

**Town of Kensington
Minutes of Regular Council Meeting
Monday, March 13, 2017
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Mill, Spencer, Pickering and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors: Millicent McKay – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the tentative agenda for the March 13, 2017 regular meeting of Town Council with the removal of item 4.1 – Juanita Boucher/Pathfinders Presentation. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Nil

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Pickering, seconded by Councillor MacLean to approve the minutes from the February 14, 2017 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 February 14, 2017 Regular Council Meeting

6.1.1 Councillor Spencer inquired about the emergency lighting at the

Kensington Community Gardens Complex. Mr. Baker spoke with Mr. Wood and reported that all the emergency lighting is operational and is inspected regularly. Council discussed the possible need of additional emergency lighting in the stands area.

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor MacLean, seconded by Councillor Mill to adopt the March 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.1.1 Council discussed the current state of the property located at 21 Barrett Street. Staff will continue to work towards resolving the unsightly appearance of this property.

7.1.1.2 Revolution Media are working on the graphic and design component of the Town Map project, it was reported that all advertisements have been sold.

7.1.1.3 Deputy Mayor Mann spoke regarding the repair/replacement of the Fire Department Radio Antenna which was damaged by weather late in 2016. Mr. Baker will contact the insurance company for more details on the possibility of making a claim under the Town's Insurance Policy.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the January 2017 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Mill, seconded by Councillor Spencer to approve the January 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 The CBC Documentary Series "Keeping Canada Safe" will air on Thursday, March 16, 2017 at 9:00pm.

7.3.3 Chief Sutherland confirmed that the Family Violence Prevention Walk in Silence will not be rescheduled for this year.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Pickering, seconded by Councillor Spencer to approve the Building Permit Summary Report for the month of March*

2017.

7.5 Bills List

7.5.1 *Moved by Councillor Doucette, seconded by Deputy Mayor Mann to approve the January 2017 Bills in the amount of \$166,763.32 Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of January 2017. Unanimously carried.*

7.7 Community Gardens Complex Report

7.7.1 *No Report*

7.8 Mayor's Report

7.8.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the Mayors report for the month of March 2017 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Councillor Spencer inquired if any volunteers have been confirmed to assist with the school cross walk duty. Councillors were encouraged to speak with residents and look for available volunteers.

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 Deputy Mayor Mann reported that the FPEIM recently had a presentation from the Province of PEI regarding upcoming changes to the National Building Code. Mr. Baker will look into the changes and how Kensington may be affected.

7.9.2 The Kensington and Area Chamber of Commerce AGM was held on Thursday, February 23. Incoming President, Rosalie Profitt from Caseley's Tent and Party Rentals and incoming Vice President, Dianne Schurman from Malpeque Fine Iron Products were sworn in.

8. New Business

8.1 Request for Decisions

8.1.1 Use of Town of Kensington Logo

8.1.1.1 *Moved by Councillor Doucette, seconded by Councillor Pickering*

BE IT RESOLVED THAT the Town of Kensington authorize the Copy Shop (Mike Smith et al) to utilize the Town of Kensington logo as per the terms of the “Use of the Town of Kensington Logo Agreement”.

Unanimously carried.

8.1.2 Subdivision of Lands of Blue Shank Trucking Ltd.

8.1.2.1 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette,*

WHEREAS a request has been received from Blue Shank Trucking Ltd. to subdivide PID No.792580 into three separate parcels, being Lot 17-1, Lot 17-2, Parcel R-5 and the remainder of PID No. 792580 as per Subdivision Plan No. 17018-S01;

AND WHEREAS the proposed subdivision has been reviewed against the Town’s Development Control Bylaw and is found to be in general compliance therewith;

BE IT RESOLVED that approval be granted to Blue Shank Trucking Ltd. to subdivide PID No. 792580 into three separate parcels, being Lot 17-1, Lot 17-2, Parcel R-5 (Douglas Street Extension) and the remainder of PID No. 792580 as per Subdivision Plan No. 17018-S01, dated March 13, 2017, drawn by Locus Surveys Ltd.

Unanimously carried.

8.1.3 Purple Day 2017 – The Epilepsy Association of Nova Scotia

8.1.3.1 *Moved by Councillor Mill, seconded by Councillor Pickering*

WHEREAS a request has been received from The Epilepsy Association of Nova Scotia for the Town to consider passing a proclamation to recognize March 26, 2017 as Purple Day in the Town of Kensington;

AND WHEREAS it is recommended by the CAO and Mayor Caseley that Town Council support the passing of the proclamation;

BE IT RESOLVED that Town Council provide their support to the signing of a proclamation by Mayor Caseley to recognize March 26, 2017 as Purple Day in the Town of Kensington.

Unanimously carried.

8.1.4 Approval of 2016 Audited Financial Statements

8.1.4.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the 2016 Audited Financial Statements as prepared by Arsenault Best Cameron Ellis Chartered Accountants. Unanimously carried.*

8.1.5 2017 Town of Kensington Annual Budget Approval

8.1.5.1 *Moved by Councillor Spencer, seconded by Councillor Doucette*

BE IT RESOLVED that Town Council approve the Town of Kensington 2017 Budget Estimates with revenue estimates projected at \$2,233,736.00 and expenditures estimates projected at \$2,233,736.00.

Unanimously carried.

8.1.6 2017 Municipal Property Taxation Rates

8.1.6.1 *Moved by Councillor Pickering, seconded by Councillor MacLean,*

BE IT RESOLVED THAT the municipal tax rates for the Town of Kensington for the 2017 fiscal year of \$0.55 / \$100 of assessment for Non-Commercial properties and \$1.30/ \$100 of assessment for Commercial properties be hereby adopted and approved.

Unanimously carried.

8.1.7 2017 Operating Lines of Credit

8.1.7.1 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette,*

BE IT RESOLVED THAT Kensington Town Council approve an operating line of credit of \$150,000.00 from the Scotiabank for the General Account # XXXXX XXXXX XX. Any two of the Mayor, Chief Administrative Officer and Deputy Administrator are authorized as legal signing officers.

Unanimously carried.

8.1.7.2 *Moved by Councillor Spencer, seconded by Councillor MacLean,*

THAT Kensington Town Council approve an operating line of credit of \$75,000 from the Scotiabank for the Water and Pollution Control Corporation Account #XXXXX XXXXX XX. Any two of the

Mayor, Chief Administrative Officer and Deputy Administrator are authorized as legal signing officers.

Unanimously carried.

8.2 Other Matters

8.2.1 Councillor MacLean requested that the annual street report as prepared by Public Works and Curran Briggs be quoted and brought to Town Council for budget consideration.

9. Correspondence

9.1 An email from Welcome PEI with information on advertising packages. – *No action*

9.2 An email from the Central Coastal Tourism Partnership with information regarding the 2017 Central Coastal Drive Guidebook. – *No action*

9.3 KISH Newsletter

9.4 An appreciation letter from PEI Crime Stoppers for the recent financial donation from the Town.

Deputy Mayor Mann and Councillor Mill declared a conflict and excused themselves from the Council Chamber at 8:05 pm.

9.5 A letter from the Gulf Storm Atom AA requesting a financial donation to assist in costs associated with hosing the Provincial Hockey Championships at the Kensington Community Gardens Complex.

Moved by Councillor Pickering, seconded by Councillor Doucette to approve a \$50.00 financial donation to the Gulf Storm Atom AA Provincial Hockey Championships. Unanimously carried.

Deputy Mayor Mann returned to the Council Chamber at 8:07 pm.

9.6 A letter from the Men's North Shore Rec Softball league requesting a decrease in registration fees with the addition of two additional teams. – *Request denied.*

Councillor Mill returned to the Council Chamber at 8:13 pm.

9.7 A letter from the Province of PEI inviting Mr. Geoff Baker to join the membership of the Police Services Transition Steering Committee.

Moved by Councillor Spencer, seconded by Councillor Pickering that Town Council support Mr. Baker's participation on the Police Services Transition Steering Committee. Unanimously carried.

9.8 An email from Jessica Caseley, on behalf of Maritime Fun Group requesting a partnership with the Kensington Police Service at an event located at the

Burlington Go Karts. Council directed staff to look into specifics of the event and report to Council

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Spencer, seconded by Councillor MacLean to adjourn the meeting at 8:29 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor