

Town of Kensington
Minutes of Regular Council Meeting
Monday September 12, 2011
7:00 PM

Council Members Present: Mayor Gordon Coffin; Deputy Mayor Chessman,
Councillors: Gallant, Caseley, Spencer, Mill and MacLean

Staff Members Present: Deputy Administrator, Wendy MacKinnon; Administrative
Assistant, Kim Verhulp; Police Chief, Lewis Sutherland

Absent: Chief Administrative Officer, Geoff Baker

Visitors: Maitland MacIsaac, Lori Schurman, Cindy Warren, Dr.
Marvin Clark, Robert Wood

1. Calling of Meeting to Order

1.1 Mayor Gordon Coffin called the meeting to order at 7:05 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the September 12th, 2011 regular meeting of Town Council with the addition of two items including Capital Project Tender Award and a Coulson Realty issue. Unanimously carried.*

3. Presentation by Dr. Marvin Clark – East Prince Seniors Initiative (EPSI)

3.1 The EPSI representatives presented Councillors with the concept of developing a group of volunteers in the Kensington area that would assist seniors in the community that require minimal assistance to continue to live in their own homes. The three primary mandates that the East Prince Seniors Initiative presented for the wellbeing of seniors was - wellness, productivity and lifelong learning. They requested Council's support in the development of this initiative in the Kensington area.

3.2 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to provide a letter to the East Prince Seniors Initiative in support of their concept for program development in the Kensington Area. Unanimously carried.*

4. Approval of Minutes of Previous Meeting

4.1 *Moved by Councillor Spencer, seconded by Councillor Caseley to approve the minutes for the August 8, 2011 regular Council Meeting. Unanimously carried.*

5. Business Arising from Minutes

5.1 Minutes from August 8, 2011 Regular Council Meeting

5.1.1 The restoration work and painting of the train at the rear of the railyards has not been completed. The administrative staff will contact the PEI Museum and Heritage Foundation to get an updated timeline of completion

5.1.2 The application to the Province of Prince Edward Island's Capacity Building Fund to fund the Town of Kensington Administrative Review project has been completed but we are still awaiting reply.

5.1.3 Council discussed the noise level of the wind turbine located at the Community Gardens facility, which was granted to the rink as part of an initiative by the Department of Transportation and Infrastructure Renewal to install wind turbines at five Island arenas. It has been reported that the turbine is in proper working order and the installation of a noise reduction device is being considered.

5.1.4 The agreement for police service dispatching between the Town of Kensington and the City of Summerside is being drafted and will be signed once completed. The proposed start date of the contract remains October 1st, 2011.

6. Committee Reports

6.1 Police Report

6.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman to adopt the August 2011 Police Committee Report as prepared by Police Chief Lewis Sutherland. Unanimously carried.*

6.2 Property Committee Report

6.2.1 *Moved by Deputy Mayor Chessman, seconded by Councillor Gallant to approve a building permit for Mike Taylor at 61 Broadway Street N, PID No. 77974, for the construction of an 8 ft fence on the South side of their property and to remove grass and replace with crushed gravel. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

6.2.2 *Moved by Deputy Mayor Chessman, seconded by Councillor Spencer to*

approve a building permit for the Town of Kensington/Kensington Country Store at 48 Victoria Street E, PID No. 76844/76851/76869/76877, to install a 40'x100'x6'h chain fence for the purpose of establishing a dog park. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.

6.2.3 *Moved by Deputy Mayor Chessman seconded by Councillor Caseley to approve a building permit for Weston Rayner at 28 Sunset Drive, PID No. 103066-000 to construct a single family dwelling. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

6.3 Parks and Recreation

6.3.1 Councillor Mill thanked all volunteers, businesses and associations for participating in this year's Bell Aliant Mammoth Parade.

6.3.2 The 2011 Arts and Cultural Festival was down in numbers from previous years.

6.3.3 The Community Gardens facility has been under major renovations. Councillor Mill encouraged all Council members to visit the rink to see the progress that has been completed to date.

6.3.4 The dog park located at the Kensington Co-op is scheduled to open within the next two weeks.

6.3.5 Council discussed placing three flags at the entrance of the Community Gardens Arena and requested that the civic numbers be replaced or repainted. Councillor Gallant will request quotes for the flags and bring them back for Council review.

6.3.6 *Moved by Councillor Mill, seconded by Deputy Mayor Chessman to adopt the August 2011 Parks & Recreation Committee Report as presented. Unanimously carried.*

6.4 Public Works Report

6.4.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to adopt the August 2011 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

6.5 Fire Report

6.5.1 *Moved by Councillor Gallant, seconded by Councillor Mill to adopt the August 2011 Fire Report as prepared by Fire Chief Sudsbury. Unanimously carried.*

6.5.2 Councillor Gallant will inquire with the Fire Chief as to how many firefighters are on duty at the fire hall during the weekends.

6.6 Finance and Administration Report

6.6.1 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to adopt the Finance and Administration Committee report for the month of August 2011, as prepared by Councillor Caseley. Unanimously Carried.*

6.6.2 *Moved by Councillor Caseley, seconded by Councillor MacLean to continue to maintain the vacant lot at 47 Broadway Street N as additional downtown parking for the present time and until Town Council deems otherwise. The "To Be Developed" sign will be moved to the Gorman Property. Unanimously carried.*

6.6.3 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the August, 2011 Summary Income Statement as presented by Councillor Caseley. Unanimously carried.*

6.6.4 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve the payment of bills in the amount of \$146,945.81 for the month of August 2011. Unanimously carried.*

6.7 Mayor's Report

6.7.1 The Town of Kensington will sponsor a table of 8 for the Camp Triumph Annual Gala Dinner on Saturday, September 17, 2011. Please contact Deputy Administrator; Wendy MacKinnon, to confirm your attendance.

6.7.2 Council discussed the need to create a Community Gardens Complex Committee. The members appointed by Mayor Coffin to the committee are as follows: Councillor Caseley (Chair), Deputy Mayor Chessman, Councillor Mill and Councillor Gallant and the staff advisors to the committee shall be CAO Geoff Baker and Facility Manager Robert Wood. Mayor Coffin will form part of the Committee as an ex-officio member.

6.7.3 2014 will mark the 100th Year Anniversary for the Town of Kensington. The CAO will research any funding programs or grants that may be available to fund the celebrations.

6.7.4 Terry Fox Run will be held on Sunday, September 18, 2011 at 1:00PM

- 6.7.5** The Rick Hansen 25th Anniversary Relay will be stopping in Kensington on September 24, 2011. Town Councillors are encouraged to be in attendance.

Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to recess for 10 minutes at 9:05 PM. Unanimously carried.

Mayor Coffin called meeting back to order at 9:15PM.

7. Committee of the Whole – In Camera Session

- 7.1** *Moved by Councillor Gallant, seconded by Councillor Spencer to commence into a Committee of the Whole meeting at 9:26 PM. Unanimously carried.*

Moved by Councillor MacLean, seconded by Councillor Spencer to rise and move out of the Committee of the Whole meeting at 10:28 PM. Unanimously carried.

As a result of the discussions held during the Committee of the Whole discussion it was recommended that the following Motions be tabled:

- 7.2** *Moved by Councillor MacLean, seconded by Councillor Caseley to submit a purchase offer of \$70,000.00 to Mrs. Juanita Gill for the property located at 1 North Street, PID No. 80028. The purchase agreement will have the condition of the development of a Memorial Park in honour of the late Linwood Gill which will be maintained in perpetuity by the Town of Kensington. Unanimously carried.*

- 7.3** *Moved by Councillor Caseley, seconded by Councillor MacLean to have Mayor Coffin proceed with negotiations with Mr. William Cousins regarding the procurement of their warehouses located by Woodleigh Drive and Broadway Street N. Council agreed to allow the Mayor to negotiate a ten year lease on the Walker property if required. Unanimously carried.*

- 7.4** *Moved by Councillor Gallant, seconded by Councillor Mill to submit a purchase offer of \$55,000.00 to Mrs. Phylis Thibeau for the property located at 20 Stewart Street, PID No. 80580. Unanimously carried.*

8. Capital Project Tenders

- 8.1** *Moved by Deputy Mayor Chessman, seconded by Councillor Spencer to approve the tender bid presented by Curran Briggs for the 2011 Kensington Capital Projects in the amount of \$118,200.00 not including engineering fees. The scope of work will consist primarily of sewer replacement on Victoria Street W and sidewalk replacement along Sunset Drive. Unanimously carried.*

9. Coulson Realty Renovation Grant Request

- 9.1** Councillor MacLean inquired if the recent renovation grant put in place by Town Council for displaced tenants of the former KenNet building could be extended to Coulson Realty for the renovations recently completed on their building. Council deemed that the property does not qualify under the current renovation grant policy.

10. Correspondence

- A letter from Blair Christopher on behalf of the Kensington Pee Wee baseball team who recently won the 2011 Provincial Championship. They are requesting funding as they will be traveling to Cape Breton to represent the Island for the Atlantic Championship.

Moved by Councillor Gallant, seconded by Councillor Mill to donate \$250.00 to the Kensington Pee Wee baseball team to help cover travel expenses to the Atlantic Championships in Cape Breton. Unanimously carried.

- A letter from Parasport and Recreation PEI requesting financial support for the 25th Annual Christmas Shopping Spree Draw. *Request Denied.*

11. Other Matters

- 11.1** Councillor MacLean inquired about arrears owed by the current tenant of the Train Station and expressed concern regarding the operation being closed for the season.

- 11.2** Councillor Caseley inquired if any quotes for the Industrial Park signage have been accepted. Councillor MacLean indicated there will be more quotes available within the next week.

12. Adjournment

Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 11:10 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor