

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, September 12, 2016  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Mill, Spencer, Pickering and Doucette

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland;

**Visitors:** Grant Buchanan – 9 Imperial Street Resident

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Mill, seconded by Councillor Doucette to approve the tentative agenda for the September 12, 2016 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

**4.1** Nil

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes from the August 8, 2016 regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 July 11, 2016 Regular Council Meeting**

**6.1.1** Mayor Caseley inquired about the contract details for the Musical Nights funding project, Mr. Baker confirmed the contract has not been received at this time.

- 6.1.2** Mr. Baker will complete a letter of understanding between the Town of Kensington and the Haunted Mansion this week for the loan of the two antique hearses.

## **7. Reports**

### **7.1 CAO's Report**

- 7.1.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to adopt the September 2016 CAO's Report as prepared by Geoff Baker. Unanimously carried.*

**7.1.1.1** Councillor Mill inquired about the relocation of the Welcome to Kensington sign located on Hwy 2 by the Castle Building Centre to across the road, to be viewed by visitors coming into Kensington. Mr. Baker will review potential locations and report back to Council. Council also requested that the signs be re-painted.

### **7.2 Fire Department Statistical Report**

- 7.2.1** *Moved by Councillor Mill, seconded by Councillor Doucette to approve the July 2016 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

**7.2.2** Mayor Caseley requested that the average fire fighter attendance statistics be included within the submitted Fire Statistical report for future months.

### **7.3 Police Department Statistical Report**

- 7.3.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the July 2016 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.3.2** Chief Sutherland spoke on a recent CBC documentary which the Kensington Police Service took part in called "Keeping Canada Safe". Chief Sutherland will inform Council of the airing date once it has been set.

### **7.4 Development Permit Summary Report**

- 7.4.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the Building Permit Summary Report for September 2016. Unanimously carried.*

### **7.5 Bills List**

- 7.5.1** *Moved by Councillor Spencer, seconded by Deputy Mayor Mann to approve the July 2016 Bills in the amount of \$ 161,347.33. Unanimously carried.*

## **7.6 Summary Income Statement**

**7.6.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the Summary Income Statement for the month of July 2016. Unanimously carried.*

## **7.7 Community Gardens Complex Report**

**7.7.1** *Moved by Councillor Spencer, seconded by Councillor Pickering to approve the Community Gardens Complex report for the month of July 2016. Unanimously carried.*

## **7.8 Mayor's Report**

**7.8.1** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the Mayors report for the month of September 2016 as presented by Mayor Caseley. Unanimously carried.*

## **7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report**

**7.9.1** Deputy Mayor Mann reminded Councillors that the Federation will host their Semi-Annual meeting in Summerside on October 22, 2016. The new Municipal Government Act website has been launched.

**7.9.2** The KACC September mixer will be hosted by Twin Shores Campground on September 22, 2016 at 4:30 pm.

## **8. New Business**

### **8.1 Request for Decisions**

#### **8.1.1 Webster Enterprises/Station View Estates – Subdivision Request**

**8.1.1.1** *Moved by Deputy Mayor Mann, seconded by Councillor Mill*

*WHEREAS a request has been received from Webster Enterprises Ltd. to subdivide Lot 12-3 into two separate parcels, being Lot 12-3A and Lot 12-3B, as per Subdivision Plan No. 1630;*

*AND WHEREAS the proposed subdivisions and consolidations have been reviewed against the Town's Development Control Bylaw and are found to be in general compliance therewith;*

*BE IT RESOLVED that approval be granted to Webster Enterprises Ltd. to subdivide Lot 12-3, located in the Station View Estates subdivision, into two separate parcels, being Lot 12-3A and Lot 12-3B, as per Subdivision Plan No. 1630, dated August 9, 2016, drawn by Derek A. French Professional Services Inc.*

*Unanimously carried.*

*Councillor Pickering declared a conflict and excused herself from the Council Chambers at 7:47 pm.*

**8.1.2 Austin and Ramona Roberts/Victoria Enterprises Inc. – Subdivision/Consolidation Request**

**8.1.2.1 Moved by Councillor Spencer, seconded by Councillor Doucette,**

*WHEREAS a request has been received from Austin and Ramona Roberts, on behalf of A&R Adventures Inc. and Victoria Enterprises Inc., to subdivide Parcel KC-2 from PID No. 79807, to subdivide Parcel KC-1 from PID No. 78907, to subdivide Parcel PC-1 from PID No. 76752, as per Subdivision Plan No. 141-24512-S02, dated May 27, 2016 and certified by James A. Clow;*

*AND WHEREAS a request has been received from Austin and Ramona Roberts, on behalf of A&R Adventures Inc. and Victoria Enterprises Inc., to consolidate Parcel KC-2 to PID No. 76752 and to consolidate Parcel PC-1 to PID No. 78907., as per Subdivision Plan No. 141-24512-S02, dated May27, 2016 and certified by James A. Clow;*

*AND WHEREAS the proposed subdivisions and consolidations have been reviewed against the Town's Development Control Bylaw and are found to be in general compliance therewith;*

*BE IT RESOLVED that Town Council approve a subdivision of Parcel KC-2 from PID No. 78907, being lands of Austin and Ramona Roberts, as per Plan No. 141-24512-S02, dated May 27, 2016, certified by James A. Clow;*

*BE IT FURTHER RESOLVED that Town Council approve a subdivision of Parcel KC-1 from PID No. 78907, being lands of Austin and Ramona Roberts, as per Plan No. 141-24512-S02, dated May 27, 2016, certified by James A. Clow;*

*BE IT FURTHER RESOLVED that Town Council approve a subdivision of Parcel PC-1 from PID No. 76752, being lands of Victoria Enterprises Inc., as per Plan No. 141-24512-S02, dated May 27, 2016, certified by James A. Clow;*

*BE IT FURTHER RESOLVED that Town Council approve a consolidation of Parcel KC-2 to PID No. 76752, being lands of Victoria Enterprises Inc., as per Plan No. 141-24512-S02, dated May 27, 2016, certified by James A. Clow;*

*BE IT FURTHER RESOLVED that Town Council approve a consolidation of Parcel PC-1 to PID No. 78907, being lands of*

*Austin and Ramona Roberts, as per Plan No. 141-24512-S02, dated May 27, 2016, certified by James A. Clow.*

*Unanimously carried.*

*Councillor Pickering returned to the Council Chambers at 7:53 pm.*

## **8.2 Other Matters**

### **8.2.1 Provincial Infrastructure Fund Application Amendment**

#### **8.2.1.1 Moved by Councillor Pickering, seconded by Councillor Mill**

*THAT the Town of Kensington submit a new application to the Provincial Infrastructure Fund to fund the 2016 Sidewalk Replacement Plan Project. Such application to replace the original application titled Victoria Street West Sidewalk Replacement.*

*The Council understand that all future operations and maintenance cost associated with and resulting from the project will be the responsibility of the Town of Kensington.*

*Unanimously carried.*

## **9. Correspondence**

- 9.1** A letter from the Kensington Wild Major Midget Hockey Club requesting the Towns sponsorship.

*Moved by Councillor Mill, seconded by Councillor MacLean to approve a \$750.00 sponsorship to the Kensington Wild Major Midget Hockey Club. Unanimously carried.*

- 9.2** Information regarding the upcoming 2016 FPEIM Semi Annual Meeting hosted by the City of Summerside on October 22. Council members wishing to attend are requested to RSVP to Wendy MacKinnon.

- 9.3** A letter from Communities, Land and Environment to inform the Town that the application for annexation of PID No. 465708 owned by Joni Albert and Matthew Gallant has been approved.

- 9.4** A Thank You from Dolly Adams, recognizing the EVK Swimming Pool staff and programs, especially instructor Matt McNeil who was very accommodating to ensure her family's needs were met.

- 9.5** A letter from Trans Canada Trail with updates from the 2015-2016 Annual Report and upcoming initiatives.

- 9.6** An invite from the Kensington and Area Chamber of Commerce to the networking mixer on September 22 at Twin Shores Campground.

**9.7** Information on a Car Tour of Over 250 Canadian Cities to Stop Forced Organ Harvesting in China.

**9.8** Information regarding the new Municipal Government Act website and available upcoming consultations.

**9.9** A letter from Island Nature Trust requesting a financial donation. *Declined*

**10. In-Camera**

**10.1** *Nil.*

**11. Adjournment**

*Moved by Councillor Pickering, seconded by Councillor Spencer to adjourn the meeting at 8:13 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor