

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, February 8, 2010**  
**7:05 PM**

**Council Members Present:** Mayor Gordon Coffin; Councillors: Gallant, Mill, Caseley, Chessman, Spencer and MacLean

**Staff Members Present:** Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Maria Hickey; Police Chief, Lewis Sutherland

**Delegations:** Cindy MacDougall, Provincial EMO; Barry Folland, Provincial EMO

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**1. Calling of Meeting to Order**

1.1 Mayor Coffin called the meeting to order at 7:05 PM and welcomed Council members, staff and visitors/delegations.

**2. Approval of Tentative Agenda**

2.1 *Moved by Councillor Chessman seconded by Councillor MacLean to approve the tentative agenda for February 8, 2010 with the addition of a discussion on the Federation of Prince Edward Island Municipalities as item # 11. Unanimously carried.*

**3. Emergency Measures Organization**

3.1 A presentation was given by Ms. Cindy MacDougall of the Provincial Government's Emergency Measure Organization office. The presentation centred on the importance of emergency measures planning for the Town of Kensington.

**4. Minutes of Previous Regular Meetings**

4.1 *Moved by Councillor Caseley, seconded by Councillor Chessman to approve the minutes for the January 11, 2010 regular meeting of Town Council. Unanimously carried.*

4.2 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes of the January 28, 2010 special meeting of Town Council. Unanimously carried.*

4.3 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes of the January 28, 2010 public meeting of Town Council. Unanimously carried.*

## **5. Business Arising from Minutes**

**5.1** The energy audit's have been completed by IB Storey Professional Energy Solutions for the following municipal facilities, Town Hall, Fire Hall, Train Station, Public Works Maintenance Building, EVK Pool, Water Chlorination Building and the Waste Water Treatment Facility.

**5.2** It was requested that a letter be drafted to Locus Survey's Ltd. for their donation of geomatics services in the development of a parking lot layout for the new proposed wellness complex.

## **6. Approval of Accounts**

**6.1** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve expenditures from January 11, 2010 – February 3, 2010 for \$153,102.21. Unanimously carried.*

## **7. Committee Reports**

### **7.1 Police Report**

**7.1.1** *Moved by Councillor MacLean, seconded by Councillor Chessman to adopt the January 2010 Police Report as prepared by Police Chief Lewis Sutherland. Unanimously carried.*

**7.1.2** *Motion by Councillor MacLean, seconded by Councillor Spencer to move forward with the appointment of a member at larger to the Kensington Police Services Committee. Unanimously carried.*

### **7.2 Property Committee Report**

**7.2.1** *Motion by Councillor Spencer, seconded by Councillor Mill to approve a building permit for the Kensington Lion's Club, 30 Garden Drive, for the construction of a front enclosure and installation of new doors. Unanimously carried.*

**7.2.2** A discussion was held on the fact that a lot of residential and commercial construction is happening throughout the Town without proper building permits being filed with the Town. The Town Council will consider ways to communicate the necessity of building permits with contractors and residents.

### **7.3 Recreation, Parks and Special Events Committee Report**

**7.3.1** *Motion by Councillor Mill, seconded by Councillor Gallant to accept the January 2010 Recreation report as presented by Councillor Mill*

**7.3.2** The Kensington Winter Carnival Committee is organizing the annual event and plans are progressing very well. The carnival will be held from February 23 to 28, 2010. Councillor Mill thanked the fire department for their contribution in preparation for carnival activities.

**7.3.3** The Kensington-Bedford Hockey Exchange was a success again this year. Councillor Mill thanked Town Council for their donation to cover a portion of the costs of the red carpet used at the event.

#### **7.4 Public Works**

**7.4.1** Generators have been installed at the Town Hall, Lagoon, and Well Field. Commissioning of the generators is scheduled for Friday, February 26, 2010.

**7.4.3** A new sewer pump has been installed at the Pleasant Street Sewage Lift Station.

**7.4.4** The Public Works Committee met with John Allen of Geo Net Technologies on the possibility of acquiring GIS based software from a U.S. based company called VueWorks. More information will be brought before the Town Council once available.

**7.4.5** *Moved by Councillor Chessman, Seconded by Councillor MacLean to approve, in principle, moving forward with the VueWorks software concept in consultation with the Town of Montague and the Province of PEI. Unanimously Carried.*

#### **7.5 Fire Report**

**7.5.1** *Moved by Councillor Gallant, seconded by Councillor Caseley to adopt the January 2010 Fire Report as prepared by Fire Chief Barry Folland. Unanimously carried.*

**7.5.2** *Motion by Councillor Gallant, seconded by Councillor Mill to adopt the Annual Fire Report for 2009 as prepared by Fire Chief Barry Folland. Unanimously carried.*

**7.5.3** The Town Manager will be meeting with a representative from the fire department to complete a funding application through the Island Community Fund for the provision of new auto extraction equipment.

**7.5.5** *Motion by Councillor Gallant, seconded by Councillor Spencer to approve the Town Manager to complete a funding application to the Island Community Fund for new auto extraction equipment for the Kensington Fire Department. Unanimously carried.*

## **7.6 Finance Report**

**7.6.1** *Moved by Councillor Caseley, seconded by Councillor Spencer to adopt the January 2010 Financial Report as presented by Councillor Caseley. Unanimously carried.*

**7.6.2** *Moved by Councillor Caseley, seconded by Councillor Maclean to relocate the Deputy Administrator, Wendy MacKinnon to the back office in the Town Hall, adjacent to the office of the Town Manager. Unanimously carried.*

## **7.7 Mayor's Report**

**7.7.1** The FCM annual meeting will be held in Toronto, ON, from May 28th to 30<sup>th</sup>. Mayor Coffin, Deputy Mayor Chessman and Councillor Caseley will be attending on behalf of the Town of Kensington.

**7.7.2** The Wellness Initiative Development Committee has received conceptual drawings for the new proposed Wellness facility. The Committee continues to work with many different local area community groups to progress this very important and worthwhile project

**7.7.3** The Town walking map is nearing completion. Most advertisements for the map have been purchased by local businesses.

**7.7.4** Public Works and Government Services Canada has declared the Kensington Post Office building as surplus and as a result is intent on disposing of the building. The disposal process is underway. More information will be brought before Town Council once available.

**7.7.5** The 2010 Town Council orientation will be held on Saturday, February 13, 2010, at 9 AM

**7.7.6** The Mayor reported on a very unfortunate incident that happened recently along the Confederation Trail in the Town of Kensington. A dog was struck and killed by a ski-doo along the trail. The local police service has become involved in the matter. Discussion ensued on initiatives the Town can take to ensure that this sort of incident does not happen again in the Town.

**7.7.7** *Motion by Councillor Caseley, seconded by Councillor Spencer to recess for ten minutes at 9:50 PM*

**7.7.8** Mayor Coffin called the meeting back to order at 10:00 P.M.

## **8. Kensington Planning Board Appointments**

**8.1** *Moved by Councillor Spencer, Seconded by Councillor Mill to appoint Mayor Coffin, Councillor Caseley and Councillor MacLean to the*

*Kensington Planning Board to guide the development of a revised Official Plan and Development Control Bylaw for the Town of Kensington with the understanding that two to four members at large will be appointed to the Board as well. Mayor Coffin appointed as Chair of the Board. Unanimously Carried.*

**9. Rendall Caseley Property – Zoning Bylaw Amendment – Second Reading, Formal Adoption and Amendment of Official Plan Land Use Map.**

**9.1** *Moved by Councillor Caseley, seconded by Councillor Mill to approve second reading to amend the Town of Kensington Zoning and Subdivision (Development) Control Bylaw to re-zone lots A86 and A87 (Plan # 04226P2), being a portion of PID No. 7652559, along Barrett Street from R1 to PSI.*

**9.2** *THEREFORE BE IT RESOLVED that the Town of Kensington approve the application to re-zone lots A86 and A87 (Plan # 04226P2), being a portion of PID No. 7652559 along Barrett Street from R1 to PSI. Moved by Councillor Caseley, seconded by Councillor Spencer.*

**9.3** *Moved by Councillor Spencer, seconded by Councillor Chessman to amend the General Land Use Map that is part of the Town's Official Plan to reflect the amended zoning designations of lots A86 and A87 (Plan # 04226P2), being a portion of PID No. 7652559 along Barrett Street from R1 to PSI. Unanimously Carried.*

**10. FPEIM Board Appointment**

**10.1** *Moved by Councillor Gallant, seconded by Councillor Mill to approve and nominate Councillor Chessman to the FPEIM Board of Directors. Unanimously carried.*

**11. Correspondence**

- Healthy Living Alliance, Kensington Coordinator, Laura Simpson has indicated that there are funds remaining from this year's Healthy Living program and would like to donate them to the Town of Kensington.
- Letter received from the Kensington Basketball Association requesting a donation for a portable score board.
- Letter received from Girl Guides of Canada regarding available tree planting grants.
- Letter from Rural Beautification Society of P.E.I. requesting a donation for 2010.

- *Motion by Councillor Mill, seconded by Councillor MacLean to donate \$250.00 to the Rural Beautification Society of P.E.I. Unanimously carried.*

**12. Adjournment**

*Moved by Councillor MacLean, seconded by Councillor Chessman to adjourn the meeting at 11:00 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Gordon Coffin,  
Mayor