



***Agenda for Regular
Meeting of Town Council***

Tuesday October 14, 2025 @ 7:00 PM

55 Victoria Street
Kensington, PEI
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Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

**Town of Kensington
Regular Meeting of Town Council
Tuesday October 14, 2025 – 7:00 PM**

1. Call to Order/Land Acknowledgement

2. Adoption of Agenda (Additions/Deletions)

3. Declaration of Conflict of Interest

4. Delegations, Special Speakers, and Public Input

- 4.1. Dyslexia Awareness Month - Jennifer Poirier

5. Adoption of Previous Meeting Minutes

- 5.1. September 8, 2025 Regular Meeting

6. Business Arising from Minutes

- 6.1. September 8, 2025 Regular Meeting

7. Reports

- 7.1. Chief Administrative Officer Report
- 7.2. Fire Department Report
- 7.3. Police Department Report
- 7.4. Development Permit Summary Report
- 7.5. Bills List – Town – *Nil*
- 7.6. Bills List - Water and Sewer Utility – *Nil*
- 7.7. Bills List – Capital – *Nil*
- 7.8. Consolidated Summary Income Statement -Town and Water and Sewer Utility – *Nil*
- 7.9. Credit Union Centre Report

7.10. Mayor's Report

7.11. Federation of Prince Edward Island Municipalities Report – Councillor Mann

7.12. Kensington and Area Chamber of Commerce Report – Councillor MacRae

8. New Business

8.1. Request for Decision – Compact Tractor

8.2. Request for Decision - Para Sport and Recreation PEI funding request

8.3. Request for Decision – Torch Run

9. Correspondence

10. Committee of the Whole (In-Camera) – Nil

11. Adjournment

**Town of Kensington
Minutes of Regular Council Meeting
Monday, September 8, 2025
7:00 PM**

Council Members Present: Mayor Jeff Spencer; Deputy Mayor Rodney Mann
Councillors: Toombs, Gallant, McCarvill, Doucette, and MacRae

Staff Members Present: CAO, Geoff Baker
Administrative Assistant, Amy Morrell

1. Calling of Meeting to Order

- 1.1** Mayor Spencer called the meeting to order at 7:00 PM and welcomed Council members and staff to the September meeting of Kensington Town Council. Mayor Spencer acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

- 2.1** *Moved by Councillor Gallant, seconded by Councillor Toombs, to approve the tentative agenda for the September 8, 2025, regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

- 3.1** *Nil.*

4. Delegations / Presentations

- 4.1** *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 August 8, 2025 Regular Meeting

Moved by Councillor McCarvill, seconded by Councillor MacRae to approve the minutes from the August 8, 2025 regular meeting of Town Council. Unanimously carried.

5.2 August 19, 2025 Special Meeting

Moved by Councillor Toombs, seconded by Councillor MacRae to approve the minutes from the August 19, 2025 special meeting of Town Council.

Unanimously carried.

5.3 August 26, 2025 Special Meeting

Moved by Councillor McCarvill, seconded by Councillor Doucette to approve the minutes from the August 26, 2025 special meeting of Town Council. Unanimously carried.

6. Business Arising from Minutes

6.1 August 11, 2025 Regular Meeting

6.1.1 *Nil.*

6.2 August 19, 2025 Special Meeting

6.2.1 *Nil.*

6.3 August 26, 2025 Special Meeting

6.3.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to adopt the August 2025 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Councillor Gallant inquired into the whereabouts of the signs on the Hogg Public Forest trails. CAO Baker indicated that it was unknown what had happened to them. He added that he had reached out to Ruth DeLong, who had committed to replacing the signs.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor MacRae, seconded by Councillor McCarvill to approve the August 2025 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor MacRae, seconded by Councillor Gallant to approve the August 2025 Police Statistical Report as prepared by Chief Yuill. Unanimously carried.*

7.3.2 Chief Yuill indicated there was nothing new to report and that operations were going well within the department.

Chief Yuill retired from the Council Chamber at 7:07 PM

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor McCaryll, seconded by Councillor Toombs to approve the September 2025 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List Town (General)

7.5.1 *Nil.*

7.6 Bills List Water & Sewer Utility

7.6.1 *Nil.*

7.7 Bills List Capital Expenditures

7.7.1 *Nil.*

7.8 Summary Income Statement

7.8.1 *Nil.*

7.9 Credit Union Centre Report

7.9.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of August 2025. Unanimously carried.*

7.9.2 Deputy Mayor Mann inquired into whether Black & MacDonald had been to the rink to start up the Ice Plant yet. Mayor Spencer confirmed that the Ice Plant is now operational and started making ice on September 8th.

7.9.3 Councillor MacRae remarked on the fantastic job done on the Kensington Nature Trails and encouraged anyone who gets a chance, to go through it.

- 7.9.4** Councillor Gallant agreed the trails are quite nice and questioned whether they should remain open at this time due to the extremely dry weather conditions. Mayor Spencer indicated that this was something that could be discussed with the Kensington North Watershed Association.

7.10 Mayor's Report

- 7.10.1** *Moved by Councillor Gallant, seconded by Deputy Mayor Mann to approve the Mayor's report for the month of August 2025 as presented by Mayor Spencer. Unanimously carried.*

- 7.10.2** Mayor Spencer indicated that he has spoken with Carolyn Black, counselor, who occasionally uses the Board Room for meetings with her clients. She had communicated that she would like to continue with this arrangement into the coming year.

- 7.10.3** Mayor Spencer commented that after his remarks last month about water usage, he is happy to report that water consumption for August was lower than the previous month.

- 7.10.4** Mayor Spencer extended his thanks to CAO Baker for his many years of service to the town.

7.11 Federation of PEI Municipalities (FPEIM) Report

- 7.11.1** *Deputy Mayor Mann stated there was no meeting held last month, and noted the Semi-Annual meeting of the Federation will be held on October 18th, hosted by the Rural Municipality of Eastern Kings.*

7.12 Kensington Area Chamber of Commerce (KACC) Report

- 7.12.1** *Nil.*

8. New Business

8.1 Request for Decisions

- 8.1.1** RFD2025-35 Adoption of Updated Code of Conduct Bylaw for Councillors – Bylaw #2025-01 – Second Reading and Formal Adoption

- 8.1.1.1** *Moved by Deputy Mayor Mann, seconded by Councillor Toombs*

WHEREAS Subsection 107(1) of the Municipal Government Act, R.S.P.E.I. 1988, Cap. M-12.1, provides that a Council must, by bylaw, establish a code of conduct in accordance with the regulations to govern the conduct of the members of Council;

AND WHEREAS the elected officials of the Town of Kensington recognize that they have an obligation to serve the public in a conscientious and diligent manner, understanding that the function of Council members is to seek the common good of the municipality as a whole and acknowledging that they are held to a higher standard of ethical behavior and conduct due to the trust that has been placed in them;

AND WHEREAS the Council for the Town of Kensington desires to exercise its authority pursuant to the Municipal Government Act to enact a bylaw to provide for the code of conduct for members of Council;

AND WHEREAS the bylaw was read and approved a first time at a regular meeting of Town Council held on August 11, 2025;

BE IT RESOLVED THAT the Council of the Town of Kensington hereby gives second reading to Bylaw #2025-01, being a bylaw to establish a Code of Conduct for Members of Council.

Unanimously Carried

8.1.1.2 Moved by Deputy Mayor Mann, seconded by Councillor McCarvill

WHEREAS Subsection 107(1) of the Municipal Government Act, R.S.P.E.I. 1988, Cap. M-12.1, provides that a Council must, by bylaw, establish a code of conduct in accordance with the regulations to govern the conduct of the members of Council;

AND WHEREAS the elected officials of the Town of Kensington recognize that they have an obligation to serve the public in a conscientious and diligent manner, understanding that the function of Council members is to seek the common good of the municipality as a whole and acknowledging that they are held to a higher standard of ethical behavior and conduct due to the trust that has been placed in them;

AND WHEREAS the Council for the Town of Kensington desires to exercise its authority pursuant to the Municipal Government Act to enact a bylaw to provide for the code of conduct for members of Council;

AND WHEREAS the bylaw was read and approved a first time at a regular meeting of Town Council held on August 11, 2025;

AND WHEREAS the bylaw was read a second time at this meeting;

BE IT RESOLVED THAT the Council of the Town of Kensington hereby approves Bylaw #2025- 01, being a bylaw to establish a Code of Conduct for Members of Council.

Unanimously Carried

8.1.1.3 Moved by Deputy Mayor Mann, seconded by Councillor Gallant

WHEREAS Subsection 107(1) of the Municipal Government Act, R.S.P.E.I. 1988, Cap. M-12.1, provides that a Council must, by bylaw, establish a code of conduct in accordance with the regulations to govern the conduct of the members of Council;

AND WHEREAS the elected officials of the Town of Kensington recognize that they have an obligation to serve the public in a conscientious and diligent manner, understanding that the function of Council members is to seek the common good of the municipality as a whole and acknowledging that they are held to a higher standard of ethical behavior and conduct due to the trust that has been placed in them;

AND WHEREAS the Council for the Town of Kensington desires to exercise its authority pursuant to the Municipal Government Act to enact a bylaw to provide for the code of conduct for members of Council;

AND WHEREAS the bylaw was read and approved a first time at a regular meeting of Town Council held on August 11, 2025;

AND WHEREAS the bylaw was read and approved a second time at this meeting;

BE IT RESOLVED THAT Bylaw #2025-01, being a bylaw to establish a Code of Conduct for Members of Council, be hereby formally adopted by Kensington Town Council.

Unanimously Carried

8.1.2 RFD2025-36 Appointment of Interim Chief Administrative Officer

8.1.2.1 Moved by Councillor McCarvill, seconded by Councillor Gallant

WHEREAS the Town of Kensington's Chief Administrative Officer position will be vacant as of September 12, 2025;

AND WHEREAS section 86(2)(c) of the Municipal Government Act requires Council to appoint a Chief Administrative Officer;

BE IT RESOLVED THAT Kensington Town Council appoint Robert Hughes as the Interim Chief Administrative Officer for the Town of Kensington, effective September 15, 2025;

BE IT FURTHER RESOLVED THAT Robert Hughes be designated as a signing authority for the Town of Kensington on all financial, legal, contractual and other instruments as required

Unanimously carried

8.2 Other Matters

- 8.2.1** Mayor Spencer inquired about council's thoughts on holding a September Committee of Council meeting this month. Council agreed that the meeting should be held and was scheduled for September 22, 2025. Council also agreed to meet on Monday, September 15th to review potential candidate resumes for the position of permanent CAO.
- 8.2.2** Acknowledgements of CAO Baker's tenure and best wishes in future endeavors were expressed from all individual council members and Mayor Spencer.
- 8.2.3** Councillor Doucette expressed his thanks and appreciation to Robert Wood for his 25 years of service with the Town and extended best wishes to him and his family. He congratulated the 11U AA Astros on winning the Provincial Championship for a second year in a row, and wished a Happy 91st birthday to longtime resident and former town employee, Leo Arsenault

9. Correspondence

- 9.1** Thank you card from students at QEES for donations made in June – *Received*

Thank you card from Nolan Cash, recipient of the Deserving Student Award donated by the Town – *Received*

Invitation to council members for an afternoon with Fred Fox at the Harbourfront Theatre on September 20, 2025 at 1:30PM. - *Received*

10. In-Camera (Closed session)

- 10.1** *Nil.*

11. Adjournment

Moved by Councillor Gallant, seconded by Councillor Doucette to adjourn the meeting at 7:45 PM.

Unanimously carried.

Robert Hughes,
Interim CAO

Jeff Spencer,
Mayor

DRAFT

Chief Administrative Officers Report

September 2025 – Council Meeting

1. Ranchland Estates Subdivision

The latest design drawings from the Developer's Engineer have been submitted and reviewed by our Engineers and by the Provincial Department of Transportation. We await the changes requested and the approval of the reallocation of CCBF funds so that we can enter into an agreement with the Developer.

2. Canada Community Building Fund (CCBF)

Town Council authorized the re-profiling of CCBF funds at their regular August meeting. The application for the changes has been submitted to the Infrastructure Secretariat.

3. Business Park Realtor Listing

An RFP was developed and sent to the PEI Real Estate Association, who kindly agreed to send it to their members, to list the lots in the Business Park.

4. CAO Replacement

I developed an interview questionnaire, set up the interviews with short listed candidates, assisted Council with the interviews and checked references for top candidates.

5. Sign Permit Request

We received a request in September to replace a commercial sign. I could find no reference to commercial signage in the Official Plan or Development Bylaw so I assumed that the responsibility for commercial signage was handed over to the province. I contacted the provincial signage coordinator who, after some digging, indicated that the Town did not go through the process of turning over that responsibility so there is currently no regulation of Commercial signage in Kensington.

6. Development and Planning

There were no applications for a development permit in September. I received and responded to several requests for home-based businesses.

Below is data on building permits issued by the province for August 2025:

PID	Address	Building Uses	Build Approval Decision Date
76091	25149 Route 2	Detached Garage	13-Aug-2025
931493	30 BIRCH CR	Houses	13-Aug-2025
440404	20 KEIR MANN RD	Residential (SFD	18-Aug-2025

7. 2024/25 Audit

The 2024/25 audit is underway.

8. Water & Sewer

The 2025/26 annual sewer line maintenance is underway and will be completed soon.

9. Public Works

Public Works staff have closed the washrooms for the winter and will now be putting the picnic table and garbage cans away for the winter. The sidewalk slab replacements will be starting soon.

Respectfully Submitted by: Robert Hughes – Interim Chief Administrative Officer

Kensington Fire Department September 2025 Fire Report

The Kensington Fire Department responded to 12 calls in September. Following is a breakdown of calls:

DATE	NATURE OF CALL	LOCATION	# OF FIREMEN	# OF TRUCKS
Sept. 2 at 02:40	MFR - Stroke	Clermont	5	1
Sept. 2 at 16:11	Structure Fire	Irishtown	25	5
Sept. 7 at 19:44	Commercial Fire Alarm	Kensington	12	2
Sept. 8 at 12:44	MVC - 2 Vehicles	Kensington	12	2
Sept. 8 at 16:44	MVC	Kensington	16	2
Sept. 9 at 07:05	MVC - Single Vehicle	Indian River	15	2
Sept. 9 at 18:47	Auger on fire inside warehouse	Rte. 6 Kensington	25	2
Sept. 13 at 22:47	Apartment building filled with smoke	Kensington	12	2
Sept. 15 at 21"20	Structure Fire	Kelvin Rd. Kensington	25	5
Sept. 21 at 10:47	Tractor Fire	Hamilton	18	4
Sept. 25 at 17:49	Vehicle Fire	North Freetown	12	3

Sept. 26 at 06:47	Commercial Fire Alarm	Traveller's Rest	13	2
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September 2 - Firemen's appreciation dinner put on by Town of Kensington.

September 9 - Association meeting with 24 present..

September 22 - Training with 20 present.

Rodney Hickey,
Chief

Police Report September 2025

There were 6 alarm calls to report for this month.

September 2 @ 0445hrs – KISH, member attended.

September 8 @ 0525hrs – Frosty treat, member attended.

September 9 @ 0726hrs – Liquor Store, member attended.

September 14 @ 1930hrs – Family and Friends, member did not attend.

September 21 @ 1456hrs – Friends and Flowers, member did attend.

September 22 @ 2244hrs – Greco, member attended.

Assistance calls on spreadsheet

KPS assisted with answering questions in regards to landlord / tenants act.

KPS assisted with questions regarding fraud purchasing motor vehicle.

KPS assisted community care home with MHA patient.

KPS assisting other agencies

KPS assisted S'side Police with a door knock – September 1st

KPS assisted RCMP with a BOLO – September 3rd

KPS assisted Codiac RCMP with suspect identification - September 14th

Police Department Occurance Report Sumary 2010

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Total
Utering Threats	23	15						3	4		1		46	3%
Other Criminal Code	7	6	3	4		1	4						25	2%
Robbery												1	1	0%
Assaults (Level 1)	1	3	1	2	3		2	1		5	2		20	1%
Informatio Files										2	1	2	5	0%
Assault with Weapon													0	0%
Sexual Assaults / Interference		1								1		1	3	0%
Driving while disqualified										3			3	0%
Dangerous Driving	1				1	1		1				1	5	0%
Theft Under \$5000	5		6	1	3	2	2	1	2	2	1	2	27	2%
Theft Over \$5000													0	0%
Theft Of Motor Vehicle								1	1			1	3	0%
Break and Enter (business)	1			1									2	0%
Break and Enter (residence)			1	1	1					1			4	0%
Break and Enter (other)				2	1								3	0%
Fraud	1				1		1		3		2	1	9	1%
Impaired Driver	3	3	4	1	2	2	3	2	2	1	1		24	2%
Disturbing the Peace		1	2	1	1		2	5	1		2		15	1%
Mischief	2	1	1	5	4	2	2	6	8	4	1	11	47	3%
Assistance Calls	10	13	8	12	9	11	7	10	16	15	8	12	131	9%
Traffic Offences	10	11	47	45	46	53	48	26	28	57	42	17	430	30%
Liquor Offences			3	1	1	6	2	4	2		5	1	25	2%
Motor Vehicle Accidents	1		1	4	4	4	6	2	1	2	1	3	29	2%
Fail to Comply Probation										1	1	1	3	0%
Injury Accidents				1	1	2	1						5	0%
Warnings Prov. Stats	17	23	25	23	32	34	51	32	19		42	18	316	22%
Property Check			1	7	3	4		2	3	6	2	6	34	2%
Abandon Vehicle								1	1		1		3	0%
Trespass Act	1	2		2		1	2		1				9	1%
Suspicious Persons / Vehicle	10		6	2	3	3	3	5	4	6	3	1	46	3%
Fire Prevention Act					2						1		3	0%
Lost and Found	3		2	3		3	2	3	1	5	2	1	25	2%
Dog Act	1		1	2	23	1	1	2	1				32	2%
911 Act	1	2		1	1			2	4	3	3	2	19	1%
Motor Vehicle Act									2	1			3	0%
Drug Charges								2					2	0%
Excise Act		1				5							6	0%
Municipal Bylaws	1	1	1		4	1	10	5	3	4	5	4	39	3%
Family Relations Act					1		2		2	1			6	0%
Mental Health Act		1		1	2	2	1				1		8	1%
Alarms	8	1	2	3	2	2	4	6	6	2	5	8	49	3%
Person Reported Missing					1	1	1	2					5	0%
STEP (Integrated Traffic Enforcement)		1	1	3	1		2			1		2	11	1%
Off Road Vehicle Act		2	2						2				6	0%
Sudden Death			1										1	0%
Firearm Act								1	1				2	0%
Crime Prevention										1			1	0%
Trespass at Night									1				1	0%
Litter Act										1			1	0%
Harrassing Phone Calls											2		2	0%
Animal Calls								2		1	1	2	6	0%
Total	84	73	119	128	153	141	159	124	115	126	135	98	1455	100%

Police Department Occurance Report Sumary 2011

Desciption	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	% Total	
Utering Threats													0	0	2%
Other Criminal Code													0	0	0%
Robbery													0	0	0%
Assaults (Level 1)		2	1										3	2	2%
Informatio Files													0	0	0%
Assault with Weapon													0	0	0%
Sexual Assaults / Interference													0	0	0%
Driving while disqualified													0	0	0%
Dangerous Driving													0	0	0%
Theft Under \$5000		10	1										11	8	8%
Theft Over \$5000													0	0	0%
Theft Of Motor Vehicle													0	0	0%
Break and Enter (business)													0	0	0%
Break and Enter (residence)													0	0	0%
Break and Enter (other)		5											5	4	4%
Fraud		2											2	2	2%
Impaired Driver		1	1										2	2	2%
Disturbing the Peace			2										2	2	2%
Mischief		2	2										4	3	3%
Assistance Calls		8	7										15	11	11%
Traffic Offences		7	9										16	12	12%
Liquor Offences			1										1	1	1%
Motor Vehicle Accidents		3											3	2	2%
Fail to remain at scene of accident		2											2	2	2%
Fail to Comply Probation		2											2	2	2%
Injury Accidents													0	0	0%
Warnings Prov. Stats		9	4										13	10	10%
Property Check		5	1										6	5	5%
Abandon Vehicle													0	0	0%
Trespass Act			1										1	1	1%
Suspicious Persons / Vehicle		5	1										6	5	5%
Fire Prevention Act			1										1	1	1%
Lost and Found		3	2										5	4	4%
Dog Act													0	0	0%
911 Act		1											1	1	1%
Motor Vehicle Act													0	0	0%
Drug Charges													0	0	0%
Excise Act													0	0	0%
Municipal Bylaws		8	3										11	8	8%
Family Relations Act			2										2	2	2%
Mental Health Act													0	0	0%
Alarms		2	8										10	8	8%
Person Reported Missing		1											1	1	1%
STEP (Integrated Traffic Enforcement)													0	0	0%
Off Road Vehicle Act		1	3										4	3	3%
Sudden Death													0	0	0%
Firearm Act													0	0	0%
Crime Prevention													0	0	0%
Trespass at Night													0	0	0%
Litter Act													0	0	0%
Harrassing Phone Calls			1										1	1	1%
Criminal Harrassment		1	1										2	2	2%
Animal Calls													0	0	0%
Total 2011	80	52	0	0	0	0	0	0	0	0	0	0	132	100	100%
Total 2010	84	73	119	128	153	141	159	124	115	126	135	98	1455		
Dollars	\$918.00	\$1,484.00											\$2,402.00		

Police Department Occurrence Report Summary 2025														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	1	1	4		2		1		3				12	1.69%
Abandon Vehicle	1	1			2	1	1	1					7	0.99%
Alarms	3	3		3	3	3		1	6				22	3.11%
Animal Calls					1	3	5						9	1.27%
Arson							1						1	0.14%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)	1			1	2	3			2				9	1.27%
Assistance Calls	1	4	3	4	3	3	9	7	3				37	5.23%
Breach of Peace							2	1					3	0.42%
Breach of Recognizance													0	0.00%
Break and Enter (business)			1										1	0.14%
Break and Enter (other)													0	0.00%
Break and Enter (residence)					1	1		1					3	0.42%
Carry concealed weapon													0	0.00%
Child Pornography			1		1								2	0.28%
Child Welfare	1				1		1						3	0.42%
Coroner's Act			1	1									2	0.28%
Crime Prevention	6	3	2	3	4	1		2					21	2.97%
Criminal Harassment				1	1								2	0.28%
Dangerous Driving	4		1		2	2	1	1	3				14	1.98%
Disturbing the Peace		1	1				1		1				4	0.56%
Dog Act						1	1	1					3	0.42%
Driving while disqualified	2	1				2							5	0.71%
Drug Files	1	1				1							3	0.42%
Excise Act													0	0.00%
Fail to Comply Probation				1		1	1						3	0.42%
Fail to comply undertaking									1				1	0.14%
Fail to remain at scene of accident	1	1		1			1	2					6	0.85%
Family Relations Act	1	1		2	3		5	4					16	2.26%
Fire Prevention Act	1		1										2	0.28%
Firearm Act		1					2	1					4	0.56%
Forcible confinement													0	0.00%
Fraud			2		3	2	1	1					9	1.27%

Police Department Occurrence Report Summary 2025														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Funeral Escorts	4	1	3	1	1	2	1	4					17	2.40%
Harrassing Communication	1				1		3		1				6	0.85%
Impaired Driver			2	2	1	2	1	1	1				10	1.41%
Information Files	1	2	1	1	2	4	1	1	2				15	2.12%
Injury Accidents													0	0.00%
Liquor Offences						1	2		1				4	0.56%
Litter Act													0	0.00%
Lost and Found	1	2	2		4	3	2	4	4				22	3.11%
Luring Minors													0	0.00%
Mental Health Act	5	1	1		1	1	5	2					16	2.26%
Mischief	6	2	2	1	2	4		4	2				23	3.25%
Motor Vehicle Accidents	1	4	1	3	3	4	1	1	5				23	3.25%
Motor Vehicle Act	5	3	8	8	7	11	10	8	14				74	10.45%
Municipal Bylaws	3					3		1	1				8	1.13%
Off Road Vehicle Act				1		1							2	0.28%
Other Criminal Code							2	1					3	0.42%
Person Reported Missing					1	1	1	1					4	0.56%
Possession of restricted weapon													0	0.00%
Property Check		1			2		3	2	1				9	1.27%
Resist Arrest													0	0.00%
Roadside Suspensions					1	1			1				3	0.42%
Robbery													0	0.00%
Sexual Assaults / Interference	2							1					3	0.42%
STEP (Integrated Traffic Enforcement)	1				1	1	1		1				5	0.71%
Sudden Death					1		1						2	0.28%
Suspicious Persons / Vehicle	1		2	2		3	5	8	5				26	3.67%
Theft Of Motor Vehicle				1		1	1		2				5	0.71%
Theft Over \$5000													0	0.00%
Theft Under \$5000		1	1	2	4		4		1				13	1.84%
Trespass Act					2								2	0.28%
Trespass at Night			1						1				2	0.28%
Uttering Threats						2		1					3	0.42%
Wellbeing Check	2	1	1	3	2	2	3	5	4				23	3.25%
SOTS Issued	44	11	9	10	16	37	13	9	32				181	26%

[illegible]

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: GRAEME YOUNG, ACTING CUC MANAGER

DATE: OCTOBER 5, 2025

SUBJECT: SEPTEMBER 2025- CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

September 2025

Fitplex

- Hours of operation are 5:00 am – 11:00 pm daily.
- Staffed Hours are Monday to Thursday 4:00 pm-8:00 pm Friday 9:00am-1:00pm

Arena

Was a busy first two weeks with Matrix AAA tryouts, power skating, Kensington and Area Minor Hockey conditioning camps, Gulf Storm AA tryouts, Wild games, Rec Hockey and training of all new Zamboni drivers. As tryouts finish, we will have a more standard schedule and will fill in any gaps with private rentals, family skates, 4 on 4 events, etc as we head into October.

Arena Maintenance

Black and MacDonald started the Ice plant on September 6, 2025 with no issues and was ready September 15, 2025. We continue to work on building ice thickness which is proving to be a bit of a challenge with these prolonged warm temperatures. Cleaning and arena maintenance are an ongoing priority and looked at daily.

Solar Panels

May 2025

6020kwh

782.60 Dollar Value

June 2025

6535kwh

849.59 Dollar Value

July 2025

6142kwh

798.47 Dollar Value

August 2025

6758kwh

878.59 Dollar Value

September 2025

5936kwh

771.73 Dollar Value

Kensington Cash Draw

- **September 5 \$148.00**
- **September 12 \$162.00**
- **September 19 \$152.00**
- **September 26 \$160.00**

Ball Fields

- Fields are closed for the season. Booked Branch Manager to take nets down, mid to late October

Senior Center

- Toilet running constantly, had to replace rubber flapper in tank as it wasn't sealing anymore

Tennis \ Pickleball Courts KISH

- Courts still getting used with all the warm weather, so nets are still up and will continue to monitor it's use

CUC Property

- Ball Hockey and Skate Park are open and being used. Kensington Nature Trails are open and available to use with ongoing Trail maintenance in progress.

Upcoming Events

- Nothing to report

Town of Kensington Credit Union Centre Monthly Statistical Data

2025

[illegible]

2024

[illegible]

Credit Union Centre Sloar Panel Monthly Performance Summary

Month	kWh Produced	Dollar Value (Savings)	Cumulative kWh	Cumulative Savings
January-25	1680	218.40	1680	218.40
February-25	5502	715.26	7182	933.66
March-25	6031	784.00	13213	1717.66
April-25	5445	707.88	18658	2425.54
May-25	6020	782.60	24678	3208.14
June-25	6535	849.59	31213	4057.73
July-25	6142	798.47	37355	4856.20
August-25	6758	878.59	37971	4936.32
September-25	5936	771.73	43907	5708.05

**Report based on online portal infromation.

**Maritime Electric Information not used in the formulation of the report.



Mayor's Report to Town Council

October 9, 2025

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to the Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by the Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agendas (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agendas (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, CTV, and CBC on Friday afternoon prior to the meetings.

Canada Post – I was contacted by two local media outlets for the story they were producing on potential cuts to services at Canada Post. I highlighted that these facilities are essential to the daily lives of our residents - particularly seniors and our small business owners.

National Day for Truth and Reconciliation – I was honoured to attend the National Day for Truth and Reconciliation event at the Provincial Buildings on September 30th. It was great to see so many people taking a moment to reflect on the impacts and lasting effect that Residential Schools had on Indigenous people.

Dyslexia Awareness Month – We had a flag raising for Dyslexia Awareness Month as we recognize that every mind learns differently, and that diversity in learning is something to be embraced.

I want to extend my sincere appreciation to all members of our town team - including staff at Town Hall, the Police Department, Public Works, Water and Sewer, the Fire Department, Credit Union Centre, and the EVK Memorial Pool — for their unwavering commitment and hard work. We are truly fortunate to have such dedicated individuals serving our community.

Jeff Spencer, Mayor
Town of Kensington

Town of Kensington - Request for Decision

Date: October 9, 2025	Request for Decision No: 2025-37
Topic: Compact Tractor Replacement	
Proposal Summary/Background: The Town owns a 2013 Kubota tractor which is used for gras cutting, snow clearing and other tasks, which has over 4000 hours on it. There have been several engine leaks in the past two years. A compact tractor is required to clear the snow from the boardwalk around the train station so the sidewalk plow cannot be used. Staff are concerned that the tractor will not last much longer and have solicited three quotes for an equivalent replacement, with a mower deck, snowblower and bucket as follows: • Kensington Agricultural Services – Kubota - \$52,330 + taxes • Green Diamond Equipment – John Deere - \$48,975 + taxes • Veseys Equipment – Kioti - \$39,499 + taxes, or \$41,099 + taxes if financed at 0% interest For the Vesey's proposal, the cost of borrowing \$39,499 from our bank for a 5 yr term is \$4,500 and for an 8 yr term it is \$5,600, both of which are significantly higher than \$1600 cost difference. If a new tractor is purchased, the old one will be listed for sale and staff estimate that we could realize \$10,000 or so from the sale.	
Benefits: • Provides a reliable tractor for snow clearing, grass cutting and other maintenance activities. • Annual maintenance costs will be reduced.	
Disadvantages: • Annual finance costs will increase.	
Discussion/Comments: There was no capital budget approved for this item. Maintenance staff however feel that it is a necessary expenditure in order to provide reliable service. When this item was discussed at the Committee of Council meeting, I was asked if we looked into the Canoe Procurement service to see if	

we could get a better price. I proceeded to sign up for the =service, and recently received membership approval, but unfortunately I have not had time to pursue it.

Options:

1. Approve the purchase and financing of the tractor from Vesey's, including a supplementary capital budget to cover the cost.
2. Decline the purchase.
3. Defer the purchase to investigate the Canoe option. The Vesey's quote is only good until the end of October.

Financial Implications:

A supplementary capital budget is required.

Source of Funding:

The payments will have to come from general revenue, which can be mitigated somewhat by financing it over 8 years.

Recommendation:

That Town Council approve the purchase of a compact tractor from Vesey's Equipment, in the amount of \$41,099, financed at 0% interest over 8 years.

Proposed Resolution

BE IT RESOLVED THAT Kensington Town Council approve the purchase of a compact Kioti tractor from Vesey's Equipment in accordance with their quote of \$41,099 plus tax (\$47,263), financed at 0% interest over 8 years.

BE IT FURTHER RESOLVED THAT a supplementary capital budget in the amount of \$47,263 be hereby approved.

Town of Kensington - Request for Decision

Date: October 9, 2025	Request for Decision No: 2025-38
Topic: Para Sport and Recreation PEI Funding Request	
Proposal Summary/Background: Para Sport and Recreation PEI are seeking support for their Christmas Shopping Fundraiser in the form of the purchase of tickets or a donation of money or product. Kensington purchased 7 tickets for \$100 last year.	
Benefits: • Para Sport and Recreation PEI provide services and support to residents of the Town who participate in sports.	
Disadvantages: • none	
Discussion/Comments: Para Sport and Recreation PEI is a worthy recipient of support from the Town.	
Options: 1. Approve the request for donation 2. Decline the request for donation	
Financial Implications: The operating budget includes \$19,000 for donations and grants and expenditures in that account to date are \$29,116 so approving this request would put this account further over budget.	
Source of Funding: Town operating budget.	
Recommendation: The Committee of Council recommended approval of this request. Proposed Resolution <i>BE IT RESOLVED THAT the request for donation from Para Sport and Recreation PEI be approved.</i>	

Town of Kensington - Request for Decision

Date: October 9, 2025	Request for Decision No: 2025-39
Topic: Torch Run Request	
Proposal Summary/Background: We received a request from the organizers of the annual Torch Run which will be passing through Kensington on October 26. They Are looking for the Mayor to say a few words and for a donation. Last year, the Town gave \$100.	
Benefits: • Support of our police department	
Disadvantages: • nil	
The operating budget includes \$19,000 for donations and grants and expenditures in that account to date are \$29,116 so approving this request would put this account further over budget.	
Options: 1. Approve the request for donation 2. Decline the request for donation	
Financial Implications: This would put the account further over budget.	
Source of Funding: Town operating budget.	
Recommendation: That the request for funding be denied on the basis that the budget for the year has been exceeded. Proposed Resolution <i>BE IT RESOLVED THAT \$100 be donated to the Torch Run.</i>	