

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, June 13, 2022  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Pickering  
Councillors: Toombs, Gallant, Spencer, MacRae, and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief  
Administrative Officer, Wendy MacKinnon; Municipal Clerk,  
Kim Caseley

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the May meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the tentative agenda for the June 2022 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** *Nil.*

**4. Delegations / Presentations**

**4.1** *Nil.*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the minutes from the May 9, 2022, regular meeting of Town Council. Unanimously carried.*

**5.2** *Moved by Councillor MacRae, seconded by Deputy Mayor Pickering to approve the minutes from the May 25, 2022 public meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** **May 9, 2022 Regular Meeting**

6.1.1 *Nil.*

**6.2 May 25, 2022 Public Meeting**

6.2.1 *Nil.*

**7. Reports**

**7.1 Chief Administrative Officer Report**

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to adopt the May 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

7.2.1 *Moved by Councillor MacRae, seconded by Councillor Spencer to approve the April 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

7.3.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the April 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

7.4.1 *Moved by Councillor MacRae, seconded by Deputy Mayor Pickering to approve the June 2022 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

**7.5 Bills List**

7.5.1 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the April 2022 Bills in the amount of \$206,081.83. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the April 2022 Capital Expenditures in the amount of \$301,182.12. Unanimously carried.*

7.5.3 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the April 2022 Water & Sewer Utility Bills in the amount of \$6,813.35. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of April 2022. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of March 2022. Unanimously carried.*

**7.7.2** Councillor Spencer noted that the recent changes made at the FitPlex look great.

**7.8 Mayor's Report**

**7.8.1** *Moved by Deputy Mayor Pickering, seconded by Councillor MacRae to approve the Mayor's report for the month of June 2022 as presented by Mayor Caseley as amended. Unanimously carried.*

**7.8.2** Mayor Caseley noted a correction in his report to reflect the keys of the new Fire Tanker were presented to Captain, Mark Wall.

**7.9 Federation of PEI Municipalities (FPEIM) Report**

**7.9.1** FPEIM discussed the need to review the PID numbering process when properties are subdivided. Some municipalities experience confusion as two parcels maintain the same PID number following the land subdivision process.

**7.9.2** Election of Vice-Presidents was held. Councillor Mann was re-elected as Vice-President of Cities and Towns.

**7.9.3** FPEIM met with Honourable Gudie Hutchings and discussed some rural issues on PEI.

**7.10 Heart of PEI Initiative Report**

**7.10.1** The Heart of PEI project co-ordinator has resigned; this position will be filled once funding from ACOA has been confirmed for the upcoming year.

**7.10.2** The Heart of PEI is selling garden flags for \$30.00 as a fundraiser.

**7.10.3** Upcoming art installations will be happening in the next few weeks in Stanley Bridge, Malpeque and the Town of Kensington.

**7.10.4** The Storyboard Panel project is about 80% completed.

**7.10.5** The Heart of PEI song was launched on June 13, 2022.

**7.11 Kensington Area Chamber of Commerce (KACC) Report**

**7.11.1** *Nil.*

**7.12 PEI 55 Plus Games**

**7.12.1** The dates for the 55+ Games have been extended and will start on September 10, 2022, and the opening ceremonies will be held at KISH at 9:00 am.

**7.12.2** Councillor Gallant requested that Town Council support a 55+ Games volunteer appreciation BBQ. Town Council supported the request.

**7.12.3** Sponsorship letters have been sent out.

**8. New Business**

**8.1 Request for Decisions**

**8.1.1 Town Hall/Police Department Parking Area Re-Paving**

**8.1.1.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

*BE IT RESOLVED THAT Town Council award a contract to Hynes Paving to complete the repaving of the Town Hall parking area and Police Department apron as per their quote dated April 30, 2022, in the amount of \$53,950.00 plus HST.*

*Unanimously carried*

**8.1.1.2** *Moved by Councillor Mann, seconded by Councillor Toombs*

*WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;*

*AND WHEREAS Town Council has authorized a capital project to proceed with re-paving the town hall parking area and police department apron at a cost of \$53,950.00 plus HST;*

*AND WHEREAS a portion of the underground storm sewer system located underneath the town hall parking area may require repair, replacement and/or removal;*

*AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;*

*BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$100,000 from the Scotiabank, under the following terms:*

*i. repayable in full by Town Council over an amortization of 10 years.*

- ii. at a negotiated interest rate, with interest payable monthly.*
- iii. advances repayable on demand.*

*Unanimously carried.*

**8.1.2 55+ Games Chequing Account & Signing Authority**

**8.1.2.1 *Moved by Councillor Gallant, seconded by Councillor Toombs***

***BE IT RESOLVED THAT Kensington Town Council authorize the CAO to open a new chequing account at the Provincial Credit Union – Malpeque Branch for purpose of the 55+ Games and appoint the Mayor, Chief Administrative Officer, Deputy Administrator, Ivan Gallant, and Cindy Doucette as legal signing authority.***

*Unanimously carried.*

**8.2 2021/22 Financial Statements**

**8.2.1 *Moved by Councillor Mann, seconded by Deputy Mayor Pickering***

***BE IT RESOLVED THAT Town Council approve the 2021/2022 Audited Financial Statements as prepared by Arsenault Best Cameron Ellis Chartered Accountants.***

*Unanimously carried.*

**8.3 Other Matters**

**8.2.1** A Public Meeting will be held on June 16, 2022, at 6:00 pm at the Murray Christian Centre for the rezoning application for Sharon and Garth MacEwen on Rosewood Drive.

**8.2.2** Mayor Caseley requested that Town Council consider updating the mileage rate for Town employees using their personal vehicles for Town purposes.

***Moved by Councillor Spencer, seconded by Deputy Mayor Pickering,***

***BE IT RESOLVED THAT Kensington Town Council set the mileage rate, payable in cents per kilometer for the use of privately owned vehicles driven on authorized Town business travel, at the CRA Kilometric rates for PEI, as modified from time to time.***

*Unanimously carried.*

- 8.2.3** Mayor Caseley read the Reconciliation Recognition Award that was presented to the Town of Kensington by the Epekwitk Assembly of Councils.
- 8.2.4** Mayor Caseley provided Council with information regarding the Main Street Funding Application. Mr. Baker will provide additional details to Town Council via e-mail once the official approval documents are received.
- 8.2.5** Councillor Spencer thanked the staff and volunteers for a great job at the Annual Kensington Police Service Bike Rodeo. He noted that many of the bikes had low tire pressure and suggested that air pumps be purchased for each of the police vehicles as a community engagement initiative.
- 8.2.6** Councillor Spencer noted that Linwood Drive road repairs have not been completed and the holes are very large. Mr. Baker confirmed that the Department of Transportation did issue the tender for repairing the street, but no timeline has been provided.
- 8.2.7** Councillor Mann noted that the sidewalk and roadwork on Barrett Street look great and inquired if the Canada Post community mailbox will be returning to its original location. Mr. Baker confirmed that the current location of the mailbox was intended to be a tentative solution during the construction of Barrett Street. The Town has not received a request for a permanent relocation.
- 8.2.8** Councillor Spencer requested that the Linwood Drive Canada Post mailbox be relocated to a more appropriate location and suggested along Pleasant Street behind the EVK Swimming Pool. Council requested that staff propose the relocation to Canada Post.
- 8.2.9** Councillor Gallant inquired about future plans to add lighting to the confederation trail through the Town of Kensington. Mr. Baker confirmed that it has been discussed and that staff has been looking for appropriate funding for a project of this nature.

## **9. Correspondence**

- 9.1** A Thank You from the Kensington United Church for being recognized as the 2022 Good Neighbour Award.
- 9.2** Thank You from the Community of Malpeque Bay for the Town's support and guidance through the Covid-19 pandemic.
- 9.3** Crime Stoppers thank you for the Town's financial support.
- 9.4** Community Navigator Newsletter for May
- 9.5** A Thank You card from the KISH Relay for Life.

**10. In-Camera (Closed session)**

**10.1 Nil.**

**11. Adjournment**

*Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to adjourn the meeting at 8:01 PM. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor