

Town of Kensington
Minutes of Regular Council Meeting
Monday, June 11, 2012
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Chessman, Gallant, Caseley, Spencer and Mill

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp; Police Chief, Lewis Sutherland

Visitors: Barry Folland – Emergency Measures Officer Province of PEI

Regrets: Councillor MacLean

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor Mill to approve the tentative agenda for the June 11, 2012 regular meeting of Town Council with the addition of a presentation by Barry Folland, Emergency Measures Coordinator with the Province of PEI. Unanimously carried.*

3. Municipal Emergency Measures Presentation – Barry Folland

3.1 Barry Folland made a presentation to Town Council on the importance of the Town keeping an updated Municipal Emergency Measures Bylaw and Plan.

4. Approval of Minutes of Previous Meeting

4.1 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes for the May 14, 2012 regular Council Meeting. Unanimously carried.*

4.2 *Moved by Councillor Caseley, seconded by Councillor Mill to approve the minutes from the May 15, 2012 Public Council Meeting. Unanimously carried.*

4.3 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to approve the minutes from the May 17, 2012 Special Council Meeting. Unanimously carried.*

4.4 *Moved by Councillor Spencer, seconded by Councillor Caseley to approve the minutes from the May 24, 2012 Special Council Meeting. Unanimously carried.*

5. Business Arising from Minutes

5.1 Minutes from May 14, 2012 Regular Council Meeting

5.1.1 No further details are available regarding the announcement of the passing of the “Smoke Free Places Policy”.

5.2 Minutes from the May 15, 2012 Public Council Meeting

5.2.1 Nil

5.3 Minutes from the May 17, 2012 Special Council Meeting

5.3.1 Nil

5.4 Minutes from the May 24, 2012 Special Council Meeting

5.4.1 Nil

6. Committee Reports

6.1 Police Report

6.1.1 *Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to adopt the May 2012 Police Committee Report as prepared by Police Chief Sutherland. Unanimously carried.*

6.1.2 A reminder to residents will be added on the monthly water and sewer utility bills to recommend they keep outside lights on and to remember to lock vehicles and buildings.

6.1.3 Chief Sutherland thanked everyone who assisted with the annual Bike Rodeo. It was a fantastic day and a great success.

6.2 Property Committee Report

6.2.1 *Moved by Deputy Mayor Chessman seconded by Councillor Caseley to approve Development Permit Application # 15-12 for Terry Peters/Barrie MacEwen for the construction of three multi-family unit buildings on Lot 1A located along Sunset Drive. Such approval is subject to a development agreement being signed between the property owner and the Town of Kensington. Such development agreement shall contain, at minimum, the following conditions:*

1. No development shall be undertaken on the property until such time that the property has been re-zoned from Public Service Institutional

(PSI) to Multi-Family Residential (R3).

- 2. All costs associated with connecting to the Town's water main and sewer main shall be the full responsibility of the applicant including any costs incurred by the Town;*
- 3. Surface water from the lot is to be drained to Sunset Drive. If surface water needs to be drained onto adjacent land, the applicant shall obtain a formal legal easement.*
- 4. The lot owner and his successor(s) shall be responsible for all drainage, services and access maintenance costs. The Town will not be responsible for any future maintenance issues on Lot 1A.*

6.2.2 Councillor Spencer requested that Property Committee review the cost of building permit applications and bring a recommendation to Town Council.

6.3 Parks and Recreation

6.3.1 *Moved by Councillor Mill, seconded by Deputy Mayor Chessman to adopt the May 2012 Parks & Recreation Committee Report as presented by Councillor Mill. Unanimously carried.*

6.3.2 Councillor Mill thanked Councillor Chessman, Councillor Spencer and his daughter Bethany Spencer for their assistance with the Island Trails Cycling Event BBQ.

6.3.3 A tentative build date of July 16th has been scheduled for the installation of the new playground equipment at the Queen Elizabeth Elementary School.

6.4 Public Works Report

6.4.1 *Moved by Councillor Spencer, seconded by Councillor Caseley to adopt the May 2012 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

6.4.2 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to approve the quote from Black Top Graphics of \$2,919.00 for the painting of the street and parking lines within the Town. Unanimously carried.*

6.4.3 Councillor Mill requested that the Public Works Department remove the grass growing between the boards on the boardwalk and to paint the sign posts within town.

6.5 Fire Report

6.5.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Chessman to adopt the May 2012 Fire Report as presented by Councillor Gallant. Unanimously carried.*

- 6.5.2** Councillor Caseley discussed the need to charge for excessive false alarms at a single location for the Fire and Police Departments. The Police Committee will review the issue and report to Council.

6.6 Finance and Administration Report

- 6.6.1** *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to adopt the Finance and Administration Committee report for the month of May 2012, as presented by Councillor Caseley. Unanimously carried.*
- 6.6.2** *Moved by Councillor Caseley, seconded by Councillor Spencer to have the CAO proceed with tendering for the re-siding of the Town Hall building. Unanimously carried.*
- 6.6.3** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$208,489.82 for the month of May 2012. Unanimously carried.*
- 6.6.4** *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve the May 2012 Summary Income Statement as presented by Councillor Caseley. Unanimously carried.*

6.7 Community Gardens Complex Committee

- 6.7.1** *Moved by Councillor Caseley, seconded by Councillor Mill to approve the Community Gardens Complex Committee report for May 2012 as presented by Councillor Caseley. Unanimously carried.*
- 6.7.2** *Moved by Councillor Caseley, seconded by Councillor Mill for the placement of a semi-permanent road structure to prohibit traffic flow behind the Community Gardens Complex. Unanimously carried.*

6.8 Mayor's Report

- 6.8.1** Mayor Coffin reported on the FCM Conference he recently attended in Saskatoon, SK.
- 6.8.2** The Atlanticade Motorcycle Festival will be held from July 28 – July 2, 2012. Mayor Coffin has requested that picnic tables be temporarily placed at Bakin Donuts during this event.
- 6.8.3** Mayor Coffin recently brought greetings on behalf of the Town to attendees of the Step Dance Festival held annual in Kensington.

7. Correspondence

- A letter from the Town of Georgetown requesting “Swag” donations to assist with their 100th Year of Incorporation Celebrations.

Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to have 12 t-shirts screen printed and donated in support of the Town of Georgetown 100 Year Anniversary Celebrations. Unanimously carried.

- A letter was received from AJS Development Inc. to re-zone four lots on PID No. 472175 on Linwood Drive from R1 (Single Family Residential) to R2 (Two Family Residential). Council gave direction to CAO, Geoff Baker to proceed with the re-zoning process.
- To celebrate Her Majesty's 60 years of service, the Queen Elizabeth II Diamond Jubilee Medal has been announced as a way to recognize 60,000 outstanding Canadians of all ages and from all walks of life. These medals provide an opportunity to honour exceptional Canadians for their contributions to their fellow citizens, to our communities and to our country. Any Councillors that would like to nominate someone should bring the name forward at the July regular meeting of Town Council.
- A request was received from Bill Drost to operate a used vehicle operation out of the parking lot at 12 Park Road owned by Carpenters Inc. – Request approved.
- A Thank You letter from Ruby Cousins on behalf of the Kensington Senior Surfers group expressing their gratitude for the use of the Seniors Building located beside the Community Gardens Complex.
- KISH Graduation is June 20, 2012. QEES Graduation is June 25, 2012.
- A thank you letter from the Prince County Hospital Foundation.
- Ducks Unlimited Canada Newsletter
- Heart & Stoke Foundation Spring Publication

8. Other Matters

- 8.1** The sale of 2 North Street and 56 Woodleigh Drive has been finalized and CAO, Geoff Baker has been in discussions with the Province of Prince Edward Island regarding access to the properties.
- 8.2** A discussion was held in regards to the ditch infilling at Amos Champion's property located at 8 Centennial Drive. It was decided that the water drainage will be monitored by CAO Geoff Baker to determine whether what was installed is managing storm water effectively.

9. Adjournment

Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to adjourn the meeting at 10:10 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor