford Explorer Police Cruiser through D. Alex MacDonald of Summerside to a maximum bid amount of \$60,000 plus HST;***

***BE IT FURTHER RESOLVED THAT Town Council authorize the CAO to proceed with the purchase of a new 2022 Ford Explorer Police Cruiser through D. Alex MacDonald of Summerside at a cost of \$68,000 plus HST, subject to being unable to secure the used 2020 Ford Explorer Police Cruiser through the auction;***

***BE IT FURTHER RESOLVED THAT Town Council authorize the CAO to proceed with the purchase and installation of police equipment for the 2020 or 2022 Ford Explorer Police Cruiser at an estimated cost of \$10,065 plus HST.***

***Unanimously carried.***

*Chief Sutherland and Deputy Chief Yuill excused themselves from the Council Chamber at 7:38 pm.*

### **8.3 2022/23 DRAFT Financial Plan (Budget) Review**

**8.3.1** Mayor Caseley reviewed the 2022/23 Draft Financial Plan with Town Council. It is intended that the draft budget will be presented during a special meeting of Town Council, proposed to be held on March 28, 2022, prior to the March regular meeting of Committee of Council.

### **8.4 Consideration of Resolution in Support of Ukraine**

**8.4.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

*WHEREAS the Federation of Russia has illegally and unwarrantedly invaded the Country of Ukraine;*

*AND WHEREAS our support, thoughts and prayers go out to the sovereign country of Ukraine and those Town of Kensington families and friends of Ukraine descent;*

*AND WHEREAS the Town of Kensington are in full support of the strictest sanctions possible on Russia and Belarus by the Government of Canada;*

*AND WHEREAS the Kensington Town Council fully supports the Federal Government on any supplies/aid that will assist President Zelenskyy and the people of Ukraine;*

*BE IT RESOLVED that the Town of Kensington stands firmly with the Country of Ukraine and strongly condemns President Putin's reckless actions and urges for a peaceful resolution as soon as possible.*

*Unanimously carried.*

### **8.5 Other Matters**

**8.5.1** *Nil.*

## **9. Correspondence**

**9.1** A Thank You card from the family of the late Muriel Bryanton.

**9.2** A letter from the Kensington Skating Club requesting a financial donation and advertisement for their 2022 Ice Show program.

*Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to approve a 1/2 page advertisement and \$500.00 financial donation to the Kensington Skating Club Ice Show. Unanimously carried.*

- 9.3** A letter from Jessica Corbett with Central Region Sport and Recreation Council requesting financial support to aid in the employment of a full-time summer student.

*Moved by Deputy Mayor Pickering, seconded by Councillor MacRae to approve a \$2,000.00 financial donation to the Central Region Sport and Recreation Council in support of hiring a full-time summer student. Unanimously carried.*

*Deputy Mayor Pickering declared a conflict and excused herself from the Council Chamber at 7:57 pm*

- 9.4** A letter from the Heart of PEI with information on their upcoming art installation project and a request for a financial contribution.

*Deputy Mayor Pickering returned to the Council Chamber at 8:05 pm to clarify a question regarding the timeline and excused herself again at 8:07 pm.*

*Moved by Councillor Gallant, seconded by Councillor Toombs to approve a donation to the Heart of PEI in support of the art installation storyboard project in the amount of \$3,000.00. Unanimously carried.*

*Deputy Mayor Pickering returned to the Council Chamber at 8:13 pm*

*Kyle Reid excused himself from the Council Chamber at 8:14 pm.*

## **10. In-Camera (Closed session)**

### **10.1 Committee of the Whole (In-Camera) – One item under Section 119(b) of the Municipal Government Act, PEI**

*10.1.1 Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to enter into an In-Camera session at 8:14 pm. Unanimously carried.*

*10.1.2 Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to come out of an In-Camera session at 8:20 pm. Unanimously carried.*

## **11. Adjournment**

*Moved by Councillor Toombs, seconded by Councillor MacRae to adjourn the meeting at 8:21 PM. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor