

**Town of Kensington
Minutes of Regular Council Meeting
Monday, September 14, 2020
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering; Councillors: Toombs, Spencer, Bernard, Gallant and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Visitors: Jason Simmonds – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors to the September meeting of Kensington Town Council.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to approve the tentative agenda for the September 14, 2020 regular meeting of Town Council with the addition of item 8.1.5 – Rainbow Holdings Lot Consolidation. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the minutes from the August 10, 2020 regular meeting of Town Council. Unanimously carried.*

5.2 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the minutes from the August 27, 2020 public meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 August 10, 2020 Regular Meeting

6.1.1 Councillor Spencer inquired if the Town received an update on the driveway location for the proposed development located at 5 Linwood Drive. Mr. Baker confirmed no additional information has been provided.

6.2 August 27, 2020 Public Meeting

6.2.1 Nil.

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to adopt the September 2020 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Deputy Mayor Pickering complimented the work being completed at the Railyards and thanked everyone for their contribution.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the July 2020 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

Councillor Gallant joined the Council Chamber at 7:09 pm.

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the July 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Deputy Mayor Pickering inquired if residents are permitted to place small yard signs that remind vehicles to slow down. Mr. Baker confirmed that Town Bylaw's would be silent on the matter and it may be dealt with through Provincial legislation. Deputy Mayor Pickering addressed concerns of vehicles speeding on Victoria Street E.

7.3.3 Councillor Spencer expressed his appreciation towards the Kensington Police Service for their hard work on a recent file he was involved in.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the September 2020 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Toombs, seconded by Councillor Mann to approve the July 2020 Bills in the amount of \$44,788.89. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Gallant, seconded by Councillor Mann to approve the Summary Income Statement for the month of July 2020. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of July 2020. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor Toombs seconded by Councillor Spencer to approve the Mayors report for the month of September 2020 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Council discussed the purchase price for the Business Park lots, further information will be provided at the September Committee of Council meeting with a pricing proposal.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 Councillor Mann noted that FPEIM will be having their annual meeting with Minister Fox on September 17, 2020.

7.10 Heart of the Island Initiative (STEP) Report

7.10.1 Deputy Mayor Pickering anticipates the banner project to be completed in the next few weeks and thanked Town Council for their participation in the project.

7.10.2 The re-launch for the John. A. Hogg Public Forest is scheduled for September 22, 2020 at 2:00 pm. All Councillors were encourage to attend if at all possible.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 *Nil.*

7.12 PEI 55 Plus Games

7.12.1 *Nil.*

8. New Business

8.1 Request for Decisions

8.1.1 Development Control Bylaw Amendment

8.1.1.1 *Moved by Councillor Bernard, seconded by Deputy Mayor Pickering*

WHEREAS a request has been received from a property owner requesting Town Council's consideration of amending their

Development Control Bylaw to permit the addition of a third accessory structure on properties which are three (3) acres in size or greater;

AND WHEREAS a public meeting was held on August 27, 2020 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the amendment, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment as proposed;

BE IT RESOLVED THAT Kensington Town Council give first reading to amend the Zoning and Subdivision Control Bylaw to allow the placement of a third accessory structure on properties which are 3 acres in size or greater through the addition of the following words to Section 4.24 (1)(g):

“unless the property is three (3) acres or greater in size, in which case a maximum of three (3) buildings may be permitted.”

Unanimously carried.

8.1.1.2 Moved by Deputy Mayor Pickering, seconded by Councillor Bernard

WHEREAS a request has been received from a property owner requesting Town Council's consideration of amending their Development Control Bylaw to permit the addition of a third accessory structure on properties which are three (3) acres in size or greater;

AND WHEREAS a public meeting was held on August 27, 2020 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the amendment, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment as proposed;

AND WHEREAS the Bylaw amendment was read a first time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve first reading to amend the Zoning and Subdivision Control Bylaw to allow the placement of a third accessory structure on properties which are 3 acres in size or greater through the addition of the following words to Section 4.24 (1)(g):

“unless the property is three (3) acres or greater in size, in which case a maximum of three (3)

buildings may be permitted.”

Unanimously carried.

8.1.2 Home Based Business Request – 2 Imperial Street

8.1.2.1 *Moved by Councillor Spencer, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council approve a request from Katherine MacLennan to operate a home-based hair salon business out of a property located at 2 Imperial Street subject to full compliance with the Town of Kensington Development Control Bylaw.

Unanimously carried.

8.1.3 Subdivision of Lands of Gladys Hayman – PID No's 77768 & 680900

8.1.3.1 *Moved by Councillor Mann, seconded by Councillor Bernard*

WHEREAS a request has been received from Gladys Hayman to subdivide (boundary line adjustment) her property located at 23 Broadway Street South into two new parcels, being Lot 2019-1, Lot 2019-2 as per Subdivision Plan No. G-19-73;

AND WHEREAS the proposed subdivision has been reviewed against the Town's Development Control Bylaw and is found to be in general compliance therewith;

BE IT RESOLVED that approval be granted to Gladys Hayman to subdivide PID No.'s 77768 and 680900 such that each newly created parcel, being 2019-1 and 2019-2, carries sufficient street frontage to meet the requirements of the Town's Development Control Bylaw, as per Subdivision Plan No. G-19-73, dated November 14, 2019, drawn by GIS Innovations Ltd.

Unanimously carried.

8.1.4 Self Contained Breathing Apparatus (SCBA) Replacement – Fire Department

8.1.4.1 *Moved by Councillor Toombs, seconded by Councillor Spencer*

BE IT RESOLVED that Town Council award a contract for the supply of three self-contained breathing apparatuses and associated equipment to T&K Fire Equipment Ltd. as per their quote dated September 10, 2020 in the amount of \$28,265.79.

Unanimously carried.

8.1.5 Consolidation of Lands of Rainbow Holdings Ltd. – PID No.'s 668244 & 668236

8.1.5.1 *Moved by Councillor Toombs, seconded by Councillor Spencer*

WHEREAS a request has been received from Rainbow Holdings Ltd. to consolidate their property located at 10 Park Road, being PID No's 668244 and 668236, as per drawing number 20094A-C01;

AND WHEREAS the proposed subdivision has been reviewed against the Town's Development Control Bylaw and Official Plan and is found to be in general compliance therewith;

BE IT RESOLVED that approval be granted to Rainbow Holdings Ltd. to consolidate PID No.'s 668244 and 668236 into a single lot, being Lot 20-1, as per Survey Plan No. No. 20094A-C01, dated September 11, 2020, drawn by Locus Surveys Ltd.

Unanimously carried.

8.2 Other Matters

8.2.1 Mayor Caseley confirmed that the opening of the Emergency Reception Centre will be held on Saturday, September 19 at 10:00 am.

8.2.2 Mayor Caseley announced that the tentative date for the Municipal Restructuring Public Meeting is October 15, 2020 at 6:30 pm at the Credit Union Place in Summerside.

8.2.3 Councillor Gallant expressed his condolences on the recent passing of Enid Chappell. She was recognized as a long-term employee of the Town of Kensington who was very dedicated to her work.

8.2.4 Councillor Gallant commented that it has been a year since Hurricane Dorian and addressed the significant loss of trees in Kensington. It was requested that the Town look into available funding opportunities to help replant trees in the spring.

9. Correspondence

9.1 A letter from Pat Kelly requesting the Town to reconsider the ball rental fees for their recent U11 Jamboree.

Town Council discussed the request from Pat Kelly. Deputy Mayor Pickering recommended that CUC staff provide a written confirmation for all bookings.

Moved by Councillor Toombs, seconded by Councillor Gallant to maintain the set rate structure previously approved by Town Council for the use of the ballfields at the Credit Union Centre. Unanimously carried.

9.2 An email from the Kensington and Area Senior Surfers providing updates on their executive and recent events.

9.3 The September donor update from the Kids Help Phone.

Jason Simmonds excused himself from the Council Chamber at 7:58 pm.

10. In-Camera

10.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard to enter into an in-camera session at 7:59 PM.*

10.2 *Moved by Councillor Spencer, seconded by Councillor Toombs to come out of an in-camera session at 8:13 PM.*

11. Adjournment

Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to adjourn the meeting at 8:13 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor