

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, November 9, 2020  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Pickering; Councillors: Toombs, Spencer, Bernard, Gallant and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewie Sutherland

**Visitors:** Jason Simmonds – Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors to the November meeting of Kensington Town Council.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the tentative agenda for the November 9, 2020 regular meeting of Town Council with the addition of one item of correspondence. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** *Nil.*

**4. Delegations / Presentations**

**4.1** *Nil.*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the minutes from the October 13, 2020 regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 October 13, 2020 Regular Meeting**

**6.1.1** *Nil.*

**7. Reports**

**7.1 Chief Administrative Officer Report**

**7.1.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to adopt the November 2020 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Spencer, seconded by Councillor Gallant to approve the September 2020 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the September 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Spencer, seconded by Councillor Gallant to approve the November 2020 Development Permit Summary Report. Unanimously carried.*

**7.5 Bills List**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor Toombs to approve the September 2020 Bills in the amount of \$221,740.97. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of September 2020. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of September 2020. Unanimously carried.*

**7.8 Mayor's Report**

**7.8.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Mayors report for the month of November 2020 as presented by Mayor Caseley. Unanimously carried.*

**7.8.2** Mayor Caseley discussed purchasing holiday themed banners to be displayed at the Railyards during selected seasons.

*Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to request design options for seasonal banners to be displayed at the Railyards.*

*Unanimously carried.*

**7.9 Federation of PEI Municipalities (FPEIM) Report**

**7.9.1** Approval was given to the FPEIM financial statements at their recent AGM.

**7.9.2** A bylaw amendment was passed to permit virtual meetings of the FPEIM board.

**7.10 Heart of the Island Initiative Report**

**7.10.1** On November 24 the Heart of PEI will host a virtual session regarding strategies to increase bike traffic and use of local trails. Deputy Mayor Pickering reminded Council to please RSVP your attendance.

**7.10.2** Heart of PEI will host a Turkey Dinner Fundraiser on December 6<sup>th</sup>.

**7.11 Kensington Area Chamber of Commerce (KACC) Report**

**7.11.1** KACC participated in small business week on October 18-24.

**7.11.2** The AGM has been scheduled for February 19, 2021.

**7.12 PEI 55 Plus Games**

**7.12.1** *Nil.*

**8. New Business**

**8.1 Request for Decisions**

**8.1.1 Safe Restart Agreement**

**8.1.1.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

*WHEREAS a Safe Restart Agreement will provide financial assistance for the reopening of municipal services in PEI to support critical needs for transit, protection of public health and safety, preparation for potential future waves of the COVID-19 virus and further support the safe opening of economies across Canada;*

*AND WHEREAS a signed agreement to participate reflects the municipality's understanding on shared objectives and terms established by the Safe Restart Agreement between the Government of Canada and the Province of PEI;*

*AND WHEREAS the Safe Restart Agreement requires a formal resolution outlining participation in the program;*

*BE IT RESOLVED that Town Council authorizes the Town of Kensington to execute the "Confirmation of Municipal Services and Agreement to Participate.*

*Unanimously carried.*

**8.1.2 Town of Kensington Police Study/Service Model Review**

**8.1.2.1 *Moved by Councillor Bernard, seconded by Councillor Gallant***

*BE IT RESOLVED that Town Council hereby formally adopt the Town of Kensington Police Study/Service Model Review as authored by Presidia Security Consulting Inc.*

*Unanimously carried.*

*Chief Sutherland excused himself from the Council Chamber at 7:29 pm.*

**8.1.3 Kensington Fire Department Vetter Set Purchase**

**8.1.3.1 *Moved by Councillor Spencer, seconded by Councillor Toombs***

*BE IT RESOLVED that Town Council hereby award a contract to Code 4 Fire & Rescue for the supply of a new Vetter Set for the Kensington Fire Department, as per their quote dated November 2, 2020 in the amount of \$7,870.00 plus HST.*

*Unanimously carried.*

**8.1.4 2020 Annual Christmas Bonus**

**8.1.4.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs***

*THAT Town Council authorize the CAO to administer Christmas bonuses to all exempt staff in the amount of \$200.00 net to each employee.*

*Unanimously carried.*

**8.1.5 2016 Police Cruiser Tender**

**8.1.5.1 *Moved by Councillor Toombs, seconded by Councillor Spencer***

*To not accept the highest tender bid of \$2,500 and to re-advertise the sale of the 2016 Police Cruiser (Dodge Charger) on Kijiji and social media.*

*Unanimously carried.*

**8.1.6 Development Permit Application – 12 Park Road**

**8.1.6.1 *Moved by Councillor Toombs, seconded by Councillor Bernard***

*BE IT RESOLVED THAT Town Council approve a development permit application for a property located at 12 Park Road to facilitate*

*the construction of a 16' x 33' addition to the existing industrial building present on the property.*

*Unanimously carried.*

#### **8.1.7 Development Permit Application – 49 Broadway Street South**

##### **8.1.7.1 *Moved by Councillor Toombs, seconded by Councillor Bernard***

*BE IT RESOLVED THAT Town Council approve a development permit application for a property located at 49 Broadway Street North to facilitate a change of use to convert the former seafood/pub space to a sandwich shop.*

*Unanimously carried.*

#### **8.1.8 Development Permit Application – 35 Barrett Street**

##### **8.1.8 *Moved by Councillor Mann, seconded by Councillor Toombs***

*BE IT RESOLVED THAT Town Council approve a development permit application for a property located at 35 Barrett Street North to facilitate the construction of an accessory apartment in an existing accessory structure on the property.*

*Unanimously carried.*

### **8.2 Other Matters**

**8.2.1** Councillor Spencer recognized Louis Andrews, a teacher from KISH who recently received the World Teacher Appreciation Subway giveaway.

**8.2.2** Councillor Gallant requested that Mr. Baker speak with the owners of 40 Woodleigh Drive regarding the unsightly state of their garbage containers. It was suggested that they be moved closer to the building, away from the roadway.

**8.2.3** Mayor Caseley announced that the New Years Levee would be cancelled on January 1, 2021. The Annual Christmas Decorating Contest will take place as usual.

**8.2.4** Mayor Caseley discussed the Active Transportation Fund with Council.

*Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to direct staff to proceed with an Active Transportation Fund Application to be reviewed at the November Committee of Council Meeting. Unanimously carried.*

### **9. Correspondence**

**9.1** A letter from the Kensington Moase Plumbing and Heating Vipers requesting the Town to donate a \$5,000 subsidy for ice-rentals.

*Moved by Councillor Gallant, seconded by Councillor Toombs to decline the \$5,000 donation request from the Kensington Moase Plumbing and Heating Vipers Hockey Team. Unanimously carried.*

**9.2** Information of the Prince County Hospital Lights of Life Campaign. – *Received for information.*

**10. In-Camera**

**10.1** *Nil.*

**11. Adjournment**

*Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 8:02 PM. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor