

Town of Kensington
Minutes of Regular Council Meeting
Tuesday, October 9, 2012
6:55 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Chessman, Gallant, Caseley, Spencer, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp Police Chief, Lewis Sutherland

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 6:55 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the October 9, 2012 regular meeting of Town Council. Unanimously carried.*

3. Approval of Minutes of Previous Meeting

3.1 *Moved by Councillor Caseley, seconded by Councillor Mill to approve the minutes for the September 10, 2012 regular Council Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 Minutes from September 10, 2012 Regular Council Meeting

4.1.1 Nil

5. Committee Reports

5.1 Police Report

5.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman to adopt the October 2012 Police Committee Report as prepared by Police Chief Sutherland. Unanimously carried.*

5.1.2 Councillor Caseley expressed his congratulations to Cst. Kim Mullett on her recent appointment as President of the East Prince Mothers Against Drunk Driving (MADD) Chapter.

5.2 Property Committee Report

5.2.1 Nil

5.3 Parks and Recreation

5.3.1 *Moved by Councillor Mill, seconded by Councillor Caseley to approve the Parks and Recreation report for the month of September. Unanimously carried.*

5.4 Public Works Report

5.4.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to adopt the September 2012 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

5.5 Fire Report

5.5.1 *Moved by Councillor Gallant, seconded by Councillor Mill to adopt the September 2012 Fire Report as presented by Councillor Gallant. Unanimously carried.*

5.6 Finance and Administration Report

5.6.1 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to adopt the Finance and Administration Committee report for the month of September 2012, as presented by Councillor Caseley. Unanimously carried.*

5.6.2 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve a \$200 net Christmas bonus to all non-unionized employees. Unanimously carried.*

5.6.3 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve a mileage reimbursement increase per kilometer from \$0.36 to \$0.47. Unanimously carried.*

A discussion was held on the future plans for the CAO's vehicle. It was decided that the vehicle would be tendered for sale and the CAO would continue to utilize his personal vehicle and be subsequently reimbursed for mileage at the revised rate of \$0.47/km.

5.6.4 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve the CAO to utilize his personal vehicle for Town business and be subsequently reimbursed on a monthly basis at a rate of \$0.47 per km. Unanimously carried.*

5.6.5 *Moved by Councillor Caseley, seconded by Councillor Spencer to have staff prepare and issue a Request for Proposals for the Town's year end auditing requirements. Unanimously carried.*

5.6.6 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the payment of bills in the amount of \$114,756.88 for the month of September 2012. Unanimously carried.*

5.6.7 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the September 2012 Summary Income Statement as presented by Councillor Caseley. Unanimously carried.*

5.7 Community Gardens Complex Committee

5.7.1 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the Community Gardens Complex Committee report for September 2012 as presented by Councillor Caseley. Unanimously carried.*

5.7.2 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman that the Town of Kensington include in its 2013 budget an operational grant to the Community Gardens Complex in the amount of \$5,000 to assist with the Seniors Center operational costs, with the grant to be considered part of the Town's Parks and Recreation expense. Unanimously carried.*

5.7.3 *Moved by Councillor Caseley, seconded by Councillor Spencer that the Town of Kensington support the purchase of two new treadmills for the Community Gardens Complex Fitplex. One will be paid for from funds raised by the Credit Union 50/50 draw and the other by the Town with the understanding that two of the old treadmills will be moved to the Seniors Center. Unanimously carried.*

5.8 Mayor's Report

5.8.1 The Municipal Election will be held on Monday, November 5, 2012. Mayor Coffin wished all re-offering Council members Good Luck.

5.8.2 The new library shelving has arrived and is in the process of being installed. The Rotary recognition event is scheduled for Thursday, November 8, 2012 and the re-opening celebration is scheduled for 10:00 am on Saturday, November 10, 2012.

5.8.3 A public meeting for the PEI 2014 Celebrations will be held at the Kensington Legion on Monday, October 22, 2012 at 7:00 PM.

5.8.4 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve a \$250 donation to the Island Rural Beatification Society. Unanimously carried.*

5.8.5 *Moved by Deputy Mayor Chessman, seconded by Councillor MacLean to approve the Mayor's report for the month of September 2012. Unanimously carried.*

6. Imperial Street Water Main Extension

6.1 *Moved by Councillor Spencer, seconded by Councillor Mill that the contract for the Imperial Street Water Main Extension be awarded to Curran and Briggs Limited in the amount of \$33,700.00 including GST. Unanimously carried.*

6.2 *WHEREAS the Town of Kensington is intent on extending a water main line along Imperial street;*

AND WHEREAS the Town has awarded a contract to Curran and Briggs in the amount of \$33,700.00 including GST to complete the required work;

BE IT RESOLVED that the Town of Kensington be authorized to borrow \$50,000 from the Scotiabank repayable by Town Council over an amortization period not to exceed 20 years at a floating interest rate.

Moved by Councillor Caseley, seconded by Councillor Mill. Unanimously carried.

7. Correspondence

7.1 *Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to approve a request from Canada Post to expand the Rosewood Drive community mailbox from three modules to six subject to the asphalt being extended by 2 meters on either side of the mailbox and subject to commitment being received from Canada Post that they will work with the Town of Kensington to improve other community mailboxes located within the Town. 4 for – 2 apposed. Motion carried.*

7.2 KISH Newsletter

7.3 A letter was received from Karen Murphy requesting support from the Town in the 2012 Annual Pumpkin Carving Contest and the construction of new pumpkin stands. *Request approved.*

7.4 A thank you card for the CAO from Minister of Finance, Energy and Municipal Affairs, Wes Sheridan, for his work and commitment on the recent re-drafting of the Municipalities Act.

7.5 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve a \$300 donation to the KISH year book committee. Unanimously carried.*

8. Other Matters

8.1 The 2012 Council and Staff Christmas Party will be held at the Black Horse BBQ and Grill. Staff will look into suitable dates.

8.2 The Kensington Annual Christmas Parade will be held on Sunday, December 2nd. The Town of Kensington float will once again collect non-perishable food items which will be donated to the local Lion's Club food drive.

9. Adjournment

Moved by Councillor Caseley, seconded by Councillor Gallant to adjourn the meeting at 8:53 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor