

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, August 8, 2022**  
**7:00 PM**

**Council Members Present:** Mayor Rowan Caseley  
Councillors: Toombs, Gallant, Spencer, MacRae, and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Municipal Clerk, Kim Caseley; Police Chief, Lewie Sutherland

**Regrets:** Deputy Mayor Pickering

**Visitors:** Chris Beauvais & Shayne Connolly – 2023 Canada Winter Games

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the August meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Spencer, seconded by Councillor MacRae to approve the tentative agenda for the August 2022 regular meeting of Town Council with the addition of a presentation from the 2023 Canada Winter Games. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** *Nil.*

**4. Delegations / Presentations**

**4.1** Chris Beauvais & Shayne Connolly from the 2023 Canada Winter Games made a presentation to Town Council. The games are being held on Prince Edward Island from February 18 – March 8, 2023. A request was made for the Town to participate in the Municipal Partnership Program with a donation of \$10.00 per resident for a total request of \$16,190.00.

*Chris Beauvais & Shayne Connolly excused themselves from the Council Chamber at 7:30 pm.*

**5. Approval of Minutes of Previous Meeting**

- 5.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the minutes from July 11, 2022, regular meeting of Town Council with an amendment to item 9.1 – Provincial Credit Union. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 July 11, 2022 Regular Meeting**

- 6.1.1** *Nil.*

**7. Reports**

**7.1 Chief Administrative Officer Report**

- 7.1.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to adopt the July 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

- 7.1.2** Councillor Gallant noted that the windbreak and upgrades to the KISH tennis court & pickleball area has been well utilized this summer. Councillor Gallant requested that the area in front of the courts between the parking area be cleaned up. Mayor Caseley confirmed that he has been in discussions with the principal of KISH and understands that upgrades to the parking area are scheduled to take place and hopes the area will be addressed at that time.

- 7.1.3** Councillor Gallant inquired about the re-location of the Canada Post Mailbox location near the Credit Union Centre on Garden Drive. Mr. Baker confirmed that Canada Post is aware that mailboxes may be occasionally blocked due to vehicles during events at the Credit Union Centre.

**7.2 Fire Department Statistical Report**

- 7.2.1** *Moved by Councillor MacRae, seconded by Councillor Spencer to approve the June 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

- 7.3.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the June 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

*Chief Sutherland excused themselves from the Council Chamber at 7:45 pm.*

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the August 2022 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

**7.5 Bills List**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor Toombs to approve the June 2022 Bills in the amount of \$237,154.54. Unanimously carried.*

**7.5.2** *Moved by Councillor Mann, seconded by Councillor Toombs to approve the June 2022 Capital Expenditures in the amount of \$127,450.50. Unanimously carried.*

**7.5.3** *Moved by Councillor Mann, seconded by Councillor Spencer to approve the June 2022 Water & Sewer Utility Bills in the amount of \$8,413.80. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Toombs, seconded by Councillor Mann to approve the Summary Income Statement for the month of June 2022. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Spencer, seconded by Councillor MacRae to approve the Credit Union Centre report for the month of June 2022. Unanimously carried.*

**7.7.2** Councillor Spencer noted that the skateboard area is being well utilized.

**7.8 Mayor's Report**

**7.8.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the Mayor's report for the month of August 2022 as presented by Mayor Caseley. Unanimously carried.*

**7.8.2** Councillor Gallant expressed concern with vehicles accessing the ballfield area between the netted fence and the homerun fence. Mr. Baker and Mr. Wood will review the issue to determine if a solution is required..

**7.9 Federation of PEI Municipalities (FPEIM) Report**

**7.9.1** *Nil.*

**7.10 Heart of PEI Initiative Report**

**7.10.1 Nil.**

**7.11 Kensington Area Chamber of Commerce (KACC) Report**

**7.11.1** The KACC is co-hosting a Trivia event at the C&B Corner Café on Sunday, August 21 in part of the Annual Harvest Festival. All proceeds will be donated to the Youth Ambassador Program.

**7.11.2** Councillor MacRae noted that Holland College is offering an online Board Member training session from September 19 – November 15. It consists of 11 courses, totaling 25 hours at the cost of \$100.00.

**7.12 PEI 55 Plus Games**

**7.12.1** Registration for the games will close Wednesday, August 31, 2022.

**8. New Business**

**8.1 Request for Decisions**

**8.1.1 Broadway Street South Infrastructure Upgrades – Tender Award**

**8.1.1.1** *Moved by Councillor Toombs, seconded by Councillor Spencer*

***BE IT RESOLVED THAT Kensington Town Council award the contract for the Broadway Street South Infrastructure Upgrades Project to Birt & MacKay Backhoe Services Ltd. as per their tender submission in the amount of \$1,967,267.06 including HST.***

*Unanimously carried*

**8.1.2 Development Control Bylaw and Official Plan Amendment - PID No. 762559 (Lot B36 Rosewood Drive) – Second Reading and Formal Adoption**

**8.1.2.1** *Second Reading*

*Moved by Councillor Mann, seconded by Councillor Spencer*

***WHEREAS a request has been received from the owners of a property located along Rosewood Drive (Lot B36 – PID No. 762559) to re-zone their property from its current Single Residential (R1) zoning designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property;***

***AND WHEREAS a public meeting to solicit comments/feedback from the public was held on June 16, 2022, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;***

***AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Development Control Bylaw amendment;***

***AND WHEREAS the Bylaw amendment was read, approved, and adopted a first time at a regular meeting of Town Council, duly held on July 11, 2022;***

***BE IT RESOLVED THAT Kensington Town Council give and approve second reading to amend the Zoning and Subdivision Control Bylaw to re-zone Lot B36 (PID No. 762559) along Rosewood Drive from its current Single Residential (R1) zoning designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property.***

***Unanimously carried.***

**8.1.2.2 Approval of Second Reading**

***Moved by Councillor Mann, seconded by Councillor Spencer***

***WHEREAS a request has been received from the owners of a property located along Rosewood Drive (Lot B36 – PID No. 762559) to re-zone their property from its current Single Residential (R1) zoning designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property;***

***AND WHEREAS a public meeting to solicit comments/feedback from the public was held on June 16, 2022, in accordance with the PEI Planning Act and the Town’s Development Control Bylaw;***

***AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Development Control Bylaw amendment;***

***AND WHEREAS the Bylaw amendment was read, approved, and adopted a first time at a regular meeting of Town Council, duly held on July 11, 2022;***

***AND WHEREAS the Bylaw amendment was read and approved a second time at this meeting;***

***BE IT RESOLVED THAT Kensington Town Council formally approve and adopt second reading to amend the Zoning and***

*Subdivision Control Bylaw to re-zone Lot B36 (PID No. 762559) along Rosewood Drive from its current Single Residential (R1) zoning designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property.*

**8.1.2.3** *Formal Adoption*

*Moved by Councillor Mann, seconded by Councillor Spencer*

*WHEREAS a request has been received from the owners of a property located along Rosewood Drive (Lot B36 – PID No. 762559) to re-zone their property from its current Single Residential (R1) zoning designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property;*

*AND WHEREAS a public meeting to solicit comments/feedback from the public was held on June 16, 2022, in accordance with the PEI Planning Act and the Town’s Development Control Bylaw;*

*AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Development Control Bylaw amendment;*

*AND WHEREAS the Bylaw amendment was read, approved, and adopted a first time at a regular meeting of Town Council, duly held on July 11, 2022;*

*AND WHEREAS the Bylaw amendment was read, approved, and adopted a second time at this meeting;*

*BE IT RESOLVED THAT Kensington Town Council formally adopt an amendment to the Zoning and Subdivision Control Bylaw to re-zone Lot B36 (PID No. 762559) along Rosewood Drive from its current Single Residential (R1) zoning designation to Low-Density Residential (R2) to facilitate the construction of a duplex on the property.*

*Unanimously carried.*

**8.2** **Other Matters**

**8.2.1** Mayor Caseley sent well wishes to Shelley Tamtom, Librarian of the Kensington Heritage Library, during her one-year leave as she has accepted a position with Queen Elizabeth Elementary for the 2022-2023 school year.

- 8.2.2** Mayor Caseley noted that the Town's parade float update will be overhauled for the upcoming Annual Harvest Festival Parade and all members of Council will have the ability to ride on the float.
- 8.2.3** Mayor Caseley opened the floor for discussions on the presentation of the 2023 Winter Canada Games donation request. Council consensus was to table further discussions for the September Regular Council meeting with a recommendation from staff.
- 8.2.4** Councillor Toombs requested that the sign at the EVK Swimming Pool be replaced. Mr. Baker confirmed that it would be tended to.
- 8.2.5** Councillor Gallant requested that the businesses along Broadway Street S. be notified of the upcoming construction related to the sidewalk and utility extension scheduled for September 2022.
- 8.2.6** Councillor MacRae expressed her appreciation for Deputy Administrator, Wendy MacKinnon for her recent assistance while tending to two resident matters.
- 8.2.7** Councillor MacRae noted that the Summer Music Series event in partnership with Under the Spire Music Festival was a large success.
- 8.2.8** Councillor MacRae expressed her appreciation for the Kensington Volunteer Fire Department and noted that they have been very busy during the summer months.
- 8.2.9** Councillor Mann requested that the Department of Transportation install detour signs to re-route traffic during the Harvest Festival parade.

## **9. Correspondence**

- 9.1** July edition of Navigator News of the PEI Community Navigators.
- 9.2** A Thank You card from the Canadian Home Builders' Association for the Town's contribution of prizes for their Annual Golf Tournament.
- 9.3** A Thank You card from Rinnah Stokes, the 2022 recipient of the Town of Kensington Scholarship.
- 9.4** A Thank You letter and update from the Prince County Hospital Foundation.
- 9.5** A letter from Sally Blake Hooff requesting the speed limit on Barrett Street be reduced from 50 km to a 40 km zone. Mayor Caseley confirmed that the request will be brought forth to the Department of Transportation.
- 9.6** A Thank You from the Kensington Area Chamber of Commerce on the recently paved Town Hall parking lot.

**9.7** Councillor Toombs requested that the vacant lot located at 105 Victoria Street be addressed with the property owner and request it be cleaned up.

**10. In-Camera (Closed session)**

**10.1** *Nil.*

**11. Adjournment**

*Moved by Councillor Toombs, seconded by Councillor MacRae to adjourn the meeting at 8:20 PM. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor