

Town of Kensington
Minutes of Regular Council Meeting
Monday December 12, 2011
7:00 PM

Council Members Present: Mayor Gordon Coffin; Deputy Mayor Chessman,
Councillors: Gallant, Caseley, Spencer, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy
Administrator, Wendy MacKinnon; Administrative
Assistant, Kim Verhulp; Police Chief, Lewis Sutherland

1. Calling of Meeting to Order

1.1 Mayor Gordon Coffin called the meeting to order at 7:00 PM and welcomed Council members, visitors and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacLean, seconded by Councillor Caseley to approve the tentative agenda for the December 12th, 2011 regular meeting of Town Council with the addition of item # 10 – Presentation of 2012 Budget Estimates. Unanimously carried.*

3. Presentation from KenNet Inc.

3.1 The president of the Board of Directors of KenNet Inc., Mr. Dave Cody, made a presentation to Councillors on the history and background of KenNet as well as valuable projects in which they have been a part of since their inception. The presentation included a request to re-locate into the Seniors Facility located at 25 A Garden Drive to operate their CAP Site.

3.2 *Moved by Councillor MacLean seconded by Councillor Spencer to approve the request of KenNet Inc. to re-locate to the Seniors Facility located at 25 A Garden Drive to operate their CAP site. 5 against – 1 abstention (Councillor Caseley declared a conflict of interest and left the Chambers prior to discussion) Motion defeated.*

4. Approval of Minutes of Previous Meeting

4.1 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes for the November 14th, 2011 regular Council Meeting. Unanimously carried.*

5. Business Arising from Minutes

5.1 Minutes from November 14th, 2011 Regular Council Meeting

- 5.1.1** There is no further information available regarding the offer presented by the Kensington Lion's Club to deed 0.38 acres of green space and playground equipment behind the Lion's Club to the Town of Kensington.
- 5.1.2** An application has been submitted to the Province of Prince Edward Island for a formal exemption from the Provincial Highway Signage Regulations.
- 5.1.3** The lowest quote received for the demolition of the house located at 1 North Street was from Waugh's construction for \$3,000.00 plus applicable taxes. *It was agreed that CAO Baker would contact Waugh's Construction to complete the required work.*
- 5.1.4** The purchase of the property at 20 Stewart Street has been finalized. As previously discussed, a Kensington Police Officer will be given priority on the option of renting the property. Should there be no interest within the department, it will be opened to the public for rental.

6. Committee Reports

6.1 Police Report

- 6.1.1** *Moved by Councillor MacLean, seconded by Councillor Caseley to adopt the November 2011 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*

- 6.1.2** *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman*

BE IT RESOLVED that the Kensington Town Council approve the purchase of a 2013 Ford Taurus Sedan Interceptor (AWD) from D. Alex Macdonald, Summerside, as per their quote dated December 2, 2011 in the amount of \$34,762.25 and further that the police emergency package be installed on the vehicle at an estimated cost of \$3000.00

Unanimously carried.

- 6.1.3** *Moved by Councillor MacLean, seconded by Councillor Spencer*

WHEREAS the Town of Kensington is intent on purchasing a 2013 Ford Taurus Sedan Interceptor for the Police Department;

AND WHEREAS a quote dated December 2, 2011 in the amount of \$34,762.25 including taxes and fees has been received from D. Alex Macdonald. out of Summerside, PE;

AND WHEREAS the cost to install a Police emergency package on the vehicle is estimated to cost \$3000.00

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$40,000.00 plus applicable taxes from the Scotiabank, Summerside repayable in full by Town Council over an amortization period not to exceed 5 years.

Unanimously carried.

6.2 Property Committee Report

6.2.1 *Moved by Deputy Mayor Chessman, seconded by Councillor Spencer,*

THAT the Town Council of the Town of Kensington approve, in principle, the proposed subdivision layout of MAC Properties Inc. dated October 2011 to subdivide the western portion of PID No. 880880 into acreage lots with access from the Old Summerside Road. Such approval shall be subject to compliance with all requirements contained in the Town of Kensington Zoning and Subdivision Control (Development) Bylaw and all other relevant municipal, provincial, and federal legislation and regulations.

THAT the Town Council of the Town of Kensington deny the request of MAC Properties Inc. for the provision of on-site servicing for the proposed subdivision of the western portion of PID No. 880880.

Unanimously carried.

6.3 Parks and Recreation

6.3.1 *Moved by Councillor Mill, seconded by Deputy Mayor Chessman to adopt the November 2011 Parks & Recreation Committee Report as presented by Councillor Mill. Unanimously carried.*

6.3.2 Councillor Mill discussed the F.I.T (Fund It Together) Group that has been raising funds to expand the playground equipment at the Queen Elizabeth Elementary School. Direction was given by Town Council to write a letter in support of the project to the Province of PEI.

6.4 Public Works Report

6.4.1 The recently purchased Street Sweeper has not yet been delivered.

6.4.2 The Public Works Committee will review the need for additional storage for the Public Works department. It was agreed that the new street sweeper will be stored in a tempered facility off site for the winter months.

6.4.3 *Moved by Councillor Spencer, seconded by Councillor Caseley to adopt the November 2011 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

6.5 Fire Report

- 6.5.1 *Moved by Councillor Gallant, seconded by Councillor MacLean to adopt the November 2011 Fire Report as presented by Councillor Gallant. Unanimously carried.*

6.6 Finance and Administration Report

- 6.6.1 *Moved by Councillor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of November 2011, as presented by Councillor Caseley. Unanimously Carried.*
- 6.6.2 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the November 2011 Summary Income Statement as presented by Councillor Caseley. Unanimously carried.*
- 6.6.3 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$411,616.51 for the month of November 2011. Unanimously carried.*

6.7 Community Gardens Complex Committee

- 6.7.1 *Moved by Councillor Caseley, seconded by Councillor Gallant to approve the Community Gardens Complex Committee report for November 2011 as presented by Councillor Caseley. Unanimously carried.*

6.8 Mayor's Report

- 6.8.1 A discussion was held on the proposed purchase and negotiation for the W.E. Cousins Ltd. properties located in the core area of the Town resulting in the following resolution:

Moved by Councillor Gallant, seconded by Councillor MacLean

WHEREAS W.E. Cousins Ltd. owner of Property No.'s 80051 and 80036 has offered to sell that land and buildings affixed thereto to the Town of Kensington;

AND WHEREAS the Town Council deems it advisable for the Town of Kensington to acquire Property No.'s 80051 and 80036 from W.E. Cousins Ltd;

AND WHEREAS the Town of Kensington and W.E. Cousins Ltd. have negotiated the following purchase terms as set forth:

1. \$50,000 cash;
2. 20 farmable acres currently forming part of Property No. 668137, the exact subdivided parcel to be determined by both parties, with the

- Town of Kensington retaining the first right of refusal should W.E. Cousins Ltd. decide to sell said property;
3. W.E. Cousins will be given first right of refusal on the remaining portion of Property No. 668137 should the Town of Kensington decide to sell said remaining portion;
 4. Town of Kensington will lease remaining farmable acreage of Property No. 668137 as well as farmable acreage of Property No. 78329, subject to the regulations of the Department of Environment and the Town of Kensington, to W.E. Cousins Ltd. for a term of not less than 15 years and at a lease rate of \$80.00 per farmable acre per year, rate to be renewed every 5 years. Lease terms will be determined by both parties and will provide for a minimum of 1 year lease revocation notice by both parties with the current years lease amount forfeited, should the Town of Kensington initiate such revocation;
 5. The Town of Kensington will take vacant possession of the warehouse properties as soon as possible and no later than February 1, 2012.

BE IT RESOLVED that the Town of Kensington purchase from W.E. Cousins Ltd. Property No.'s 80051 and 80036 upon the terms as set forth above.

BE IT FURTHER RESOLVED that the Chief Administrative Officer and the Mayor be authorized to execute on behalf of the Town of Kensington any agreements as required in connection with the purchase of the property.

Unanimously carried.

Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to recess for 10 minutes at 9:25 PM. Unanimously carried.

Mayor Coffin called meeting back to order at 9:35PM.

6.8.2 *Moved by Deputy Mayor Chessman, seconded by Councillor Mill to adopt the November Mayor's report as presented by Mayor Coffin. Unanimously carried.*

7. 2012 PEI Handbook Advertisement

7.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the purchase of a full page advertisement in the 2012 PEI Handbook for \$2,535.75 tax included. Unanimously carried.*

8. Victoria Street Sidewalk Replacement 2012

8.1 *Moved by Councillor Caseley, seconded by Councillor Gallant to expand the scope of the Victoria Street West Sidewalk Replacement Project to include the*

relocation of telephone lines to the South side of the street. The Town Council understands that this will increase the total cost of the project by approximately \$67,000.00 and further understands and commits that it will be responsible for any over expenditure and all operating and maintenance costs resulting from the project. Unanimously carried.

9. Correspondence

- KISH Monthly Newsletter
- Donation Request from the Organizers of the 2012 Kensington/Bedford Hockey Exchange.

Moved by Councillor MacLean, seconded by Councillor Spencer to approve a \$500.00 donation towards the welcoming reception for the team, parents and coaches of the 44th Annual Kensington/Bedford Hockey Exchange. Unanimously carried.

- An email from Anne Gallant requesting the Town to place a sign on the side of her building indicating there is a blind driveway. *Request approved*
- A letter from Carr, Stevenson & MacKay regarding the Architects Association of Prince Edward Island and building permit regulations.

10. 2012 Budget Estimates Approval

10.1 *Moved by Councillor Caseley, seconded by Councillor Spencer to give tentative approval to the Town of Kensington 2012 Budget Estimates with revenues of \$1,704,575.96 and expenses of \$1,704,575.96 subject to final adjustments resulting from the 2011 audited financial statements. Unanimously carried.*

10.2 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the 2012 municipal tax rate for the Town of Kensington of \$0.55 for Non-Commercial and \$1.30 for Commercial properties. Unanimously carried.*

10.3 *Moved by Councillor Caseley, seconded by Councillor Mill to give tentative approval the Community Gardens Complex 2012 Budget Estimates with revenues of \$363,995.00 and expenses of \$363,995.00. Unanimously carried.*

11. Other Matters

11.1 Deputy Mayor Chessman inquired about suitable options to lower the speed of traffic on Barrett Street. The Police Chief will be requested to heighten patrols in this area.

12. Adjournment

Moved by Councillor MacLean, seconded by Councillor Caseley to adjourn the meeting at 10:45 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor