

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, September 11, 2017**  
**7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Doucette, Spencer and Pickering.

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Visitors:** Millicent McKay - Journal Pioneer  
Bethany Spencer – KISH Student  
Hillary Bernard – KISH Student  
Jillian Stewart – KISH Student  
Colin MacKenzie – KISH Student

**Regrets:** Councillor Mill

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**1. Calling of Meeting to Order**

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors

**2. Approval of Tentative Agenda**

2.1 *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the tentative agenda for the September 2017 regular meeting of Town Council.*

*Unanimously carried.*

**3. Declaration of Conflict of Interest**

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

4.1 Local Kensington Intermediate Senior High Students, Jillian Stewart, Bethany Spencer, Hillary Bernard and Colin MacKenzie provided a presentation to Town Council on their Educational Trip to France to participate in the memorial service for the 100 Year Anniversary of the Battle of Vimy Ridge.

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the minutes from the August 14, 2017 regular meeting of Town Council. Unanimously carried.*

**5.2** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes from the September 7, 2017 special meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 August 14, 2017 Regular Council Meeting**

**6.1.1** Councillor Spencer reported that QEES does not currently host a cell phone collection box as a fundraiser. Mayor Caseley directed staff to contact CWTA (Canadian Wireless Telecommunications Association) and set the Town Hall up as a drop-off location.

**6.2 September 7, 2017 Special Council Meeting**

**6.1.2** *Nil*

**7. Reports**

**7.1 CAO's Report**

**7.1.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to adopt the September 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Pickering, seconded by Councillor Spencer to approve the July 2017 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the July 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Pickering, seconded by Councillor Spencer to approve the Development Permit Summary Report for the month of September 2017. Unanimously carried.*

## **7.5 Bills List**

**7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the July 2017 Bills in the amount of \$229,748.52. Unanimously carried.*

**7.5.2** Council had extensive discussion on an invoice from Palmer Automotive for work completed on replacing the emergency lights on the Emergency Fire Vehicle. The invoiced amount significantly exceeded their quoted amount and no prior approval was received prior to proceeding with the additional work. Staff advised that discussions were held with Palmer in regards to the invoice and the Town's Procurement Policy.

## **7.6 Summary Income Statement**

**7.6.1** *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to approve the Summary Income Statement for the month of July 2017. Unanimously carried.*

**7.6.2** Councillor Spencer inquired about Police Vehicle Repairs and Maintenance expenses. Mr. Baker will provide additional information to Councillors by email.

## **7.7 Community Gardens Complex Report**

**7.7.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Community Gardens Complex report for the month of July 2017. Unanimously carried.*

## **7.8 Mayor's Report**

**7.8.1** *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to approve the Mayors report for the month of September 2017 as presented by Mayor Caseley. Unanimously carried.*

## **7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report**

**7.9.1** Deputy Mayor Mann reminded Councillors of the upcoming KACC Annual Golf Tournament on September 27, 2017 and a Business Mixer on September 20 at the Bedeque Rural Action Centre.

## **8. New Business**

### **8.1 Request for Decisions**

#### **8.1.1 Grant Paynter Construction – Zoning Bylaw/Official Plan Amendment Request**

**8.1.1.1** Committee of Council, based on a recommendation from staff, directed staff to proceed with the scheduling of a public meeting to

hear public comments/concerns in regards to the application from Grant Paynter Construction to re-zone PID No. 449173 (10 Glover Lane) from its current Multi-Unit Residential (R3) zone to Industrial (M1).

## **8.1.2 School Crossing Guard Volunteer Program - Discussion**

**8.1.2.1** Committee of Council discussed the School Crossing Guard Volunteer Program and the rate for an honorarium, it was agreed that the honorarium would be \$10.00 per shift. Ms. MacKinnon will confirm the income tax requirements and report back to Council. Councillor Spencer suggested that a notice be posted on local church bulletins in an effort to solicit volunteers.

## **8.2 Other Matters**

**8.2.1** Councillor Spencer noted that the EVK Swimming Pool is starting to turn dark. Mr. Baker will speak with the Public Works department about adding additional chemicals to the pool prior to shutting it down for the winter months.

**8.2.2** Councillor Doucette requested that the remaining sidewalk hazards be remarked.

**8.2.3** Deputy Mayor Mann noted that the grass is getting long around some utility poles in the core area.

## **9. In-Camera**

### **9.1 Nil**

*Councillor Spencer declared a conflict and excused himself from the Council Chamber at 8:25 PM.*

## **10. Correspondence**

**10.1** A letter from Bethany Spencer requesting the Towns financial support to offset costs towards her trip to attend the National Canadian Student Leadership Conference in Waterloo, ON. *Deferred to Committee of Council for consideration.*

*Councillor Spencer returned to the Council Chamber at 8:28 PM.*

**10.2** A letter from Craig Walsh requesting the Towns financial support to help revive a local men's soccer team. *Deferred to Committee of Council for consideration.*

## **11. Adjournment**

*Moved by Councillor Pickering, seconded by Councillor Spencer to adjourn the meeting at 8:30 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor