

**Town of Kensington
Minutes of Regular Council Meeting
Monday, July 10, 2017
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Mill, Spencer, Pickering and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors: Ryan Simmons & Robert Wood – Harvest Festival Committee
Don Ramsay - AtlanticMobi

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Pickering, seconded by Councillor Mill to approve the tentative agenda for the July 10, 2017 regular meeting of Town Council with the following amendments:*

- *Item 8.1.7 to be moved to Item 8.1.1 and subsequent items renumbered accordingly.*
- *The addition of a Request for Decision for a proposed purchase of a Lawn Tractor for the Community Gardens Complex.*

Unanimously carried.

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Robert Wood and Ryan Simmons provided a presentation to Town Council on planning and activities for this year's 50th Anniversary Kensington Harvest Festival.

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the minutes from the June 12, 2017 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 June 12, 2017 Regular Council Meeting

6.1.1 *Nil*

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Pickering to adopt the July 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.1.1 Councillor Pickering inquired if the street line painting has been completed. Mr. Baker confirmed that there are still a couple of areas not yet completed but expects them to be finished in the next few days.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Pickering, seconded by Councillor MacLean to approve the May 2017 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the May 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Pickering, seconded by Councillor Spencer to approve the Development Permit Summary Report for the month of July 2017. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the May 2017 Bills in the amount of \$137,130.92. Unanimously carried.*

Don Ramsay joined the Council Meeting at 7:24pm

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to approve the Summary Income Statement for the month of May 2017. Unanimously carried.*

7.7 Community Gardens Complex Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Community Gardens Complex report for the month of May 2017. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Deputy Mayor Mann, seconded by Councillor Mill to approve the Mayors report for the month of July 2017 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 Deputy Mayor Mann reported that FPEIM held their annual meeting with the Minister recently where carbon pricing and various other programs were discussed.

The Kensington Area Chamber of Commerce hosted another successful Business Mixer at Twin Shores Campground on June 28. Abby MacDonald will be the Chamber's summer student and will be in the office this summer. The KACC Annual Golf Tournament is scheduled for September 27, 2017.

8. New Business

8.1 Request for Decisions

8.1.1 Kensington Mobile App and Website

8.1.1.1 Don Ramsay from AtlanticMobi provided a brief presentation to Town Councillors on the uses and benefits of a proposed Kensington Passport app and mobile website.

8.1.1.2 *Moved by Councillor Pickering, seconded by Councillor Doucette*

BE IT RESOLVED THAT the Town of Kensington award a contract to AtlanticMobi to develop a mobile phone app and mobile website for the Town of Kensington as per their proposal dated June 23, 2017 in the amount of \$2,745.00 plus HST.

Unanimously carried.

8.1.2 Harvest Festival Advertising Opportunity

8.1.2.1 *Moved by Councillor Doucette, seconded by Councillor Mill*

BE IT RESOLVED THAT Kensington Town Council approve the purchase of a half page advertisement in the Journal Pioneer's special edition commemorating the 50th Anniversary of the Kensington Community Harvest Festival, at a cost of \$499.00 plus HST.

Unanimously carried.

8.1.2.2 Councillor Spencer suggested that the Town request additional copies of the publication to distribute locally.

8.1.3 Harvest Festival Golf Tournament

8.1.3.1 *Moved by Councillor Pickering, seconded by Councillor Doucette*

BE IT RESOLVED THAT Kensington Town Council enter a team in the 2017 Annual Harvest Festival Golf Tournament at a cost of \$340.00.

Unanimously carried.

8.1.4 Cancellation of July and August Committee of Council Meetings

8.1.4.1 *Moved by Councillor Pickering, seconded by Councillor Doucette*

BE IT RESOLVED THAT the Kensington Committee of Council meetings scheduled for July 24, 2017 and August 28, 2017 at 6:30 PM be cancelled.

Unanimously carried.

8.1.5 Kensington Musical Nights

8.1.5.1 *Moved by Councillor Mill, seconded by Councillor Spencer*

BE IT RESOLVED THAT Town Council support the proposal from Ken Fornetran to organize and host "Kensington Musical Night's" at the Railyards Gazebo and further that Town Council provide funding support in the amount of \$200.00 per show throughout July and August, 2017.

Unanimously carried.

- 8.1.5.2** Council requested that staff purchase an a-frame sign to be displayed near the Confederation Trail near Broadway Street N. to promote the Kensington Musical Nights program.

Councillor Spencer declared a conflict at 8:15pm and excused himself from the Council Chamber.

8.1.6 Community Gardens Complex – Fitplex Window Replacement

- 8.1.6.1** *Moved by Councillor Doucette, seconded by Councillor Pickering*

BE IT RESOLVED THAT the contract for the replacement of a window at the Community Gardens Complex Fitplex be awarded to Castle Building Supplies as per their quote in the amount of \$1,250.00 plus HST

Unanimously carried.

Councillor Spencer returned to the Council Chamber at 8:20pm.

8.1.7 Kensington Sidewalk Replacement Project

- 8.1.7.1** *Moved by Councillor Spencer, seconded by Councillor Pickering*

BE IT RESOLVED THAT the contract for the 2017 Sidewalk Replacement Plan Project be awarded to Owen MacDonald Construction as per their quote dated June 23, 2017 in the amount of \$37,204.00 plus HST.

Unanimously carried.

8.1.8 Community Gardens Complex Lawn Tractor

- 8.1.8.1** *Moved by Deputy Mayor Mann, seconded by Councillor Mill*

BE IT RESOLVED THAT the Town of Kensington purchase a new Kubota #GR2120-2-54 lawnmower from Kensington Agricultural Services Ltd. as per their quote dated June 30, 2017 in the amount of \$9,919.00 plus HST.

Unanimously carried.

8.2 Other Matters

- 8.2.1** Deputy Mayor Mann inquired if the yellow service phone at the front doors of the Town Hall could be repaired or removed. Mr. Baker will investigate

what will be required to make the phone operational and report back to Town Council.

- 8.2.2** Deputy Mayor Mann requested that the sidewalks be swept again as there is currently an excess amount of sand, specifically along Victoria Street West.
- 8.2.3** Councillor Mill requested that the flag pole by the Town Clock be repositioned as it is leaning over.
- 8.2.4** Councillor Mill noted that he will be at the freight shed during his vacation and requested any available assistance to complete the freight shed painting project.
- 8.2.5** Councillor Spencer inquired if it was worthwhile to have the current diesel tank located at the Public Works shop. Mr. Baker will report back to Council with a full evaluation.
- 8.2.6** Councillor Spencer suggested that a sign be purchased to advertise the Kensington Passport App at the Harvest Festival Booth.
- 8.2.7** Councillor Pickering inquired if there were any further update regarding the Commercial Street traffic evaluation. Mr. Baker noted that he hopes to have a report prepared for the September Committee of Council Meeting.
- 8.2.8** Councillor Mill inquired about signage located on or near sidewalks for a new local business. Mr. Baker indicated that signage is regulated by the Province and he will confirm the legality of the signs and report back to Town Council.

9. In-Camera

9.1 Nil

10. Correspondence

- 10.1** A thank you card from QEES for the Towns donation to the 2017 Grade 6 Grad Class prizes.
- 10.2** A thank you card from Wade & Cindy Toombs for the Towns donation of the use of the BBQ for the Alysha Toombs Memorial Golf Tournament.
- 10.3** A letter to Mayor Caseley from The Honourable Melanie Joly, P.C., M.P. including a Canada 150 Pin.
- 10.4** A letter from Andrew Heggie, of Blue Ridge Holdings, requesting the Town to consider taking over First, Second and Third Street. *Request denied.*
- 10.5** An invitation from the Kensington Area Chamber of Commerce to attend their Annual Golf Tournament.

Moved by Councillor Doucette, seconded by Councillor Mill to approve the

registration of 4 person team for the 2017 KACC Annual Golf Tournament for the cost of \$400.00 plus HST. Unanimously carried.

11. Adjournment

Moved by Councillor Doucette, seconded by Councillor Spencer to adjourn the meeting at 8:59 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor