

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, March 10, 2014**  
**7:00 PM**

**Council Members Present:** Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Mill and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Regrets:** Councillor Gallant

**Visitors:** Mike Carson – Journal Pioneer  
Shelly Tamtom – Kensington Heritage Library  
Juanita Boucher & Judy Paynter – Kensington Girl Guides

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**1. Calling of Meeting to Order**

**1.1** Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Deputy Mayor Caseley seconded by Councillor Spencer to approve the tentative agenda for the March 10, 2014 regular meeting of Town Council. Unanimously carried.*

**3. Annual Library Presentation**

**3.1** Kensington Librarian, Shelley Tamtom made a presentation to Town Council on 2013 Kensington Heritage Library operations.

**4. Girl Guides Presentation**

**4.1** Juanita Boucher & Judy Paynter from the Kensington Girl Guides made a presentation to Council on their upcoming trip to London, England in August. They requested financial support from the Town to assist in the cost of their trip to London, England.

**5. Approval of Minutes of Previous Meetings**

**5.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the minutes from the February 10, 2014 regular Council Meeting. Unanimously carried.*

## **6. Business Arising from Minutes**

### **6.1 Minutes from February 10, 2014 Regular Council Meeting**

**6.1.1** The CAO is continuing to investigate potential funding sources for the construction of washroom facilities for the Kensington Area Soccer Club.

## **7. Committee Reports**

### **7.1 Police Committee Report**

**7.1.1** *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adopt the February 2014 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.1.2** Chief Sutherland expressed his appreciation to the Journal Pioneer for their recent donation of \$1000.00 to the Annual Police Service Bike Rodeo and the Fishing Derby.

**7.1.3** Chief Sutherland reported that Cst. Antoine Varin has accepted a new position with the Bathurst City Police in New Brunswick.

### **7.2 Property Committee Report**

**7.2.1** *Nil.*

### **7.3 Parks and Recreation Committee Report**

**7.3.1** Councillor Mill expressed his appreciation to all staff and volunteers who assisted in the 2014 Winter Carnival.

### **7.4 Public Works Committee Report**

**7.4.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to adopt the February 2014 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

### **7.5 Fire Committee Report**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor MacLean to adopt the February 2014 Fire Statistical Report as presented by Councillor Mann. Unanimously carried.*

### **7.6 Finance and Administration Committee Report**

**7.6.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Mann to adopt the Finance and Administration Committee report for the month of February 2014, as presented by Deputy Mayor Caseley. Unanimously carried.*

**7.6.2** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the amended Residential Tax Incentive Policy. Unanimously carried.*

**7.6.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer THAT Town Council award a contract to Combat Computers Inc. for the provision of a Toshiba eStudio 3055c photocopier over a 66 month lease term at a rate of \$153.75/month and that a Service Contract be entered into with Combat Computers Inc. over the term of the lease at a cost of \$.0119/ black and white copy/print and \$0.083/ colour copy/print as per their quote dated February 24, 2014. Unanimously carried.*

**7.6.4** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the February 2014 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

**7.6.5** *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the payment of bills in the amount of \$267,705.00 for the month of February 2014. Unanimously carried.*

**7.7 Community Gardens Complex Committee**

**7.7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Community Gardens Complex Committee Report for February 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

**7.8 Kensington 2014 Celebrations Committee**

**7.8.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the Kensington 2014 Celebrations Committee report for the month of February 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

**7.9 Mayor's Report**

**7.9.1** *Nil.*

**8. Correspondence**

**8.1** A Thank You note to Les Thomas for assisting the school children across the road everyday while on crosswalk duty.

**8.2** An invitation to the Kensington & Area Chamber of Commerce Annual Presidents Dinner on March 27, 2014. *Councillors wishing to attend should RSVP to the Town Office.*

**8.3** Municipal Affairs Newsletter

- 8.4** Kids Help Phone request for financial donations. *Request denied.*
- 8.5** A Thank You letter from the CUPW on the Towns support on the recently proposed changes to the Canadian Postal Service.
- 8.6** A letter from the Prince County Hospital Foundation President with an update on the medical equipment and upgrades received in 2013.
- 8.7** A Congratulations letter from the Town of Georgetown, sending best wishes on Kensington's 100<sup>th</sup> Anniversary.
- 8.8** A letter from Debbie Young at 3 Russell Street requesting permission to operate a small home based business called "Little Debs Creations and Scrapbooking Memories".

*Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve Debbie Young's request for a home based business called "Little Debs Creations and Scrapbooking Memories" at 3 Russell Street. Unanimously carried.*

- 8.9** KISH Newsletter

**9. Other Matters**

- 9.1** The Girl Guides request for financial support will be reviewed at the April Finance and Administration Committee meeting with a recommendation to be brought forward to the April regular meeting of Town Council.
- 9.2** A meeting to review the 2013 Audited Financial Statements was tentatively scheduled for March 26, 2014 at 7:00PM.

**10. Adjournment**

*Moved by Councillor MacLean, seconded by Councillor Mill to adjourn the meeting at 8:24PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Gordon Coffin,  
Mayor