

**Town of Kensington
Minutes of Regular Council Meeting
Tuesday, October 11, 2022
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering
Councillors: Toombs, Gallant, Spencer, MacRae, and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Municipal Clerk,
Kim Caseley; Police Chief, Lewie Sutherland

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff to the October meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the tentative agenda for the October 2022 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Deputy Mayor Pickering declared a conflict with item 8.1.2.

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the minutes from the September 12, 2022, regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 September 12, 2022 Regular Meeting

6.1.1 Councillor Spencer requested an update on the Kensington Wild request regarding upgrades to their dressing room. Mr. Baker confirmed a report will be brought forward to the October Committee of Council meeting for consideration.

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to adopt the September 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Councillor Spencer inquired about the removal of a section of sidewalk along Woodleigh Drive between the intersections of Commercial Street and Victoria Street East. Following a discussion, Councillors requested that the sidewalk removal be ceased for now and requested that staff provide further evaluation.

7.1.3 Deputy Mayor Pickering expressed her appreciation to the Public Works Department for Hurricane Fiona clean-up efforts.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the August 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the August 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Councillor Gallant noted an increase in bicycle users who are not wearing helmets. Town staff and the Kensington Police Service will create a program to raise awareness and promote bicycle safety.

7.4 Development Permit Summary Report

7.4.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the October 2022 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the August 2022 Bills in the amount of \$232,099.46. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the August 2022 Capital Expenditures in the amount of \$82,461.35. Unanimously carried.*

7.5.3 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the*

*August 2022 Water & Sewer Utility Bills in the amount of \$27,317.36.
Unanimously carried.*

7.6 Summary Income Statement

7.6.1 Moved by Councillor Mann, seconded by Councillor MacRae to approve the Summary Income Statement for the month of August 2022. Unanimously carried.

7.7 Credit Union Centre Report

7.7.1 Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of August 2022. Unanimously carried.

7.8 Mayor's Report

7.8.1 Moved by Councillor MacRae, seconded by Councillor Spencer to approve the Mayor's report for the month of September 2022 as presented by Mayor Caseley. Unanimously carried.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 FPEIM will hold its Minister of Fisheries and Communities meeting at the next monthly meeting.

7.9.2 Councillor Mann reported on FPEIM's discussion on inclusionary zoning.

7.9.3 FPEIM will issue a letter to IRAC to not support Hampshire's request to dissolve.

7.10 Heart of PEI Initiative Report

7.10.1 Deputy Mayor Pickering confirmed that no further meetings are scheduled until feedback is received from the Province of PEI regarding funding.

7.10.2 The Storyboard project is ready for installation.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 The KACC Awards Gala nominations are open.

7.11.2 The 2022 KACC Annual Golf Tournament was cancelled due to inclement weather.

7.11.3 PEI Small Business Week will be celebrated October 17-21, 2022.

7.12 PEI 55 Plus Games

7.12.1 55+ Games went well with over 400 people in attendance. A meeting will be held with the 55+ Society to recap the event.

7.12.2 The event appears to have stayed on budget; a full report will be provided once the final financial statements are completed.

7.12.3 55+ Chair Gallant offered his appreciation and thanks to everyone involved in the games.

8. New Business

8.1 Request for Decisions

8.1.1 2022/23 Town of Kensington Rental Rates

8.1.1.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering*

BE IT RESOLVED THAT Town Council authorize the CAO to implement a 5% rental rate increase effective January 1, 2023 for all tenants of the Town of Kensington, except those covered by termed lease agreements.

Unanimously carried

Deputy Mayor Pickering declared a conflict and excused herself from the Council Chamber at 7:54 pm.

8.1.2 Subdivision/Consolidation of Lands of Duncan Smith and Coreen Pickering – PID No.76992 – 39 Victoria Street West

8.1.2.1 *Moved by Councillor Mann, seconded by Councillor Toombs*

WHEREAS a request has been received from the owners of a property located at 39 Victoria Street West (PID No. 76992) to subdivide a 0.09-acre parcel (Parcel A) from their property and to consolidate the property to a property located at 41 Victoria Street West (PID No. 76968);

AND WHEREAS the subdivision/consolidation has been reviewed against the Town of Kensington Development Control Bylaw and is found to be in general compliance therewith;

BE IT RESOLVED THAT approval be granted to subdivide Parcel A from PID No. 76992, being lands of Duncan Smith and Coreen Pickering, as per Survey Plan No. 22168-S01, dated October 6, 2022, as drawn by Locus Surveys Ltd;

BE IT FURTHER RESOLVED THAT approval be granted to consolidate Parcel A to PID No. 76968, being lands of Joseph Steele and Vicki Clow, as per Survey Plan No. 22168-S01, dated October 6, 2022, as drawn by Locus Surveys Ltd.

Unanimously carried.

Deputy Mayor Pickering returned to the Council Chamber at 7:59 pm.

8.2 Other Matters

- 8.2.1** Mayor Caseley acknowledged the late Bruce MacLeod and his grandson Blake MacKay for the donation of two stained glass pieces of artwork. Mayor Caseley expressed appreciation to Linda Whaley who donated her time to make the required repairs to both pieces.
- 8.2.2** Councillor Gallant noted that the sidewalk at the 28 Pleasant Street development is badly damaged. Mr. Baker confirmed that the developer is aware and will discuss with the Department of Transportation regarding its repair.
- 8.2.3** Councillor Gallant expressed concern regarding vehicles located at 47 Victoria Street impeding the sidewalk and requested they be addressed. Chief Sutherland confirmed he will address the issue with the landlord and tenant of the property.

9. Correspondence

- 9.1** A letter was received from resident David Gallant of 10 Lowther Street with a list of concerns. Council discussed each item within the letter and a response will be written to Mr. Gallant on behalf of Town Council.
- 9.2** A letter from Pat McIver on behalf of the Kensington Moase Plumbing & Heating Vipers requesting a player sponsorship.

Moved by Councillor Gallant, seconded by Councillor Toombs to approve a 2-player sponsorship to the Kensington Moase Plumbing & Heating Vipers in the amount of \$750.00. Unanimously carried.

- 9.3** A Thank You card from Honourable Gudie Huchings for meeting while she was visiting Prince Edward Island.
- 9.4** IWK Newsletter
- 9.5** Kensington Area Chamber of Commerce Newsletter
- 9.6** FPEIM Newsletter
- 9.7** A request from the Kensington Area Chamber of Commerce to sponsor the Volunteer of the Year Award at the 2022 KACC Awards Gala.

Moved by Deputy Mayor Pickering, seconded by Councillor MacRae to approve the sponsorship of the Volunteer of the Year Award at the 2022 Kensington and Area Chamber of Commerce Awards Gala in the amount of \$1,000.00. Unanimously carried.

10. In-Camera (Closed session)

10.1 *One Item under Section 119(d) of the Municipal Government Act.*

10.1.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to enter into an In-Camera session at 8:51 pm.*

Unanimously carried.

10.1.2 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to come out of an In-Camera session at 9:01 pm.*

Unanimously carried.

10.2 Kensington Police Service – Human Resource Matter

10.2.1 *Moved by Councillor Spencer, seconded by Councillor Gallant*

BE IT RESOLVED THAT Kensington Town Council authorize the Chief Administrative Officer to create a full-time constable position within the Kensington Police Service for the express purpose of allowing the position to be seconded to the Province of Prince Edward Island's Joint Forces Organization, with the understanding that should the secondment cease, that Town Management, Mayor and Town Council, will re-evaluate, at that time, the requirement for the position within the Police Service's staff compliment.

Unanimously carried.

Chief Sutherland excused himself from the Council Chamber at 9:03 pm.

11. Adjournment

Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to adjourn the meeting at 9:08 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor