

**Town of Kensington
Minutes of Regular Council Meeting
Monday, May 9, 2022
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering
Councillors: Toombs, Gallant, Spencer and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Municipal Clerk,
Kim Caseley; Credit Union Centre Manager, Robert Wood

Visitors: Kyle Reid – Journal Pioneer

Regrets: Councillor MacRae

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the May meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to approve the tentative agenda for the May 2022 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the minutes from the April 11, 2022, regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 **April 11, 2022 Regular Meeting**

6.1.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to adopt the April 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the March 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the March 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the May 2022 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to approve the March 2022 Bills in the amount of \$306,890.90. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to approve the March 2022 Capital Expenditures in the amount of \$28,297.26. Unanimously carried.*

7.5.3 *Moved by Deputy Mayor Pickering, seconded by Councillor Mann to approve the March 2022 Water & Sewer Utility Bills in the amount of \$11,175.03. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of March 2022. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of March 2022. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Mayor's report for the month of May 2022 as presented by Mayor Caseley as amended. Unanimously carried.*

7.8.2 Mayor Caseley noted a correction in his report to reflect the keys of the new Fire Tanker were presented to Captain, Mark Wall.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 Councillor Mann congratulated CAO, Geoff Baker on receiving the Bruce H. Yeo Memorial Award at the FPEIM Annual General Meeting on April 25, 2022.

7.10 Heart of PEI Initiative Report

7.10.1 The Heart of PEI recently submitted its proposal for the next stage of funding.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 *Nil.*

7.12 PEI 55 Plus Games

7.12.1 Councillor Gallant reported on the recent meeting of volunteers and confirmed their next meeting on Tuesday, May 10, 2022, at 6:00 at the Town Hall.

Councillor Gallant excused himself from the Council Chamber at 7:14 pm.

8. New Business

8.1 Request for Decisions

8.1.1 Postage Meter Lease – 5-Year

8.1.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council approve a 5-year lease with Pitney Bowes for the provision of postage metering services and that the CAO Geoff Baker and Mayor Rowan Caseley be authorized to sign the 5-year lease on behalf of Town Council.

Unanimously carried, (Gallant absent)

8.1.2 Go! Fish Mobile Vendor Application

8.1.2.1 *Moved by Councillor Spencer, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council approve the Mobile Vendor Application from Karen Murphy & Trent Murphy to operate a Go! Fish food truck located at 81 Victoria Street W. subject to full compliance with the Town’s Mobile Vendor Bylaw and all other applicable municipal, provincial, and federal legislation and regulations.

Unanimously carried, (Gallant absent)

8.1.3 Credit Union Centre Outdoor Ice Surface Upgrades

8.1.3.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer*

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with a scope change to its Capital Investment Plan under the Canada Community Building Fund to re-allocate \$56,500 from the “Parks and Recreation Improvements – Various” project to the “Credit Union Centre Outdoor Ice Surface Upgrades” project. Town Council understands that all future operational costs associated with and resulting from the project will be the responsibility of the Town of Kensington.

Unanimously carried, (Gallant absent)

8.1.3.2 *Moved by Councillor Toombs, seconded by Councillor Spencer*

BE IT RESOLVED THAT Town Council award a contract to pave the Credit Union Centre Outdoor Ice Surface to Hynes Paving of Summerville, PE, as per their quote dated April 30, 2022 in the amount of \$41,500 plus HST, conditional upon the approval of the Canada-PEI Infrastructure Secretariat of the Town’s proposed scope change to the Canada Community Building Fund to re-allocate \$56,500 from the “Parks and Recreation Improvements – Various” project to the “Credit Union Centre Outdoor Ice Surface Upgrades” project.

Unanimously carried, (Gallant absent)

8.1.3.3 *Moved by Councillor Mann, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with the fabrication and/or procurement of various outdoor

furnishings for the Credit Union Centre Outdoor Ice Surface, including two skateboard ramps, two skateboard rails, a skateboard grind box, a skateboard slap pad, two benches, and two garbage containers, at a price not to exceed \$15,000, conditional upon the approval of the Canada-PEI Infrastructure Secretariat of the Town's proposed scope change to the Canada Community Building Fund to re-allocate \$56,500 from the "Parks and Recreation Improvements – Various" project to the "Credit Union Centre Outdoor Ice Surface Upgrades" project.

Unanimously carried, (Gallant absent)

8.1.4 2022 Municipal Election – Appointment of Municipal Electoral Officer and Deputy Municipal Electoral Officer

8.1.4.1 Moved by Councillor Toombs, seconded by Councillor Spencer

WHEREAS Municipal Elections are scheduled to take place on Monday, November 7, 2022;

AND WHEREAS Town Council are required under the Municipal Government Act, to appoint a Municipal Electoral Officer and a Deputy Municipal Electoral Officer on or before May 9, 2022;

BE IT RESOLVED THAT Kensington Town Council appoint Geoff Baker, Chief Administrative Officer, as the Municipal Electoral Officer for the 2022 Municipal Election;

BE IT FURTHER RESOLVED THAT Kensington Town Council appoint Wendy MacKinnon, Deputy Administrator, as the Deputy Municipal Electoral Officer for the 2022 Municipal Election.

Unanimously carried, (Gallant absent)

8.1.5 Request to re-zone a property along Rosewood Drive (PID No. 762559 – Lot B36)

8.1.5.1 Moved by Councillor Spencer, seconded by Councillor Toombs

BE IT RESOLVED THAT Town Council direct the CAO to proceed with scheduling a public meeting to gather further information in the consideration of an application to amend the Town of Kensington Development Control Bylaw and Official Plan, to re-zone PID No. 762559 from its current Single Residential Zoning designation (R1) to a Low-Density Residential Zoning Designation (R2).

Unanimously carried, (Gallant absent)

Councillor Gallant returned to the Council Chamber at 7:29 pm.

8.2 Other Matters

- 8.2.1** Mayor Caseley acknowledged National Nurses Week from May 9-15 and thanked our local nurses for all their dedication.
- 8.2.2** Town Clean-up Day will be held on Saturday, May 14 from 9:00-10:30 am, meeting at the Town Hall.
- 8.2.3** The Kensington and Area Chamber of Commerce is hosting the Annual Presidents Event on Thursday, May 12 at the Emerald Community Centre.
- 8.2.4** A Public Meeting is scheduled for Wednesday, May 25 at 6:00 pm at the Murray Christian Centre, to discuss matters related to the ongoing Official Plan & Bylaw review.
- 8.2.5** Deputy Mayor Pickering noted that the local Girl Guides completed a section of garbage pick-up.

9. Correspondence

- 9.1** The April PEI Community Navigator News.
- 9.2** KACC May 5th Newsletter.
- 9.3** IWK Foundation News & Information on the upcoming Telethon.
- 9.4** An email from the PEI Humane Society with information on the Walk of Paws project.
- 9.5** A letter from the 2022 Harvest Festival Organizing Committee requesting Town Council's support in the proposed re-branding of the Miss Community Gardens Pageant to an inclusive Youth Ambassador Program.

Councillor Spencer commended the Harvest Festival Committee for their leadership on this progressive step.

Councillor Gallant expressed his support for the proposal and addressed some concerns about the change not having the Community's input. He noted he would like to see a proper send-off for the current model and honour the history of the Miss Community Gardens Pageant. Councillor Gallant requested the decision to be deferred to the next Committee of Council and inquired about any change of rules and regulations.

Deputy Mayor Pickering expressed her support for the proposed change. She noted that Town Council has discussed being leaders on many topics within the Community and Prince Edward Island. It is seen as a positive evolution, not a loss of what once was. The

rules and regulations do not change, only to be more inclusive to all youth of our community.

CUC Manager, Robert Wood confirmed the program will run on the same schedule as in previous years. Letters will be sent to all sponsors and a presentation will be made at the schools.

Councillor Toombs noted that he would have appreciated Town Council being given more time to consider the request and the opportunity for Committee of Council to discuss it.

Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to support the re-branding of the Miss Community Gardens Pageant to a Youth Ambassador Program as proposed by the 2022 Harvest Festival Committee.

Unanimously carried.

10. In-Camera (Closed session)

10.1 *Nil.*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 7:47 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor