

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, April 8, 2013**  
**7:00 PM**

**Council Members Present:** Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Mill and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp; Police Chief, Lewis Sutherland

**Regrets:** Councillor Gallant

**Visitors:** Community Services Librarian, Grace Dawson; Kensington Librarian, Ruth MacKenna

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**1. Calling of Meeting to Order**

**1.1** Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, visitors and staff.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the April 8, 2013 regular meeting of Town Council with the addition of Item #3 – Kensington Heritage Library 2012 Statistical Review. Unanimously carried.*

**3. Kensington Heritage Library - 2012 Annual Review**

**3.1** Grace Dawson, Branch and Community Services Librarian, PEI Public Library Service and Ruth MacKenna, Kensington Librarian, provided a statistical overview of the 2012 Kensington Heritage Library Operation.

**4. Approval of Minutes of Previous Meeting**

**4.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the minutes for the March 11, 2013 regular Council Meeting with the amendment to 5.8.2 to “moved by Councillor Spencer, seconded by Councillor Gallant”. Unanimously carried.*

**5. Business Arising from Minutes**

**5.1** **Minutes from March 11, 2013 Regular Council Meeting**

- 5.1.1 Town staff met with the Manager and Board of Directors of the Fun Times Early Childhood Learning Center to discuss issues around the leasing of the property at 28 Garden Drive.

## 6. Committee Reports

### 6.1 Police Report

- 6.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adopt the March 2013 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*

### 6.2 Property Committee Report

- 6.2.1 *Deputy Mayor Caseley declared a conflict and excused himself from the Council Chamber for discussions regarding the Mount Zion Lodge Building permit.*

*Moved by Councillor Mill, seconded by Councillor Spencer to approve a building permit application for the Mount Zion Lodge to construct a parking lot at the rear of their property located at 58 Victoria Street E, PID #767686, with the condition that any sidewalk repairs are the responsibility of the Mount Zion Lodge and all necessary approvals are received from the Provincial Department of Transportation and Infrastructure Renewal regarding access and egress. Unanimously carried.*

- 6.2.2 *Moved by Councillor Mill, seconded by Councillor MacLean to approve a building permit application from AJS Development to construct a four-plex at 17 Brookins Drive, PID #77271. Unanimously carried.*

- 6.2.3 *Moved by Deputy Mayor Caseley, seconded by Councillor Mann to approve a building permit application from M.S Woodside to construct a duplex at 3C&3D Douglas Street, PID #942441. Unanimously carried.*

### 6.3 Parks and Recreation

- 6.3.1 Councillor Mill reported that the Park Benches and Garbage receptacles will be out within the next month.

- 6.3.2 *Moved by Councillor Mill, seconded by Councillor MacLean to approve the Parks and Recreation report for the month of March 2013. Unanimously carried.*

### 6.4 Public Works Report

- 6.4.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to adopt the March 2013 Public Works Report as presented by Councillor*

*Spencer. Unanimously carried.*

**6.4.2** May 11, 2013 will be the Annual Town clean-up day.

**6.4.3** Councillor MacLean requested that the Public Works department schedule necessary repairs to Don Clark's driveway on Sunset Drive following road repairs in the fall of 2012.

## **6.5 Fire Report**

**6.5.1** *Moved by Councillor Mann, seconded by Councillor Spencer to adopt the March 2013 Fire Report as presented by Councillor Mann. Unanimously carried.*

**6.5.2** *Moved by Councillor Mann, seconded by Deputy Mayor Caseley to adopt the quarterly Fire Report as prepared by Fire Chief Sudsbury. Unanimously carried.*

**6.5.3** Councillor MacLean inquired whether or not the Town can bill insurance companies for motor vehicle accidents in which the fire department receives a call out. The Town Manager and Fire Chief will look into the issue.

## **6.6 Finance and Administration Report**

**6.6.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of March 2013, as presented by Deputy Mayor Caseley. Unanimously carried.*

**6.6.2** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to direct the CAO to prepare and issue a Request for Proposals for the design and construction of a new parade float. Unanimously carried.*

**6.6.3** Direction was given to town staff to request quotes on air conditioning solutions/heat pumps for the Kensington Heritage Library.

**6.6.4** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the March 2013 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

**6.6.5** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$168,608.76 for the month of March 2013. Unanimously carried.*

**6.6.6** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the quote of \$3,500 plus taxes from McInnis Cooper for assistance with the current union contract negotiations. Unanimously carried.*

- 6.7 Community Gardens Complex Committee**
- 6.7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the Community Gardens Complex Committee report for March 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*
- 6.8 Kensington 2014 Celebrations Committee**
- 6.8.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the Kensington 2014 Celebrations Committee report for the month of March 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*
- 6.9 Mayor's Report**
- 6.9.1** *Moved by Councillor MacLean, seconded by Councillor Mill to approve the Mayor's report for the month of March 2013 as presented by Mayor Coffin. Unanimously carried.*
- 7. Subdivision of Lands of HLM Enterprises Ltd. – PID No. 1056142**
- 7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve a subdivision of PID # 1056142, being lands of HLM Enterprises Ltd., into 4 separate parcels, being lots 1A-A, 1A-B, 1A-C and Parcel R, as per drawing no. 121-19887-S01, drawn by Genivar. Such approval shall be subject to an agreement being registered in the PEI Registry Office, binding on the owner(s) abutting or fronting on Parcel R providing for the long term ownership and maintenance of Parcel R, such agreement shall be binding on all heirs, successors and assign of the current property owner(s). Unanimously carried.*
- 8. Federation of Prince Edward Island Municipalities (FPEIM) – Board Nomination**
- 8.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to nominate Councillor Rodney Mann as the Town of Kensington representative on the Federation of Prince Edward Island Municipalities board. 4 for – 1 abstention (Mann). Motion carried.*
- 9. Correspondence**
- 9.1** FPEIM Letter regarding the FPEIM Municipal Law Legal Referral System
- 9.2** Registration information on the 6<sup>th</sup> Annual Kensington & Area Chamber of Commerce Golf Tournament on May 24, 2013. Direction was given by Council to register a team for the Town of Kensington.
- 10. Other Matters**
- 10.1** Councillor Mill expressed his appreciation to the Town for the gift and thoughts during his time in the hospital.

**11. Adjournment**

*Moved by Deputy Mayor Caseley seconded by Councillor MacLean to adjourn the meeting at 9:22 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Gordon Coffin,  
Mayor